



DURHAM IRRIGATION DISTRICT

Meeting Agenda

Board of Directors:

Matt Doyle, Chair; Kevin Phillips, Treasurer; Derek Sohnrey

Tuesday, August 20, 2024

5:30 PM

District Office

9418-C Midway

Durham CA 95938

COPY OF AGENDA and AGENDA PACKET AVAILABLE FROM:
Durham Irrigation District Office or Online at www.didwater.org

ADDRESSING THE BOARD

- Any person desiring to address the Board shall first secure permission of the presiding officer.
- Matters under the jurisdiction of the Board and not on the Agenda may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.
- As required by Govt. Code Section 54957.5, any public record distributed to the Board of Directors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the Durham Irrigation District office, 9418-C Midway, Durham, CA 95938. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the District. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the District.
- Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides to participate in the public meeting should make the request to the District office three full business days prior to the meeting at (530) 343-1594.

1 CALL TO ORDER – 5:30 PM

2 ROLL CALL / OPENING BUSINESS

2.1 AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

2.2 PUBLIC COMMENT

Members of the public wishing to address the Board on items not listed on the Agenda:

The Durham Irrigation District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting.

Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

Speakers shall be limited to three minutes each.

3 CORRESPONDENCE

- 3.1 Letter from Customer – billing concern
SUBJECT: Customer requests Board to consider billing adjustment due to extenuating circumstances.
FISCAL IMPACT: UNKNOWN
ACTION REQUESTED: APPROVE
ATTACHMENTS:
3.1 Ltr. from Owner - Acct 511 (07.20.2024) billing concern

4 PRESENTATIONS - NONE**5 REPORTS/ANNOUNCEMENTS FROM DIRECTORS**

- 5.1 VINA GSA REPORT (Vina GSA Calendar here: <https://www.vinagsa.org/calendar>)
SUBJECT: Status report on Vina GSA.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction to staff.

6 PUBLIC HEARINGS - NONE

These matters are scheduled at the time stated and will be heard by the Board as close to the time stated as possible.

7 INFORMATION/CONSENT CALENDAR

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only.

There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

- 7.1 Warrant Sheet from July 13, 2024 to August 15, 2024, including payments, deposits, and transaction adjustments.
SUBJECT: Approve payments, deposits, and transaction adjustments.
FISCAL IMPACT: See attachments.
ACTION REQUESTED: APPROVE
ATTACHMENTS:
7.1.1 Warrant Sheet
7.1.2 Financials
7.1.3 Board Recap, Water Sales and AR Aging Report

- 7.2 Board of Directors Meeting Minutes for (a) May 28, 2024, (b) June 18, 2024 and (c) July 16, 2024.

SUBJECT: Approve draft minutes.

FISCAL IMPACT: NONE.

ACTION REQUESTED: APPROVE

ATTACHMENTS:

7.2.a May 28, 2024 Board Minutes

7.2.b June 18, 2024 Board Minutes

7.2.c July 16, 2024 Board Minutes

8 DISTRICT ENGINEER REPORT

- 8.1 Brown-Faber Pipeline Replacement

SUBJECT: Segments of the Brown-Faber Pipeline are in poor condition and need to be replaced as emergency repair work.

FISCAL IMPACT: District Engineer to provide estimate during board meeting.

ACTION REQUESTED (a): Authorize NorthStar to prepare a bid package for the proposed work on the Brown-Faber Pipeline.

ACTION REQUESTED (b): Authorize NorthStar to solicit three bids from the District's regular short list of contractors.

- 8.2 CIP Update

SUBJECT: District Engineer to report on FINAL CIP adopted at the June 2024 board meeting.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction to staff.

ATTACHMENTS:

8.2 TK – PENDING FINAL REVISED VERSION.

- 8.3 Capacity Fees

SUBJECT: District Engineer to report on financing schedule and plan for the Capacity Fee/Prop 218 Process.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction to staff.

- 8.4 USBR Grant-Funded Meter Replacement and Lead Service Laterals Assessment Project

SUBJECT: USBR Grant reimbursement update.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction to staff.

9 DISTRICT OUTREACH REPORT (NON-ACTION ITEMS)

SUBJECT: Report by Nicole Johansson on the following areas: (a) community outreach, (b) funding opportunities, (c) legislative outreach, and (d) management responsibilities, including mass notification system.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction to staff.

ATTACHMENTS:

9a District Outreach Report – TK

9b Cost Summary to Date

10 WATER OPERATOR REPORT (NON-ACTION ITEMS)

SUBJECT: Report by water operator on previous month's activities.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction to staff.

ATTACHMENTS:

10.1 Water Operator Log for July 2024

10.2 Work Order Status Report for August 2024

11 DISTRICT COUNSEL REPORT (NON-ACTION ITEMS)

SUBJECT: Verbal report by counsel on district-related activities. *See also regular agenda.*

12 REGULAR AGENDA**12.1 Consideration of District Bylaws**

SUBJECT: Consideration of District Bylaws.

FISCAL IMPACT: NONE

ACTION REQUESTED: Adopt District Bylaws.

ATTACHMENTS: TK.

12.2 Emergency Notification System

SUBJECT: Review vendor proposals from ReGroup and CivicPlus.

FISCAL IMPACT: Not to exceed \$5,000 per year.

ACTION REQUESTED: Discuss and approve contract for emergency notification system for district.

ATTACHMENTS:

12.2 DURHAM IRRIGATION DISTRICT EMERGENCY NOTIFICATION PLAN (08.2024)

12.3 DID in-kind support of Vina GSA

SUBJECT: Status report on District support of Vina GSA work. District staff and consultant provide in-kind support to Vina GSA in the form of technical assistance at board meetings and attendance at scheduled management committee meetings. The District has not requested reimbursement of these costs in the past.

FISCAL IMPACT: 2023 contribution was approximately 23 staff hours for administrative support (~\$1,000).

ACTION REQUESTED: Receive information, discuss and provide direction to staff.

ATTACHMENTS:

12.3 VINA GSA IN-KIND SUPPORT 2023 SUMMARY (08.01.2024)

13 DIRECTORS' COMMENTS

Opportunity for Board comments on items not listed on the agenda.

14 ADJOURNMENT

Adjourn to the next Regular Board Meeting on September 17, 2024.

Re: Water bill 2361 brown st



ALICIA FUENTES [Redacted]
To Durham Irrigation District

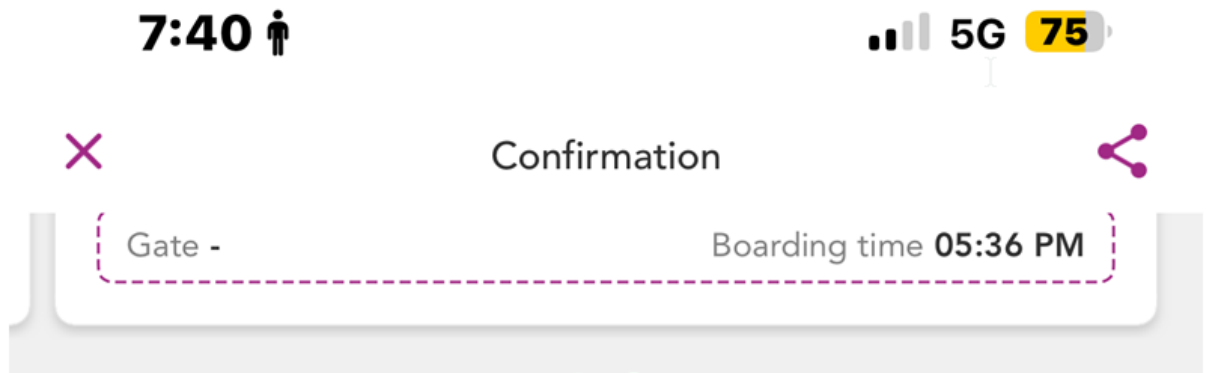
☺ Reply Reply All Forward 📧 ⋮

Sat 7/20/2024 7:46 PM

i You replied to this message on 7/31/2024 12:21 PM.

Thank you for your prompt response, I was wondering if by any chance you could adjust the fee or give us a discount on the bill. I will do my best to pay it as soon as possible but it's going to be a large strain on myself. I have included the copy of our plane tickets to prove we were not in town at the time. Any help would be greatly appreciated.

Thank you
Alicia Fuentes



Additional screen captures of travel omitted.

