

**Durham Irrigation District Board of Directors
Board Meeting
December 20, 2022 - 5:30 PM
AGENDA**

**COPIES OF THIS AGENDA AVAILABLE FROM:
Durham Irrigation District Office or Online at www.didwater.org**

- *The Board of Directors is committed to making its meetings accessible to all citizens. Any person requiring special accommodation to participate is requested to contact the District Office at 530-343-1594 at least 48 hours in advance of the meeting.*
- *The Board of Directors or its Chair, pursuant to Government Code section 54954.3, reserve the right to impose reasonable regulations governing public participation on agenda and non-agenda items, including limiting the total amount of time allocated to public testimony on particular issues and for each individual speaker.*
- **Starred items (*) indicate materials in the agenda packet.**

Posted: 3:00 PM, December 14, 2022 at 9418-C Midway, Durham, CA 95938 and www.didwater.org.

Board of Directors:

Matt Doyle, Chair
Raymond Cooper, Director
Kevin Phillips, Director

District Staff:

Mike Butler, Water Operator
Jeannie Trizzino, Administrative Assistant

AGENDA ITEMS:

1 CALL TO ORDER

- 1.1 Roll Call/Establishment of Quorum
- 1.2 Introduction of Guests

2 SPECIAL ORDERS

- 2.1 * Consider Resolution No. 2022-10, A Resolution of Durham Irrigation District Repealing Water Rates to Those in Existence Immediately Prior to January 1, 2019
- 2.2 * Consider Notice of Proposed Rate Change to Reestablish Rates to Those in Existence in 2022 and Direct Staff and Special Counsel to Begin Proposition 218 Rate Change Process *

3 PUBLIC COMMENT

Members of the public wishing to address the Board on items not listed on the Agenda:

The Durham Irrigation District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public

shall have the opportunity to address items that are on the posted agenda. Speakers shall be limited to three minutes each.

4 PRESENTATIONS

All Items Informational/Possible Action

None.

5 CONSENT AGENDA

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

Action Requested: that the Board of Directors approve the following Consent Agenda items.

- 5.1 Monthly Financial Report for October 2022, including:
 - 5.1.1 * Balance Sheet
 - 5.1.2 * Profit & Loss Statement
 - 5.1.3 * Previous Year Comparison
 - 5.1.4 * General Ledger
 - 5.1.5 * Board Recap, Water Sales and AR Aging Report
- 5.2 * Approval of the Warrant Sheet from November 15, 2022 to December 19, 2022, including payments, deposits, and transaction adjustments.
- 5.3 * Approval of the minutes for the November 15, 2022 and July 19, 2022 **Regular** Board Meetings.
- 5.4 * Approval of the minutes for the November 10, 2022 **Special** Board Meeting.
- 5.5 * Approval of the 2023 District Calendar.

6 REGULAR AGENDA

- 6.1 Items Removed from Consent Agenda

7 CORRESPONDENCE

All Items Informational/Possible Action/Direction

- 7.1 * Ltr. from SCIF (11.02.2022) 2023-2024 Quote

8 WATER OPERATIONS BUSINESS

- 8.1 Ongoing/New Business
 - All Items Informational/Possible Action/Direction
- 8.2 * Review of Water Operator Log for November 2022 (Operator Mike Butler)
- 8.3 * Monthly Work Order Status Report through December 14, 2022

9 GENERAL BUSINESS

- 9.1 District Activities and Status Report from District Engineer.
(All Items Informational/Possible Action/Direction)
 - 9.1.1 Status Updates and Activities Not Requiring Board Action
 - 9.1.1.1 Project Update: Bid Package for the Brown/Faber Alley Main Line Replacement Project.
 - 9.1.1.2 Capital Improvement Plan Update.
 - 9.1.2 Project Update: USBR Grant and Lead Service Laterals Replacement Projects and Timeline.
Action Requested: Update from District Engineer and staff on status of grant.
 - 9.1.3 Easement Agreement between DID and DUSD for connections along east side of Durham Dayton Highway.
Action Requested: Status update from District Counsel or District Engineer on draft letter agreement.
- 9.2 Development Projects. Review status of development projects' activities.
 - 9.2.1 No development project updates.
- 9.3 Annual Audit status – 2020 Audit in progress
- 9.4 Memorandum to Board
 - 9.4.1 Regarding Acct 684 – 2469 Tracy Ranch Road.
Action Requested: Response to owner following discussion at previous board meetings.
 - 9.4.2 * Regarding Acct 115 – 2414 Durham-Dayton Highway
 - 9.4.3 * Regarding Accts 170 and 175 – 2397 Campbell Street
 - 9.4.4 * Regarding Acct 102 – 2400 Campbell Street
- 9.5 Update on Accounts Receivable Status.
Action Requested: Update from staff on collections status.
- 9.6 Drought Planning for Small Water Suppliers and Rural Communities required under SB 552.
- 9.7 Policy and Procedure Manual Updates.
 - 9.7.1 Introduction (Doyle)
 - 9.7.2 Water Service (Phillips)
 - 9.7.3 * Procurement Policy (Phillips)
 - 9.7.4 Water Rates, Operating fees, and Billing Procedure (Phillips)

10 ATTORNEY REPORT

- 10.1 Updates from Legal Counsel not discussed under other Agenda Items
See Closed Session Items in Section 13.
- 10.2 Updates on Vina GSA Fee allocation

11 VINA GSA

(All Items Informational/Possible Action/Direction)

See Vina GSA Calendar online here: <https://www.vinagsa.org/calendar>

- 11.1 Vina GSA SHAC Meetings
- 11.2 Vina GSA Board Meetings

11.3 Vina GSA/RCRD GSA Board Meetings

12 DIRECTORS' COMMENTS:

Opportunity for Board comments on items not listed on the agenda.

13 CLOSED SESSION – if needed

13.1 Conference with counsel on litigation in the matter of *AquAlliance, et al. v. Vina GSA, et al.*

14 ADJOURNMENT

Adjourn to the next Regular Board Meeting, January 17, 2023.