

**Durham Irrigation District Board of Directors  
Board Meeting  
November 15, 2022 - 5:30 PM  
AGENDA**

**COPIES OF THIS AGENDA AVAILABLE FROM:  
Durham Irrigation District Office or Online at [www.didwater.org](http://www.didwater.org)**

- *The Board of Directors is committed to making its meetings accessible to all citizens. Any person requiring special accommodation to participate is requested to contact the District Office at 530-343-1594 at least 48 hours in advance of the meeting.*
- *The Board of Directors or its Chair, pursuant to Government Code section 54954.3, reserve the right to impose reasonable regulations governing public participation on agenda and non-agenda items, including limiting the total amount of time allocated to public testimony on particular issues and for each individual speaker.*

**Posted: 3:00PM, November 10, 2022 at 9418-C Midway, Durham, CA 95938 and [www.didwater.org](http://www.didwater.org).**

**Board of Directors:**

Matt Doyle, Chair  
Raymond Cooper, Director  
Kevin Phillips, Director

**District Staff:**

Jeff Carter, District Counsel  
Mark Adams, District Engineer  
Mike Butler, Water Operator  
Jeannie Trizzino, Administrative Assistant

**AGENDA ITEMS:**

**1 CALL TO ORDER**

- 1.1 Roll Call/Establishment of Quorum
- 1.2 Introduction of Guests

**2 PUBLIC COMMENT**

*Members of the public wishing to address the Board on items not listed on the Agenda:*

The Durham Irrigation District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda. Speakers shall be limited to three minutes each.

**3 PRESENTATIONS**

All Items Informational/Possible Action  
None.

#### 4 CONSENT AGENDA

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

Action Requested: that the Board of Directors approve the following Consent Agenda items.

- 4.1 Monthly Financial Report for October 2022, including:
  - 4.1.1 Balance Sheet
  - 4.1.2 Profit & Loss Statement
  - 4.1.3 Previous Year Comparison
  - 4.1.4 General Ledger
  - 4.1.5 Board Recap, Water Sales and AR Aging Report
- 4.2 Approval of the Warrant Sheet from October 18, 2022 to November 14, 2022, including payments, deposits, and transaction adjustments.
- 4.3 Approval of the minutes for the October 18, 2022 and June 21, 2022 **Regular** Board Meetings.
- 4.4 Approval of the minutes for the October 24, 2022 and October 31, 2022 **Special** Board Meetings.

#### 5 REGULAR AGENDA

- 5.1 Items Removed from Consent Agenda

#### 6 CORRESPONDENCE

All Items Informational/Possible Action/Direction

- 6.1 Ltr. from Butte County Counsel (11.03.2022) Biennial Conflict of Interest Code
- 6.2 Ltr. from SDRMA (10.18.2022) President's Special Acknowledgment Award

#### 7 WATER OPERATIONS BUSINESS

- 7.1 Ongoing/New Business  
All Items Informational/Possible Action/Direction
- 7.2 Review of Water Operator Log for October 2022 (Operator Mike Butler)
- 7.3 Monthly Work Order Status Report through November 10, 2022

#### 8 GENERAL BUSINESS

- 8.1 District Activities and Status Report from District Engineer.  
(All Items Informational/Possible Action/Direction)
  - 8.1.1 Status Updates and Activities Not Requiring Board Action
    - 8.1.1.1 Project Update: Bid Package for the Brown/Faber Alley Main Line Replacement Project.
    - 8.1.1.2 Capital Improvement Plan Update.

- 8.1.1.3 Annual Audit 2020. Review status of audit activities.
- 8.1.2 Project Update: USBR Grant and Lead Service Laterals Replacement Projects and Timeline.  
Action Requested: Update from District Engineer and staff on status of grant.
- 8.1.3 Easement Agreement between DID and DUSD for connections along east side of Durham Dayton Highway.  
Action Requested: Status update from District Counsel or District Engineer on draft letter agreement.
- 8.2 Development Projects. Review status of development projects' activities.
  - 8.2.1 No development project updates.
- 8.3 Annual Audit status – 2020 Audit in progress
- 8.4 Memorandum to Board
  - 8.4.1 Regarding Acct 684 – 2469 Tracy Ranch Road.  
Action Requested: Resolution to owner following discussion at previous board meetings.
- 8.5 Options for general management of the District, including, but not limited to, potential General Manager replacement and advertisement.  
Action Requested: Continue to review and discuss options for general management of the District and provide direction to staff.
- 8.6 Update on Accounts Receivable Status.  
Action Requested: Update from staff on collections status.
- 8.7 Drought Planning for Small Water Suppliers and Rural Communities required under SB 552.
- 8.8 Policy and Procedure Manual Updates.
  - 8.8.1 Introduction
  - 8.8.2 Water Service
  - 8.8.3 Procurement Policy

## 9 ATTORNEY REPORT

- 9.1 Updates from Legal Counsel not discussed under other Agenda Items  
See Closed Session Items in Section 12.
- 9.2 Updates on Vina GSA Fee allocation

## 10 VINA GSA

(All Items Informational/Possible Action/Direction)

See Vina GSA Calendar online here: <https://www.vinagsa.org/calendar>

- 10.1 Vina GSA SHAC Meetings
- 10.2 Vina GSA Board Meetings
- 10.3 Vina GSA/RCRD GSA Board Meetings

## 11 DIRECTORS' COMMENTS:

Opportunity for Board comments on items not listed on the Agenda.

## 12 CLOSED SESSION – if needed

- 12.1 Conference with counsel on litigation in the matter of *AquAlliance, et al. v. Vina GSA, et al.*



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13 ADJOURNMENT

Adjourn to the next Regular Board Meeting, December 20, 2022.