Tap
511

Resident

Fuentes,Alicia
2361 Brown St

Durham CA 95938

Business Phone

Home Phone

Owner

Fuentes-Delgadillo,Roberto
Business Phone Home Phone

Loc ID 040-233007
Service 2361 Brown St
Meter
Book/Seq 209018

Dials 7
Pump 1

Deposit 01/01/00
Balance 369.42 Active

Year	Mon	Reading	Reading	Usage	Water	Penalty	Other	Adjust	Pmt Date	Payment	Balance
2024	8	08/05/24	13022	83	118.07				08/05/24	100.00	369.42
2024	7	07/02/24	12939	352	387.07	5.19			07/02/24	40.00	351.35
2024	6	06/17/24	12587	3	38.07				06/17/24	35.00	(0.91)
2024	5	05/11/24	12584	3	38.07				05/11/24	40.00	(3.98)
2024	4	04/05/24	12581	3	38.07				04/05/24	35.00	(2.05)
2024	3	03/12/24	12578	3	38.07				03/12/24	30.00	(5.12)
2024	2	02/11/24	12575	3	38.07				02/11/24	50.00	(13.19)
2024	1	01/15/24	12572	23	58.07				01/15/24	100.00	(1.26)
2023	12	11/28/23	12549	5	40.07	0.60					40.67
2023	11	11/20/23	12544	8	43.07				11/20/23	87.24	0.00
2023	10	09/27/23	12536	44	79.07	0.65					44.17
2023	9	08/28/23	12492	25	60.07						(35.55)
2023	8	08/08/23	12467	25	60.07				08/08/23	200.00	(95.62)
2023	7	06/26/23	12442	10	45.07	0.65					44.31
2023	6	06/12/23	12432	13	48.07				06/12/23	45.00	(1.41)
2023	5	05/12/23	12419	6	41.07				05/12/23	45.00	(4.48)
2023	4	04/20/23	12413	7	25.46				04/20/23	25.00	(0.55)
2023	3	03/21/23	12406	5	24.46				03/21/23	25.00	(1.01)
2023	2	02/14/23	12401	5	24.46				02/14/23	24.00	(0.47)
2023	1	01/26/23	12396	10	45.07				01/26/23	62.85	(0.93)
2022	12	12/20/22	12386	22	57.07	0.25			12/20/22	50.00	16.85
2022	11	11/13/22	12364	22	57.07	0.14			11/13/22	40.00	9.53
2022	10	10/06/22	12342	22	57.07				10/06/22	100.00	(7.68)
2022	9	09/22/22	12320	22	57.07	0.52			09/22/22	40.00	35.25
2022	8	08/16/22	12298	22	57.07	0.26			08/16/22	40.00	17.66
2022	7	07/18/22	12276	34	69.07				07/18/22	65.00	0.33
2022	6	05/26/22	12242	8	43.07						(3.74)
2022	5	05/23/22	12234	8	43.07				05/23/22	90.00	(46.81)
2022	4	04/18/22	12226	8	43.07				04/18/22	40.00	0.12
2022	3	02/25/22	12218	13	48.07						(2.95)
2022	2	02/17/22							02/17/22	40.00	(51.02)
Total				817	1,821.27	8.26				1,449.09	
Average				26	58.75						

DURHAM IRRIGATION DISTRICT

Check Issue Date: 8/20/2024

Cash Balance Date

7/31/2024

Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category	\$	73,923.98
Stipends									
10203	Stipend Form	-	Matt Doyle		\$ 200.00	(1) 8/20 DID BOD; 8/7 Vina GSA Special BOD		\$	73,723.98
10204	Stipend Form	-	Kevin Phillips		\$ 100.00	(1) 7/16 DID BOD		\$	73,623.98
10205	Stipend Form	-	Derek Sohnrey		\$ 100.00	(1) 7/16 DID BOD		\$	73,523.98
Subtotal Stipend					\$ 400.00		Subtotal Balance	\$	73,523.98
Regular Water System Maintenance and Operations									
10206	7/19/2024	546740	Hunt & Sons, Inc.		\$ 291.61	hydraulic oil		\$	73,232.37
10207	7/1/2024	15316	J.C. Hernandez	\$ 800.00	\$ 1,600.00	June 2024 alley cleanup		\$	71,632.37
	8/1/2024	15371	J.C. Hernandez	\$ 800.00		July 2024 alley cleanup		\$	71,632.37
10208	7/19/2024	24282405571	Pace Analytical Services LLC		\$ 315.32	water quality testing		\$	71,632.37
10209	8/1/2024	6405-551	Sierra Water Utility		\$ 1,545.55	Jul 2024 chlorine; parts		\$	71,632.37
Subtotal Water Operations					\$3,752.48		Subtotal Balance	\$	69,771.50
Water System Emergency Repair/Replacement									
NONE								\$	69,771.50
Subtotal Water System Repair					\$0.00		Subtotal Balance	\$	69,771.50

DURHAM IRRIGATION DISTRICT

Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category
Utility & Supplies							
online debit	7/10/2024	-	Comcast		\$ 180.34	7/15/2024 - 8/14/2024 Internet and Phone Service	\$ 69,591.16
other	8/10/2024	-	Comcast	\$ 180.34	\$ -	8/15/2024 - 9/14/2024 Internet and Phone Svc pd with Comcast gift card	\$ 69,591.16
online debit	7/30/2024		FP Mailing Solutions		\$ 200.00	postage (online download)	\$ 69,391.16
online debit	7/28/2024	2024071901	Paychex		\$ 75.10	payroll fees + PTO accrual fee	\$ 69,316.06
online debit	8/9/2024	2024080101	Paychex		\$ 75.10	payroll fees + PTO accrual fee	\$ 69,240.96
10210	8/14/2024	-	Camp & McLaughlin		\$ 650.00	August rent	\$ 68,590.96
10212	7/26/2024	-		\$ 142.26		9418 Midway #C (Office)(0596196710-5)	\$ 55,576.69
	7/24/2024	-		\$ 3,618.32		Durham Dayton Rd 20'W (5773099695-6)	\$ 55,576.69
	7/25/2024	-	PGE	\$ 4,435.22	\$ 13,014.27	Holland Ave E/S & 500S Serviss (6812590736-7)	\$ 55,576.69
	7/26/2024	-		\$ 34.98		Holland Ave S 300' (7938916943-8)	\$ 55,576.69
	7/26/2024	-		\$ 4,783.49		9389 Goodspeed St (9856464053-5)	\$ 55,576.69
10213	7/31/2024	8551002842055	Recology		\$ 137.29	garbage service (Well 5)	\$ 55,439.40
10214	7/31/2024	-	Sequoyah Software		\$ 130.00	billing software; email bill service	\$ 55,309.40
10215	8/1/2024	460814F9-0046	Streamline		\$ 84.00	website host	\$ 55,225.40
10216	7/22/2024	14162052024	Underground Service Alert		\$ 300.00	annual renewal	\$ 54,925.40
Subtotal Utility					\$14,846.10		Subtotal Balance \$ 54,925.40

DURHAM IRRIGATION DISTRICT

Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category
District Administration, Operations & Management							
Payroll & Insurance							
online debit	7/26/2024	-	Withholdings - Trizzino		\$ 411.24		\$ 54,514.16
online debit	8/9/2024	-	Withholdings - Trizzino		\$ 384.47		\$ 54,129.69
online debit	7/26/2024	-	Employee - Trizzino		\$ 973.41	Administrative Support	\$ 53,156.28
online debit	8/9/2024	-	Employee - Trizzino		\$ 905.23	Administrative Support	\$ 52,251.05
Contractors							
10217	8/4/2024	8494	Sheryl Bosman		\$ 525.00	Bookkeeping Services	\$ 51,726.05
10218	7/15/2024	24-12473	Horton McNulty & Saeteurn, LLP		\$ 9,350.00	Audit preparation (2022)	\$ 42,376.05
10219	6/1/2024	1193	Nicole L. Johansson	\$ 1,068.75	\$ 1,687.50	May 2024 outreach	\$ 40,688.55
	7/1/2024	1194	Nicole L. Johansson	\$ 618.75		June 2024 outreach	\$ 40,688.55
10225	7/10/2024	41563	Luhdorff & Scalmanini Consulting Engineers	\$ 860.00	\$ 1,920.00	CIP Implementation and Funding Support	\$ 39,828.55
	7/10/2024	41565	Luhdorff & Scalmanini Consulting Engineers	\$ 630.00		Condition Assessment - wells	\$ 39,198.55
	8/15/2024	41746	Luhdorff & Scalmanini Consulting Engineers	\$ 430.00		CIP Implementation and Funding Support	\$ 39,398.55
10221	8/12/2024	82874	NorthStar		\$ 3,940.50	CIP Budget/Rate Study - \$ 3130.50 DUSD Easement - \$ 0 USBR Engineering - \$ 0 USBR Cultural Compliance - \$ 0 Meetings - \$ 445 Operational Support - \$ 0 Grant Application Support - \$ 365 Litigation - Meetings - \$ 0 Litigation - Cost of Service Study - \$ 0	\$ 35,458.05
10222	8/1/2024	6854	Prentice Long, PC		\$ 458.50	Legal Services	\$ 34,999.55
Water Operations							
10223	8/1/2024	6405-552	Sierra Water Utility		\$ 3,558.74	Water Operator Services	\$ 31,440.81
Subtotal Admin. Ops. & Mgmt.					\$24,114.59	Subtotal Balance	\$ 30,810.81

