



DURHAM IRRIGATION DISTRICT

Meeting Agenda

Board of Directors:

Matt Doyle, Chair; Kevin Phillips, Treasurer; Derek Sohnrey

Tuesday, August 20, 2024

5:30 PM

District Office

9418-C Midway

Durham CA 95938

COPY OF AGENDA and AGENDA PACKET AVAILABLE FROM:
Durham Irrigation District Office or Online at www.didwater.org

ADDRESSING THE BOARD

- Any person desiring to address the Board shall first secure permission of the presiding officer.
- Matters under the jurisdiction of the Board and not on the Agenda may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.
- As required by Govt. Code Section 54957.5, any public record distributed to the Board of Directors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the Durham Irrigation District office, 9418-C Midway, Durham, CA 95938. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the District. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the District.
- Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides to participate in the public meeting should make the request to the District office three full business days prior to the meeting at (530) 343-1594.

1 CALL TO ORDER – 5:30 PM

2 ROLL CALL / OPENING BUSINESS

2.1 AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

2.2 PUBLIC COMMENT

Members of the public wishing to address the Board on items not listed on the Agenda:

The Durham Irrigation District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting.

Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

Speakers shall be limited to three minutes each.

3 CORRESPONDENCE

- 3.1 Letter from Customer – billing concern
SUBJECT: Customer requests Board to consider billing adjustment due to extenuating circumstances.
FISCAL IMPACT: UNKNOWN
ACTION REQUESTED: APPROVE
ATTACHMENTS:
3.1 Ltr. from Owner - Acct 511 (07.20.2024) billing concern

4 PRESENTATIONS - NONE**5 REPORTS/ANNOUNCEMENTS FROM DIRECTORS**

- 5.1 VINA GSA REPORT (Vina GSA Calendar here: <https://www.vinagsa.org/calendar>)
SUBJECT: Status report on Vina GSA.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction to staff.

6 PUBLIC HEARINGS - NONE

These matters are scheduled at the time stated and will be heard by the Board as close to the time stated as possible.

7 INFORMATION/CONSENT CALENDAR

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only.

There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

- 7.1 Warrant Sheet from July 13, 2024 to August 15, 2024, including payments, deposits, and transaction adjustments.
SUBJECT: Approve payments, deposits, and transaction adjustments.
FISCAL IMPACT: See attachments.
ACTION REQUESTED: APPROVE
ATTACHMENTS:
7.1.1 Warrant Sheet
7.1.2 Financials
7.1.3 Board Recap, Water Sales and AR Aging Report

- 7.2 Board of Directors Meeting Minutes for (a) May 28, 2024, (b) June 18, 2024 and (c) July 16, 2024.

SUBJECT: Approve draft minutes.

FISCAL IMPACT: NONE.

ACTION REQUESTED: APPROVE

ATTACHMENTS:

7.2.a May 28, 2024 Board Minutes

7.2.b June 18, 2024 Board Minutes

7.2.c July 16, 2024 Board Minutes

8 DISTRICT ENGINEER REPORT

- 8.1 Brown-Faber Pipeline Replacement

SUBJECT: Segments of the Brown-Faber Pipeline are in poor condition and need to be replaced as emergency repair work.

FISCAL IMPACT: District Engineer to provide estimate during board meeting.

ACTION REQUESTED (a): Authorize NorthStar to prepare a bid package for the proposed work on the Brown-Faber Pipeline.

ACTION REQUESTED (b): Authorize NorthStar to solicit three bids from the District's regular short list of contractors.

- 8.2 CIP Update

SUBJECT: District Engineer to report on FINAL CIP adopted at the June 2024 board meeting.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction to staff.

ATTACHMENTS:

8.2 TK – PENDING FINAL REVISED VERSION.

- 8.3 Capacity Fees

SUBJECT: District Engineer to report on financing schedule and plan for the Capacity Fee/Prop 218 Process.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction to staff.

- 8.4 USBR Grant-Funded Meter Replacement and Lead Service Laterals Assessment Project

SUBJECT: USBR Grant reimbursement update.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction to staff.

9 DISTRICT OUTREACH REPORT (NON-ACTION ITEMS)

SUBJECT: Report by Nicole Johansson on the following areas: (a) community outreach, (b) funding opportunities, (c) legislative outreach, and (d) management responsibilities, including mass notification system.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction to staff.

ATTACHMENTS:

9a District Outreach Report – TK

9b Cost Summary to Date

10 WATER OPERATOR REPORT (NON-ACTION ITEMS)

SUBJECT: Report by water operator on previous month's activities.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction to staff.

ATTACHMENTS:

10.1 Water Operator Log for July 2024

10.2 Work Order Status Report for August 2024

11 DISTRICT COUNSEL REPORT (NON-ACTION ITEMS)

SUBJECT: Verbal report by counsel on district-related activities. *See also regular agenda.*

12 REGULAR AGENDA**12.1 Consideration of District Bylaws**

SUBJECT: Consideration of District Bylaws.

FISCAL IMPACT: NONE

ACTION REQUESTED: Adopt District Bylaws.

ATTACHMENTS: TK.

12.2 Emergency Notification System

SUBJECT: Review vendor proposals from ReGroup and CivicPlus.

FISCAL IMPACT: Not to exceed \$5,000 per year.

ACTION REQUESTED: Discuss and approve contract for emergency notification system for district.

ATTACHMENTS:

12.2 DURHAM IRRIGATION DISTRICT EMERGENCY NOTIFICATION PLAN (08.2024)

12.3 DID in-kind support of Vina GSA

SUBJECT: Status report on District support of Vina GSA work. District staff and consultant provide in-kind support to Vina GSA in the form of technical assistance at board meetings and attendance at scheduled management committee meetings. The District has not requested reimbursement of these costs in the past.

FISCAL IMPACT: 2023 contribution was approximately 23 staff hours for administrative support (~\$1,000).

ACTION REQUESTED: Receive information, discuss and provide direction to staff.

ATTACHMENTS:

12.3 VINA GSA IN-KIND SUPPORT 2023 SUMMARY (08.01.2024)

13 DIRECTORS' COMMENTS

Opportunity for Board comments on items not listed on the agenda.

14 ADJOURNMENT

Adjourn to the next Regular Board Meeting on September 17, 2024.