DURHAM IRRIGATION DISTRICT

Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category	
Agency Fees, Association Dues & Reimbursables								
<i>Fees & Dues</i>								
online debit	8/2/2024	-	PaySafe/PayStation Fee		\$ 456.34	"mtot" on bank statement	\$ 30,984.47	
10224	7/19/2024	552801	Butte County Public Health Department		\$ 434.00	CUPA Hazardous Materials Oversight	\$ 30,550.47	
<i>Reimbursable Payments</i>								
NONE							\$ 30,550.47	
Subtotal Fees & Reimbursables					\$890.34	Subtotal Balance \$ 29,920.47		
<i>Other Expenses</i>								
NONE							\$ 30,550.47	
Other Expenses					\$0.00	Subtotal Balance \$ 29,920.47		
Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category	
Development Projects								
			Contractor					Project
NONE							\$ 30,550.47	
Subtotal Development Projects					\$ -	Subtotal Balance \$ 29,920.47		
SUBTOTAL PAYMENTS					\$44,003.51			
							Subtotal Remaining Balance \$ 29,920.47	
							Check Refund/Cancelled Register Total	
							TOTAL REMAINING BALANCE \$ 29,920.47	

DURHAM IRRIGATION DISTRICT

Petty Cash				
8/1/2024	Comcast Gift Card	\$	300.00	<i>8/14/24 - used to pay Comcast bill - \$180.34</i>
8/14/2024	Cash on Hand	\$	100.01	
Balance Remaining On Hand		\$	400.01	

Check / Payment Refund / Cancel or Void Check Register

Date	CK/Pmt Refund	Status	Paid to	Check Amount	Notes
-	10211	VOID	N/A	\$ -	void CK#10220 and issue CK#10225 - to include additional invoice
-	10220	VOID	N/A	\$ -	spoiled

Director Signature _____ Date _____	Director Signature _____ Date _____
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DURHAM IRRIGATION DISTRICT

Deposit Register

Date	Deposit	Deposit Amount	Other Notes
5-Jul-24	Cash/Check Deposit	\$ 4,947.12	
15-Jul-24	Cash/Check Deposit	\$ 7,748.78	
18-Jul-24	Cash/Check Deposit	\$ 6,143.81	
18-Jul-24	Cash/Check Deposit	\$ 4,769.77	Demand Request: Acct 113 / 983 APN 040-240-046 / 9194 Holland Avenue \$30.00 demand request fee; \$47.00 usage
18-Jul-24	Cash/Check Deposit	\$ 112.50	State Compensation Insurance Fund (SCIF) dividend
24-Jul-24	Cash/Check Deposit	\$ 7,811.09	
29-Jul-24	Cash/Check Deposit	\$ 2,679.66	Demand Request: Acct 92 / 985 APN 040-250-012 / 9184 Goodspeed \$30.00 demand request fee; \$3.00 usage
07/01/2024-07/31/2024	Paystation Payments	\$ 10,548.73	
	Subtotal Water Sales Deposits	\$ 44,761.46	<i>incl. \$140.00 USBR Meter fees separate from above (if any)</i>

Water Meter Sales	Location
NONE	
Bank Adjustments & Other	Notes
15-Jul-24	Notice of adjustment <i>debit</i> \$ (6.05) <i>likely a scanning discrepancy on bank side</i>
	Other Deposits \$ (6.05)
	Total Deposits \$ 44,755.41

Deposit Register for Development Projects Account

NONE	
Total Development Project Deposits	\$ -

Director Signature _____ Date _____	Director Signature _____ Date _____
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Balance Sheet

As of July 31, 2024

Jul 31, 24

ASSETS

Current Assets

Checking/Savings

Current Assets

Cash	73,923.98
Cash on Hand	100.01
Development Fees	36,660.24
Savings	14,382.58
California CLASS	160,569.11

Total Current Assets	<u>285,635.92</u>
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Total Checking/Savings	285,635.92
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Other Current Assets

Taxes Receivable	751.54
A/R	-751.54

Total Other Current Assets	<u>0.00</u>
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Total Current Assets	285,635.92
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Fixed Assets

CAPITAL ASSETS

Depreciable Assets

Equipment	101,440.80
Mains	623,540.00
Pumps	172,575.00
Structures	16,084.00
Wells	127,486.00
Less Accum. Dep'n	-434,456.00

Total Depreciable Assets	<u>606,669.80</u>
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Total CAPITAL ASSETS	606,669.80
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Non-Depreciable Assets

Land	20,331.00
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Total Non-Depreciable Assets	<u>20,331.00</u>
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Total Fixed Assets	627,000.80
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TOTAL ASSETS	<u><u>912,636.72</u></u>
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LIABILITIES & EQUITY

Equity

NET POSITION

Net Investment in Capital Asset	566,549.00
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Total NET POSITION	566,549.00
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Unrestricted Net Assets	325,504.36
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Net Income	20,583.36
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Total Equity	<u>912,636.72</u>
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TOTAL LIABILITIES & EQUITY	<u><u>912,636.72</u></u>
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Durham Irrigation District

Profit & Loss

January through July 2024

	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Jul 24	TOTAL
Ordinary Income/Expense								
Income								
Water Sales Income								
OPERATING REVENUES								
Demand Fees	30.00	30.00	0.00	0.00	0.00	0.00	0.00	60.00
Meter Sales	224.00	255.36	364.00	140.00	646.23	790.00	0.00	2,419.59
Water Sales	35,358.10	31,296.01	30,844.89	25,913.89	32,869.76	30,664.63	44,720.34	231,667.62
Total OPERATING REVENUES	35,612.10	31,581.37	31,208.89	26,053.89	33,515.99	31,454.63	44,720.34	234,147.21
Total Water Sales Income	35,612.10	31,581.37	31,208.89	26,053.89	33,515.99	31,454.63	44,720.34	234,147.21
Total Income	35,612.10	31,581.37	31,208.89	26,053.89	33,515.99	31,454.63	44,720.34	234,147.21
Expense								
Contract Services								
Accounting Fees	775.00	9,835.66	556.25	525.00	525.00	575.00	593.75	13,385.66
Engineering Support	1,010.00	5,440.00	3,520.00	1,237.50	12,971.25	6,592.50	5,410.00	36,181.25
Legal Fees	3,163.50	499.50	1,942.50	1,776.00	1,646.50	92.50	1,591.00	10,711.50
Management & Administration	1,125.00	1,190.44	1,893.75	0.00	1,657.22	1,106.25	0.00	6,972.66
Total Contract Services	6,073.50	16,965.60	7,912.50	3,538.50	16,799.97	8,366.25	7,594.75	67,251.07
OPERATING EXPENSES								
Administration								
Board Stipends	300.00	300.00	300.00	300.00	500.00	300.00	400.00	2,400.00
District Wages, Taxes, Insur.								
Insurance	1,283.20	0.00	0.00	0.00	0.00	5,955.01	0.00	7,238.21
Payroll Service Fees	393.30	141.80	141.80	141.80	225.30	150.20	150.20	1,344.40
Payroll Tax Expense	676.48	277.27	276.71	-46.29	336.30	206.35	136.64	1,863.46
Wages	2,562.00	2,380.00	2,541.00	2,506.00	4,396.00	2,697.45	1,786.05	18,868.50
Total District Wages, Taxes, Insur.	4,914.98	2,799.07	2,959.51	2,601.51	4,957.60	9,009.01	2,072.89	29,314.57
Fees, Dues, Memberships	4,809.16	0.00	434.00	465.19	0.00	0.00	1.29	5,709.64
Office Expense								
Postage	500.00	0.00	300.00	300.00	300.00	150.00	200.00	1,750.00
Software	0.00	0.00	0.00	0.00	129.99	179.88	0.00	309.87
Supplies	44.90	-52.95	0.00	169.93	0.00	0.00	333.85	495.73
Website Hosting	84.00	84.00	84.00	84.00	84.00	84.00	84.00	588.00
Total Office Expense	628.90	31.05	384.00	553.93	513.99	413.88	617.85	3,143.60

Durham Irrigation District

Profit & Loss

January through July 2024

	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Jul 24	TOTAL
Rent	760.31	761.33	650.00	650.00	810.34	650.00	650.00	4,931.98
Software Fees	130.00	130.00	250.00	130.00	130.00	130.00	130.00	1,030.00
Utilities								
Garbage	0.00	271.05	137.29	137.29	137.29	137.29	137.29	957.50
Gas & Electric	4,423.37	4,963.18	4,951.09	4,838.30	6,406.95	6,188.77	10,298.22	42,069.88
Telephone/Internet	218.80	362.56	218.80	218.73	218.73	165.83	180.34	1,583.79
Total Utilities	4,642.17	5,596.79	5,307.18	5,194.32	6,762.97	6,491.89	10,615.85	44,611.17
Water System Maint,Repair,Repl								
Regular Operations & Maint								
O & M Supplies	195.84	64.21	707.30	10.71	3,592.93	302.32	2,629.90	7,503.21
Water Testing Fees	0.00	656.24	0.00	192.92	508.24	348.20	192.92	1,898.52
Weed Management	0.00	1,600.00	800.00	800.00	1,645.00	800.00	0.00	5,645.00
Total Regular Operations & Maint	195.84	2,320.45	1,507.30	1,003.63	5,746.17	1,450.52	2,822.82	15,046.73
Water System Repair & Repl.+								
Repairs & Maint.	0.00	6,015.00	0.00	1,750.00	1,252.88	0.00	1,483.28	10,501.16
Contractor	0.00	3,373.24	0.00	0.00	2,812.00	0.00	0.00	6,185.24
Water Operator	3,558.71	3,558.71	3,558.71	3,558.71	3,558.71	3,558.71	3,558.71	24,910.97
Total Water System Repair & Repl.+	3,558.71	12,946.95	3,558.71	5,308.71	7,623.59	3,558.71	5,041.99	41,597.37
Total Water System Maint,Repair,Repl	3,754.55	15,267.40	5,066.01	6,312.34	13,369.76	5,009.23	7,864.81	56,644.10
Total Administration	19,940.07	24,885.64	15,350.70	16,207.29	27,044.66	22,004.01	22,352.69	147,785.06
Bank Service Charges	356.01	336.97	275.52	372.99	250.19	390.39	341.27	2,323.34
Total OPERATING EXPENSES	20,296.08	25,222.61	15,626.22	16,580.28	27,294.85	22,394.40	22,693.96	150,108.40
Total Expense	26,369.58	42,188.21	23,538.72	20,118.78	44,094.82	30,760.65	30,288.71	217,359.47
Net Ordinary Income	9,242.52	-10,606.84	7,670.17	5,935.11	-10,578.83	693.98	14,431.63	16,787.74
Other Income/Expense								
Other Income								
NON-OPERATING REVENUE								
Interest Income	468.93	436.07	466.57	452.07	626.16	704.35	733.97	3,888.12
Total NON-OPERATING REVENUE	468.93	436.07	466.57	452.07	626.16	704.35	733.97	3,888.12
Total Other Income	468.93	436.07	466.57	452.07	626.16	704.35	733.97	3,888.12
Other Expense								
Special District Projects								
Expenses								

Durham Irrigation District

Profit & Loss

January through July 2024

	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Jul 24	TOTAL
Development Project Fees	0.00	0.00	0.00	55.50	0.00	37.00	0.00	92.50
Total Expenses	0.00	0.00	0.00	55.50	0.00	37.00	0.00	92.50
Total Special District Projects	0.00	0.00	0.00	55.50	0.00	37.00	0.00	92.50
Total Other Expense	0.00	0.00	0.00	55.50	0.00	37.00	0.00	92.50
Net Other Income	468.93	436.07	466.57	396.57	626.16	667.35	733.97	3,795.62
Net Income	9,711.45	-10,170.77	8,136.74	6,331.68	-9,952.67	1,361.33	15,165.60	20,583.36

Durham Irrigation District
Profit & Loss
 January through July 2024

	TOTAL			
	Jan - Jul 24	Jan - Jul 23	\$ Change	% Change
Ordinary Income/Expense				
Income				
Water Sales Income				
OPERATING REVENUES				
Demand Fees	60.00	180.00	-120.00	-66.67%
Meter Sales	2,419.59	6,500.00	-4,080.41	-62.78%
Water Sales	231,667.62	195,567.58	36,100.04	18.46%
Total OPERATING REVENUES	234,147.21	202,247.58	31,899.63	15.77%
Total Water Sales Income	234,147.21	202,247.58	31,899.63	15.77%
Total Income	234,147.21	202,247.58	31,899.63	15.77%
Expense				
Contract Services				
Accounting Fees	13,385.66	10,680.98	2,704.68	25.32%
Engineering Support	36,181.25	41,233.50	-5,052.25	-12.25%
Legal Fees	10,711.50	43,077.13	-32,365.63	-75.13%
Management & Administration	6,972.66	6,712.50	260.16	3.88%
Total Contract Services	67,251.07	101,704.11	-34,453.04	-33.88%
OPERATING EXPENSES				
Administration				
Board Stipends	2,400.00	3,000.00	-600.00	-20.0%
Contract Services	0.00	507.50	-507.50	-100.0%
District Wages, Taxes, Insur.				
Insurance	7,238.21	7,008.82	229.39	3.27%
Payroll Service Fees	1,344.40	1,175.40	169.00	14.38%
Payroll Tax Expense	1,863.46	1,737.93	125.53	7.22%
Wages	18,868.50	22,169.00	-3,300.50	-14.89%
Total District Wages, Taxes, Insur.	29,314.57	32,091.15	-2,776.58	-8.65%
Fees, Dues, Memberships	5,709.64	5,445.52	264.12	4.85%
Office Expense				
Meals	0.00	23.25	-23.25	-100.0%
Postage	1,750.00	2,490.59	-740.59	-29.74%
Software	309.87	442.37	-132.50	-29.95%
Supplies	495.73	1,593.15	-1,097.42	-68.88%
Website Hosting	588.00	534.00	54.00	10.11%
Total Office Expense	3,143.60	5,083.36	-1,939.76	-38.16%
Rent	4,931.98	4,867.33	64.65	1.33%
Software Fees	1,030.00	840.00	190.00	22.62%
Utilities				
Garbage	957.50	926.66	30.84	3.33%
Gas & Electric	42,069.88	33,906.35	8,163.53	24.08%
Telephone/Internet	1,583.79	1,575.71	8.08	0.51%
Total Utilities	44,611.17	36,408.72	8,202.45	22.53%
Water System Maint, Repair, Repl				
Regular Operations & Maint				

Durham Irrigation District
Profit & Loss
January through July 2024

TOTAL				
	Jan - Jul 24	Jan - Jul 23	\$ Change	% Change
O & M Supplies	7,503.21	23,973.30	-16,470.09	-68.7%
Water Testing Fees	1,898.52	2,326.54	-428.02	-18.4%
Weed Management	5,645.00	6,800.00	-1,155.00	-16.99%
Total Regular Operations & Maint	15,046.73	33,099.84	-18,053.11	-54.54%
Water System Repair & Repl.+				
Repairs & Maint.	10,501.16	15,967.99	-5,466.83	-34.24%
Contractor	6,185.24	25,666.14	-19,480.90	-75.9%
Water Operator	24,910.97	24,008.82	902.15	3.76%
Total Water System Repair & Repl.+	41,597.37	65,642.95	-24,045.58	-36.63%
Total Water System Maint,Repair,Repl	56,644.10	98,742.79	-42,098.69	-42.64%
Total Administration	147,785.06	186,986.37	-39,201.31	-20.97%
Bank Service Charges	2,323.34	1,995.32	328.02	16.44%
Total OPERATING EXPENSES	150,108.40	188,981.69	-38,873.29	-20.57%
Total Expense	217,359.47	290,685.80	-73,326.33	-25.23%
Net Ordinary Income	16,787.74	-88,438.22	105,225.96	118.98%
Other Income/Expense				
Other Income				
NON-OPERATING REVENUE				
Interest Income	3,888.12	4,898.72	-1,010.60	-20.63%
Total NON-OPERATING REVENUE	3,888.12	4,898.72	-1,010.60	-20.63%
Total Other Income	3,888.12	4,898.72	-1,010.60	-20.63%
Other Expense				
Special District Projects				
Expenses				
Development Project Fees	92.50	742.00	-649.50	-87.53%
Total Expenses	92.50	742.00	-649.50	-87.53%
Total Special District Projects	92.50	742.00	-649.50	-87.53%
Total Other Expense	92.50	742.00	-649.50	-87.53%
Net Other Income	3,795.62	4,156.72	-361.10	-8.69%
Net Income	20,583.36	-84,281.50	104,864.86	124.42%

Durham Irrigation District
General Ledger
As of July 31, 2024

Date	Num	Name	Memo	Paid Amount	Balance
Current Assets					270,470.32
Cash					59,492.35
07/01/2024		Deposit	Deposit	350.79	59,843.14
07/01/2024		Deposit	Deposit	47.07	59,890.21
07/02/2024		Bank Charge		-341.27	59,548.94
07/05/2024		Deposit	Deposit	4,947.12	64,496.06
07/05/2024		Deposit	Deposit	186.29	64,682.35
07/08/2024		Deposit	Deposit	908.09	65,590.44
07/08/2024		Postalia		-200.00	65,390.44
07/08/2024		Deposit	Deposit	73.14	65,463.58
07/08/2024		Deposit	Deposit	514.88	65,978.46
07/09/2024		Deposit	Deposit	70.14	66,048.60
07/10/2024		Deposit	Deposit	344.95	66,393.55
07/11/2024		Deposit	Deposit	1,066.92	67,460.47
07/11/2024		Wages		-331.57	67,128.90
07/12/2024		Deposit	Deposit	1,561.63	68,690.53
07/12/2024		Paychex		-75.10	68,615.43
07/12/2024		Payroll Taxes		-206.47	68,408.96
07/15/2024		Deposit	Deposit	7,748.78	76,157.74
07/15/2024		Deposit	Deposit	372.41	76,530.15
07/15/2024		Deposit	Deposit	172.50	76,702.65
07/15/2024		Deposit	Deposit	172.21	76,874.86
07/15/2024		Adj. to deposit		-6.05	76,868.81
07/16/2024	10184	James M. Doyle	July 2024	-200.00	76,668.81
07/16/2024	10185	Kevin Phillips	July 2024	-100.00	76,568.81
07/16/2024	10186	Derek Sohnrey	July 2024	-100.00	76,468.81
07/16/2024	10187	Pace Analytical Servic...	water quality testing	-192.92	76,275.89
07/16/2024	10188	Sierra Water Utility	chlorine/parts	-2,611.95	73,663.94
07/16/2024	10189	Tozier's True Value Ha...	late charge	-1.29	73,662.65
07/16/2024	10190	Ferguson Waterworks	parts	-17.95	73,644.70
07/16/2024	10191	Peterson Power Syste...	diagnose coolant sample findings	-1,483.28	72,161.42
07/16/2024	10192	Camp & McLaughlin	July 2024 rent	-650.00	71,511.42
07/16/2024	10193	PG & E		-10,298.22	61,213.20
07/16/2024	10194	Recology		-137.29	61,075.91
07/16/2024	10195	Sequoayah		-130.00	60,945.91
07/16/2024	10196	Streamline		-84.00	60,861.91
07/16/2024	10197	Sheryl Bosman	bookkeeping June 2024	-593.75	60,268.16
07/16/2024	10198	Northstar Engineering		-5,410.00	54,858.16
07/16/2024	10199	Prentice Long, PC		-1,591.00	53,267.16
07/16/2024	10200	Sierra Water Utility		-3,558.71	49,708.45
07/16/2024	10201	Jeannie Trizzino	reimb.	-333.85	49,374.60
07/16/2024	10202	Thomas Steffen	refund	-35.07	49,339.53
07/16/2024		Deposit	Deposit	112.85	49,452.38
07/17/2024		Deposit	Deposit	1,957.39	51,409.77
07/18/2024		Deposit	Deposit	6,143.81	57,553.58
07/18/2024		Deposit	Deposit	4,769.77	62,323.35
07/18/2024		Deposit	Deposit	112.50	62,435.85
07/18/2024		Deposit	Deposit	490.14	62,925.99
07/19/2024		Deposit	Deposit	524.49	63,450.48
07/22/2024		Deposit	Deposit	473.17	63,923.65
07/22/2024		Deposit	Deposit	225.28	64,148.93
07/23/2024		Deposit	Deposit	6.00	64,154.93
07/23/2024		Comcast		-180.34	63,974.59
07/24/2024		Deposit	Deposit	7,811.09	71,785.68
07/24/2024		Deposit	Deposit	461.23	72,246.91
07/25/2024		Wages		-973.41	71,273.50
07/25/2024		Deposit	Deposit	100.00	71,373.50
07/26/2024		Deposit	Deposit	198.22	71,571.72
07/26/2024		Paychex		-75.10	71,496.62
07/26/2024		Payroll Taxes		-411.24	71,085.38
07/29/2024		Deposit	Deposit	2,679.66	73,765.04
07/30/2024		Deposit	Deposit	158.94	73,923.98
Total Cash				14,431.63	73,923.98
Cash on Hand					100.01
Total Cash on Hand					100.01
Development Fees					36,660.24

Durham Irrigation District
General Ledger
As of July 31, 2024

Date	Num	Name	Memo	Paid Amount	Balance
		Total Development Fees			36,660.24
		Savings			14,382.46
07/31/2024		Deposit	Deposit	0.12	14,382.58
		Total Savings		0.12	14,382.58
		California CLASS			159,835.26
07/31/2024		Deposit	Deposit	733.85	160,569.11
		Total California CLASS		733.85	160,569.11
		Total Current Assets		15,165.60	285,635.92
		Taxes Receivable			751.54
		Total Taxes Receivable			751.54
		A/R			-751.54
		Total A/R			-751.54
		CAPITAL ASSETS			606,669.80
		Depreciable Assets			606,669.80
		Equipment			101,440.80
		Total Equipment			101,440.80
		Mains			623,540.00
		Total Mains			623,540.00
		Pumps			172,575.00
		Total Pumps			172,575.00
		Structures			16,084.00
		Total Structures			16,084.00
		Wells			127,486.00
		Total Wells			127,486.00
		Less Accum. Dep'n			-434,456.00
		Total Less Accum. Dep'n			-434,456.00
		Total Depreciable Assets			606,669.80
		Total CAPITAL ASSETS			606,669.80
		Non-Depreciable Assets			20,331.00
		Land			20,331.00
		Total Land			20,331.00
		Total Non-Depreciable Assets			20,331.00
		NET POSITION			-566,549.00
		Net Investment in Capital Asset			-566,549.00
		Total Net Investment in Capital Asset			-566,549.00
		Total NET POSITION			-566,549.00
		Unrestricted Net Assets			-325,504.36
		Total Unrestricted Net Assets			-325,504.36
		Water Sales Income			-189,426.87
		OPERATING REVENUES			-189,426.87
		Demand Fees			-60.00
		Total Demand Fees			-60.00
		Meter Sales			-2,419.59
		Total Meter Sales			-2,419.59
		Water Sales			-186,947.28
07/01/2024		Deposit	Deposit	-350.79	-187,298.07
07/01/2024		Deposit	Deposit	-47.07	-187,345.14
07/05/2024		Deposit	Deposit	-9,947.12	-192,292.26
07/05/2024		Deposit	Deposit	-186.29	-192,478.55

Durham Irrigation District
General Ledger
As of July 31, 2024

Date	Num	Name	Memo	Paid Amount	Balance
07/08/2024		Deposit	Deposit	-908.09	-193,386.64
07/08/2024		Deposit	Deposit	-73.14	-193,459.78
07/08/2024		Deposit	Deposit	-514.88	-193,974.66
07/09/2024		Deposit	Deposit	-70.14	-194,044.80
07/10/2024		Deposit	Deposit	-344.95	-194,389.75
07/11/2024		Deposit	Deposit	-1,066.92	-195,456.67
07/12/2024		Deposit	Deposit	-1,561.63	-197,018.30
07/15/2024		Deposit	Deposit	-7,748.78	-204,767.08
07/15/2024		Deposit	Deposit	-372.41	-205,139.49
07/15/2024		Deposit	Deposit	-172.50	-205,311.99
07/15/2024		Deposit	Deposit	-172.21	-205,484.20
07/15/2024		Adj. to deposit		6.05	-205,478.15
07/16/2024	10202	Thomas Steffen	refund	35.07	-205,443.08
07/16/2024		Deposit	Deposit	-112.85	-205,555.93
07/17/2024		Deposit	Deposit	-1,957.39	-207,513.32
07/18/2024		Deposit	Deposit	-6,143.81	-213,657.13
07/18/2024		Deposit	Deposit	-4,769.77	-218,426.90
07/18/2024		Deposit	Deposit	-112.50	-218,539.40
07/18/2024		Deposit	Deposit	-490.14	-219,029.54
07/19/2024		Deposit	Deposit	-524.49	-219,554.03
07/22/2024		Deposit	Deposit	-473.17	-220,027.20
07/22/2024		Deposit	Deposit	-225.28	-220,252.48
07/23/2024		Deposit	Deposit	-6.00	-220,258.48
07/24/2024		Deposit	Deposit	-7,811.09	-228,069.57
07/24/2024		Deposit	Deposit	-461.23	-228,530.80
07/25/2024		Deposit	Deposit	-100.00	-228,630.80
07/26/2024		Deposit	Deposit	-198.22	-228,829.02
07/29/2024		Deposit	Deposit	-2,679.66	-231,508.68
07/30/2024		Deposit	Deposit	-158.94	-231,667.62
Total Water Sales				-44,720.34	-231,667.62
Total OPERATING REVENUES				-44,720.34	-234,147.21
Total Water Sales Income				-44,720.34	-234,147.21
Contract Services					59,656.32
Accounting Fees					12,791.91
07/16/2024	10197	Sheryl Bosman	bookkeeping June 2024	593.75	13,385.66
Total Accounting Fees				593.75	13,385.66
Engineering Support					30,771.25
07/16/2024	10198	Northstar Engineering	CIP budget/rate study	4,715.00	35,486.25
07/16/2024	10198	Northstar Engineering	USBR engineering		35,486.25
07/16/2024	10198	Northstar Engineering	meetings	455.00	35,941.25
07/16/2024	10198	Northstar Engineering	operational support	240.00	36,181.25
Total Engineering Support				5,410.00	36,181.25
Legal Fees					9,120.50
07/16/2024	10199	Prentice Long, PC		1,591.00	10,711.50
Total Legal Fees				1,591.00	10,711.50
Management & Administration					6,972.66
Total Management & Administration					6,972.66
Total Contract Services				7,594.75	67,251.07
OPERATING EXPENSES					127,414.44
Administration					125,432.37
Board Stipends					2,000.00
07/16/2024	10184	James M. Doyle	July 2024	200.00	2,200.00
07/16/2024	10185	Kevin Phillips	July 2024	100.00	2,300.00
07/16/2024	10186	Derek Sohnrey	July 2024	100.00	2,400.00
Total Board Stipends				400.00	2,400.00
District Wages, Taxes, Insur.					27,241.68
Insurance					7,238.21

Durham Irrigation District
General Ledger
As of July 31, 2024

Date	Num	Name	Memo	Paid Amount	Balance
		Total Insurance			7,238.21
		Payroll Service Fees			1,194.20
07/12/2024		Paychex		75.10	1,269.30
07/26/2024		Paychex		75.10	1,344.40
		Total Payroll Service Fees		150.20	1,344.40
		Payroll Tax Expense			1,726.82
07/11/2024		Wages		-168.23	1,558.59
07/12/2024		Payroll Taxes		206.47	1,765.06
07/25/2024		Wages		-312.84	1,452.22
07/26/2024		Payroll Taxes		411.24	1,863.46
		Total Payroll Tax Expense		136.64	1,863.46
		Wages			17,082.45
07/11/2024		Wages		499.80	17,582.25
07/25/2024		Wages		1,286.25	18,868.50
		Total Wages		1,786.05	18,868.50
		Total District Wages, Taxes, Insur.		2,072.89	29,314.57
		Fees, Dues, Memberships			5,708.35
07/16/2024	10189	Tozier's True Value Ha...	late charge	1.29	5,709.64
		Total Fees, Dues, Memberships		1.29	5,709.64
		Office Expense			2,525.75
		Postage			1,550.00
07/08/2024		Postalia		200.00	1,750.00
		Total Postage		200.00	1,750.00
		Software			309.87
		Total Software			309.87
		Supplies			161.88
07/16/2024	10201	Jeannie Trizzino	reimb.	333.85	495.73
		Total Supplies		333.85	495.73
		Website Hosting			504.00
07/16/2024	10196	Streamline		84.00	588.00
		Total Website Hosting		84.00	588.00
		Total Office Expense		617.85	3,143.60
		Rent			4,281.98
07/16/2024	10192	Camp & McLaughlin	July 2024 rent	650.00	4,931.98
		Total Rent		650.00	4,931.98
		Software Fees			900.00
07/16/2024	10195	Sequoyah		130.00	1,030.00
		Total Software Fees		130.00	1,030.00
		Utilities			33,995.32
		Garbage			820.21
07/16/2024	10194	Recology		137.29	957.50
		Total Garbage		137.29	957.50
		Gas & Electric			31,771.66
07/16/2024	10193	PG & E		10,298.22	42,069.88
		Total Gas & Electric		10,298.22	42,069.88
		Telephone/Internet			1,403.45

Durham Irrigation District
General Ledger
As of July 31, 2024

Date	Num	Name	Memo	Paid Amount	Balance
07/23/2024		Comcast		180.34	1,583.79
		Total Telephone/Internet		180.34	1,583.79
		Total Utilities		10,615.85	44,611.17
		Water System Maint,Repair,Repl			48,779.29
		Regular Operations & Maint			12,223.91
		O & M Supplies			4,873.31
07/16/2024	10188	Sierra Water Utility	chlorine/parts	2,611.95	7,485.26
07/16/2024	10190	Ferguson Waterworks	5/26/21 Brown St. repairs	17.95	7,503.21
		Total O & M Supplies		2,629.90	7,503.21
		Water Testing Fees			1,705.60
07/16/2024	10187	Pace Analytical Servic...	water quality testing	192.92	1,898.52
		Total Water Testing Fees		192.92	1,898.52
		Weed Management			5,645.00
		Total Weed Management			5,645.00
		Total Regular Operations & Maint		2,822.82	15,046.73
		Water System Repair & Repl.+			36,555.38
		Repairs & Maint.			9,017.88
07/16/2024	10191	Peterson Power Syste...	diagnose coolant sample findings	1,483.28	10,501.16
		Total Repairs & Maint.		1,483.28	10,501.16
		Contractor			6,185.24
		Total Contractor			6,185.24
		Water Operator			21,352.26
07/16/2024	10200	Sierra Water Utility		3,558.71	24,910.97
		Total Water Operator		3,558.71	24,910.97
		Total Water System Repair & Repl.+		5,041.99	41,597.37
		Total Water System Maint,Repair,Repl		7,864.81	56,644.10
		Total Administration		22,352.69	147,785.06
		Bank Service Charges			1,982.07
07/02/2024		Bank Charge		341.27	2,323.34
		Total Bank Service Charges		341.27	2,323.34
		Total OPERATING EXPENSES		22,693.96	150,108.40
		NON-OPERATING REVENUE			-3,154.15
		Interest Income			-3,154.15
07/31/2024		Deposit	Deposit	-733.85	-3,888.00
07/31/2024		Deposit	Deposit	-0.12	-3,888.12
		Total Interest Income		-733.97	-3,888.12
		Total NON-OPERATING REVENUE		-733.97	-3,888.12
		Special District Projects			92.50
		Expenses			92.50
		Development Project Fees			92.50
		Total Development Project Fees			92.50
		Total Expenses			92.50
		Total Special District Projects			92.50
TOTAL				0.00	0.00

8/15/2024

**Durham Irrigation District
Monthly Billing Recap 7/1/2024 thru 7/31/2024**

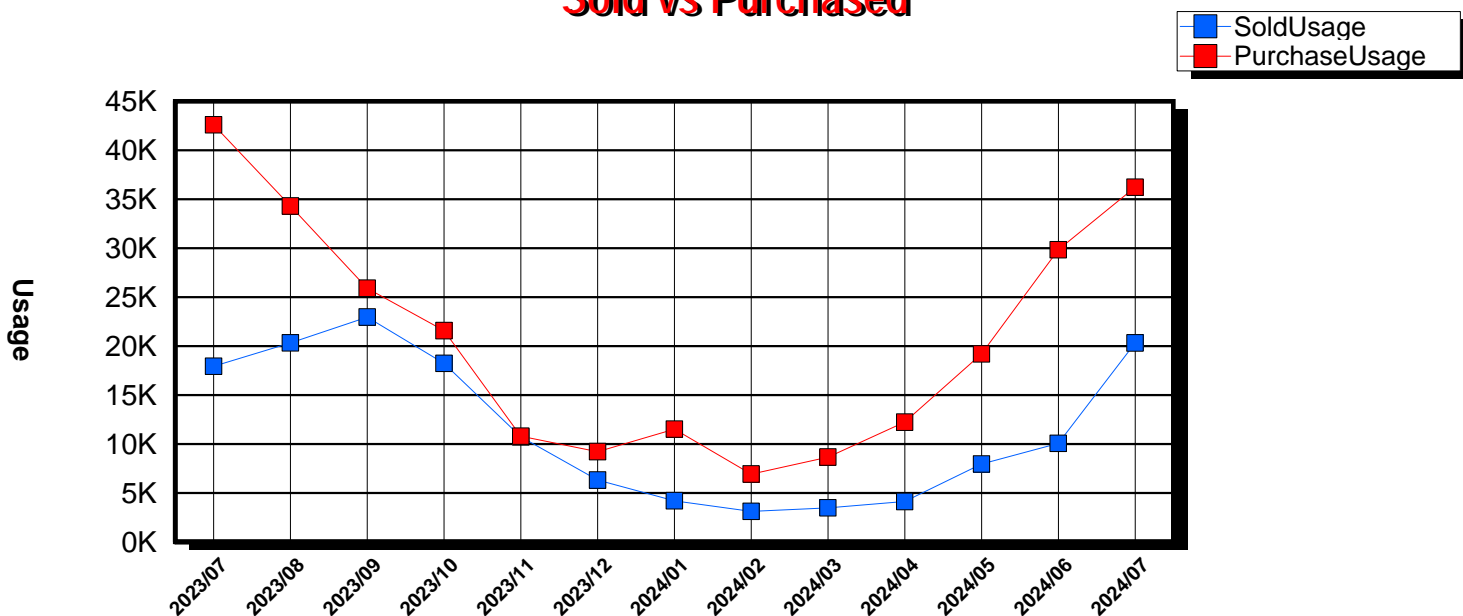
1

	<u>Amount</u>	<u>Count</u>				
Water Purchased or Produced this month	0					
Water Sold this month	21,661					
Water System used or accountable loss	0					
Water Loss	0.00 %	21,661				
<hr/>						
Total Water Sales this month	44,856.90	474				
Total Penalties this month	652.08	217				
Total Adjustments this month	0.00	84				
Total of other charges this month	177.00	14				
Total Current Charges	45,685.98					
<hr/>						
Current Balance	770.72	228				
30 Days Past Due	2,198.33	14				
60 Days Past Due	2,036.97	11				
90 Days Past Due	10,618.27	35				
Total Accounts Receivable	15,624.29					
<hr/>						
Total Payments Received	45,723.08	431				
<hr/>						
New Memberships	0.00	1				
<hr/>						
Active Accounts	15,726.86	475				
InActive Accounts	-102.58	74				
Forfeiture Accounts	0.00	0				
<hr/>						
Average Water Usage	45					
Average Water Charge	94.63					
<hr/>						
<u>Low Range</u>	<u>High Range</u>	<u>Usage</u>	<u>Count</u>	<u>Sales</u>	<u>% Usage</u>	<u>% Sales</u>
0	0	0	0	0.00	0.00	0.00
0	0	0	101	6,647.45	0.00	14.82
1	2,000	21,661	373	38,209.45	100.00	85.18
2,001	4,000	0	0	0.00	0.00	0.00
4,001	6,000	0	0	0.00	0.00	0.00
6,001	8,000	0	0	0.00	0.00	0.00
8,001	10,000	0	0	0.00	0.00	0.00
10,001	20,000	0	0	0.00	0.00	0.00
20,001	30,000	0	0	0.00	0.00	0.00
30,001	40,000	0	0	0.00	0.00	0.00
40,001	50,000	0	0	0.00	0.00	0.00
50,001	999,999,999	0	0	0.00	0.00	0.00
		21,661	474	44,856.90		
<hr/>						
Accounts Receivable Last Month Ending	15,661.39					
Sales/Charges this Month	45,685.98					
Adjustments this Month	0.00					
Less: Payments this Month	45,723.08					
Accounts Receivable Total	15,624.29	15,624.29				

Pump Total

<u>Year/Month</u>	<u>Purchased</u>	<u>Sold</u>	<u>Loss</u>	<u>Pct</u>
2023/07	42,598	17,939	-24,659	-57.9
2023/08	34,310	20,331	-13,979	-40.7
2023/09	25,905	22,965	-2,940	-11.3
2023/10	21,581	18,237	-3,344	-15.5
2023/11	10,797	10,729	-68	-0.6
2023/12	9,221	6,316	-2,905	-31.5
2024/01	11,522	4,208	-7,314	-63.5
2024/02	6,936	3,118	-3,818	-55.0
2024/03	8,666	3,477	-5,189	-59.9
2024/04	12,233	4,127	-8,106	-66.3
2024/05	19,204	7,954	-11,250	-58.6
2024/06	29,843	10,066	-19,777	-66.3
2024/07	36,230	20,317	-15,913	-43.9

Sold vs Purchased



<u>Acct</u>	<u>Name</u>		<u>Balance</u>	8/1/2024 <u>Current</u>	<u>30 Days</u>	<u>60-Days</u>	<u>90-Days</u>
291	Guerra, Diego & Marissa	9665 Teal Ln	1,415.37	120.43	148.84	125.43	1,020.67
80	Day, David	9389 Midway	1,354.48	41.07	79.10	44.07	1,190.24
212	Kellogg, Deanna	2415 Florida Ln	1,251.28	96.07	131.63	61.07	962.51
331	Sonsteng, Chimene	9642 Duckling Dr	1,066.55	95.43	122.15	84.43	764.54
57	Dotson, Kevin Dolz and Dan	9386 Goodspeed St	1,035.25	62.07	82.80	48.07	842.31
108	Sierra Christian Services,	9260 Goodspeed St	936.73	85.07	153.81	112.07	585.78
22	Hait, Jed	2393 Brown St	791.35	56.07	74.16	51.07	610.05
128	Horn, Howard	2370 Serviss St	745.07	81.07	154.96	50.07	458.97
237	Rosemarie Taylor Revocable '	2399 Serviss St	743.61	55.07	103.91	75.07	509.56
174	Cole, Leslie Ray and Kevin G	9415 Putney Dr	696.61	41.07	62.70	37.07	555.77
936	Fosdick, Devin	2390 Brown St	624.24	35.07	50.32	35.07	503.78
943	LaChappelle, Michael	9216 Goodspeed St	587.82	35.07	49.45	35.07	468.23
640	Martinez, Jesse & Elisabeth	2466 Tracy Ranch Rd	574.24	151.43	261.04	100.43	61.34
15	Catomerisios, Cathy	9206 Holland Ave	564.67	59.43	78.99	79.43	346.82
114	Grigsby, Daniel	2410 Brown St	537.03	63.78	76.22	63.78	333.25
916	Bresson, Christopher & Kimb	9416 Goodspeed St	525.79	41.07	51.82	39.07	393.83
906	Wood, Tate and Traci	40 San Rafael Ct	507.99	116.43	178.33	120.43	92.80
606	Harris, James	9424 Putney Dr	502.77	35.07	47.28	35.07	385.35
245	, Durham Guild	2393 Durham-Dayton Hwy	478.91	63.78	74.28	63.78	277.07
30	Casper, J. Payan and C.	2375 Serviss St	450.15	42.07	64.86	52.07	291.15
183	Ownby, Karen Koehly	2455 Durham-Dayton Hwy	358.72	41.07	56.45	40.07	221.13
261	Estate of Dickalyn Porter,	9339 Goodspeed St	357.51	63.78	70.48	63.78	159.47
93	Bailey, Catherine	2374 Serviss St - Apt A	280.87	66.43	85.44	65.43	63.57
188	Lopez, Victor and Rosie	2345 Florida Ln	270.86	35.07	42.03	35.07	158.69
220	Andersen, Victoria	2409 Campbell St	247.27	45.07	49.25	40.07	112.88
193	Pfaff, Brad	2369 Florida Ln	246.28	49.07	51.07	91.07	55.07
129	Parks, Justin	2404 Campbell St	214.72	39.07	48.49	39.07	88.09
27		Total	\$17,366.15	\$1,716.18	\$2,449.86	\$1,687.18	\$11,512.93



DURHAM IRRIGATION DISTRICT

Meeting Minutes

Board of Directors:

Matt Doyle, Chair; Kevin Phillips, Treasurer; Derek Sohnrey

Tuesday, May 21, 2024 – rescheduled to May 28, 2024

5:30 PM

District Office
9418-C Midway
Durham CA 95938

1 CALL TO ORDER – 5:30 PM

Present: Directors Doyle, Phillips and Sohnrey.

Also present: District Counsel Amanda Uhrhammer, District Engineer Mark Adams, Water Operator Mike Butler; Public Outreach Nicole Johansson, and Administrative Assistant Jeannie Trizzino.

2 ROLL CALL / OPENING BUSINESS

2.1 AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

2.2 PUBLIC COMMENT

Mr. Pat Button commented that builders only build to make money. Proposition 218 states that fees can be used only to repair and replace, and cannot be used for new development. He notes that the CIP has a project to replace a pipeline with a larger diameter pipeline. Mr. Button contends that this action is not in service of current rate payers. He suggests the board and District Engineer consider re-lining the existing pipeline with epoxy instead of the more expensive replacement project. Additionally, he suggests that the County should be bearing the cost and that the fire department also bear the cost for fire hydrant replacement.

District customer Brad Pfaff asked the board to consider a bill reduction for his high usage charge upon conversion of his unmetered account to a metered account as part of the US Bureau of Reclamation grant-funded project. He has repaired the large leak that caused the high usage.

After board discussion, Director Phillips announced that while the board was sympathetic to Mr. Pfaff's concern, the District did not have a policy in place that allows it to issue refunds in this type of case. He directed staff to reverse penalty charges for the next six months to allow Mr. Pfaff time to pay down the amount owed. Mr. Pfaff verbally agreed to the compromise.

3 CORRESPONDENCE - NONE

4 PRESENTATIONS - NONE

5 REPORTS/ANNOUNCEMENTS FROM DIRECTORS

- 5.1 VINA GSA REPORT (Vina GSA Calendar here: <https://www.vinagsa.org/calendar>)
SUBJECT: Status report on Vina GSA.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction to staff.

Director Doyle commented that Vina GSA continued to seek candidates for its Stakeholder Advisory Committee (SHAC).

6 PUBLIC HEARING - NONE**7 INFORMATION/CONSENT CALENDAR**

- 7.1 Warrant Sheet from April 11, 2024 to May 22, 2024, including payments, deposits, and transaction adjustments.
SUBJECT: Approve payments, deposits, and transaction adjustments.
FISCAL IMPACT: See attachments.
ACTION REQUESTED: APPROVE

This action item was approved on the Consent Agenda.

- 7.2 Board of Directors Meeting Minutes of April 16, 2024.
SUBJECT: Meeting Minutes of April 16, 2024.
FISCAL IMPACT: NONE.
ACTION REQUESTED: APPROVE

A motion was made by Director Phillips and seconded by Director Sohnrey to remove Items 7.1.2 -District Financials and Item 7.1.3 – Accounts Receivable Aging for further discussion.

Aye: 3 – Doyle, Phillips, Sohnrey
Nay: 0
Absent: none

Director Sohnrey asked for information on the California Class investment account that appears in Item . Director Philips explained that the California Class account is in compliance with federal and state regulations governing high interest investment accounts for public utilities. The California Class bank account currently has a yield of approximately 5% per month, depending on market conditions.

Director Sohnrey asked for clarification on the District’s monthly Comcast bill. Staff explained that it is a commercial account that provides high speed internet and VOIP telephone service.

A motion was made by Director Phillips and seconded by Director Sohnrey to restore Items 7.1.2 -District Financials and Item 7.1.3 – Accounts Receivable Aging and continue to approve Consent Agenda items 7.1.1, 7.1.2 and 7.1.3 as originally presented.

Aye: 3 – Doyle, Phillips, Sohnrey

Nay: 0

Absent: none

8 DISTRICT ENGINEER REPORT (NON-ACTION ITEMS)

8.1 USBR Grant-Funded Meter Replacement and Lead Service Laterals Assessment Project

SUBJECT: USBR Project update

Director Sohnrey asked for clarification on the grant. District Engineer Mark Adams explained that the lead service lateral report is still in progress and is awaiting input from engineering information from a similar report from Red Bluff. The project is complete, and staff are communicating with the grant manager to find out when the District can take its draw.

8.2 CIP Update and CIP Project #29 – Well Assessment

SUBJECT: District Engineer to report on well assessment and its impact on the CIP phasing and cost.

District Engineer Mark Adams comments in response to community questions on whether pipelines in the District can be lined instead of being replaced and whether solar power is an option for the District. On the former, he comments that small diameter pipes cannot be successfully lined because the process of lining a pipe reduces its internal diameter, which creates other problems for effective service.

On the matter of installing solar to reduce utility costs for the District, the Holland location is the only parcel accessible to the District for such an installation, but the recommended CIP improvements will use up the available space at the Holland site.

Director Sohnrey asked if the District pipeline Project 20 in the previously proposed DUSD easement would tie into the District pipeline on Durham Dayton Highway. District Engineer Adams noted that the project description in the CIP document needed to be changed and that the intent of the proposed project was to eliminate a dead-end service line in that part of the District's service area. The entire distribution system functions much more efficiently if the water flows in a loop.

District Engineer Adams summarized the estimated for the District's three wells to be as follows:

Well 3 (in the alley behind Durham Dayton Hwy and Campbell Street)– replace in 5 years.

Well 4 (on Durham Dayton Hwy next to the Library) – replace in 10-15 years.

Well 5 (Holland Avenue) – replace in 10-15 years.

The District Engineer discussed Project 26 – 1.0-million-gallon water tank noting that the State of California requires that the District be able to supply potable water if its main well is off-line. The 1.0 MG capacity proposed in Project 26 allows the system to function better and does not require Well 3 to be replaced as the District will still be able to provide potable water if Well 5 is offline, though he still recommends leaving Well 3 as a Phase 1 CIP project. If the water tank project is approved for community project funding (aka ‘earmark’), the District will need to come up with matching funding estimated at \$700,000 by December 2024.

The District Engineer noted that the Phase 1 projects can be completed in three years.

8.3 Capacity Fees

SUBJECT: District Engineer to report on capacity fee updates.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction to staff.

The District Engineer expects to have a Cost of Analysis report for review by July or August 2024, and if necessary to meet the cost matching funding of Community Project Funding, the District could bring forth a Proposition 218 rate increase as early as November 2024.

9 DEVELOPMENT PROJECT REPORT (NON-ACTION ITEMS)

SUBJECT: Creekside Estates Development

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction to staff.

District Counsel reports that she has not received any response from Creekside on water service agreement or the requested good faith deposit to partially reimburse the District for its time and expense on the project to date.

10 DISTRICT OUTREACH REPORT (NON-ACTION ITEMS)

SUBJECT: Report by Nicole Johansson on the following areas: community outreach, funding opportunities, legislative outreach, and management responsibilities, including mass notification system.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction to staff.

Outreach Consultant Nicole Johansson reports that the income survey is on hold until funding becomes available.

On the US Bureau of Reclamation current round of WaterSmart grant funding, District Engineer is concerned about meeting the required cost-share for these grants and pushing out the window for applying for WaterSmart grants to 2025.

Outreach Consultant investigated PGE grant opportunity and suggested projects that could be submitted for grant funding consideration, such as replacing all the meters with a new system of remote meter readings.

11 WATER OPERATOR REPORT (NON-ACTION ITEMS)

SUBJECT: Report by water operator on previous month's activities.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction to staff.

Water Operator Mike Butler reported that the flow testing last month went well. There was an emergency leak at the end of the month that he and his team were able to manage. Continuing to work through the open work orders.

He also reported that the unfortunate fire at Tozier Hardware had no impact on the District's distribution. He was able to check the SCADA monitoring apps and saw that District's water pressure remained stable even though a lot of water was being used for fire suppression.

On the matter of PFOA/PFAS, he noted that the District had participated in a study of the Neal Road Landfill post-Camp Fire water quality and the results from samples taken at the time were "non-detect," which is a good sign.

12 DISTRICT COUNSEL REPORT (NON-ACTION ITEMS)

SUBJECT: Verbal report by counsel on district-related activities.

13 REGULAR AGENDA**13.1 Consideration of District Bylaws**

SUBJECT: Consideration of District Bylaws. *Continued from April 2024 board meeting.*

FISCAL IMPACT: NONE

ACTION REQUESTED: Adopt District Bylaws.

District Counsel Uhrhammer recommended the District seat a 5-person board of directors. Director Phillips anticipates moving to a 5-person board in 2025.

13.2 Emergency Water Hauling

SUBJECT: The Butte County Department of Emergency Services has received funding to continue its emergency water hauling program for county residents who have failing or dry wells. The Department has asked the District for consent to continue water hauling for customers beyond the jurisdiction of the District under the Governor's Executive Order N-7-22. *Continued from April 2024 board meeting.*

FISCAL IMPACT: UNKNOWN

ACTION REQUESTED: Authorize consent to continue water hauling program beyond District jurisdiction.

District Counsel Uhrhammer reports that the county added terms to the contract that are currently under review.

13.3 Information Technology Update – email, hardware, software needs

SUBJECT: Update on current District IT needs and upgrades to include emails for individual directors and recoverability from cyber-attacks.

FISCAL IMPACT: \$4,500 / year (current budget - ~\$500 / year)

ACTION REQUESTED: APPROVE

A motion was made by Director Phillips and seconded by Director Doyle authorizing staff to engage in a contract for IT support not to exceed \$4,500 / year.

Aye: 3 – Doyle, Phillips, Sohnrey

Nay: 0

Absent: none

13.4 Vina GSA Alternate Director

SUBJECT: Select alternate director to attend Vina GSA Board monthly meetings.

FISCAL IMPACT: NONE

ACTION REQUESTED: Authorize a current director to serve as an alternate to Matt Doyle for the Vina GSA board meetings.

A motion was made by Director Sohnrey and seconded by Director Phillips authorizing Director Kevin Phillips to serve as the alternate to Director Doyle for Vina GSA board meetings.

Aye: 3 – Doyle, Phillips, Sohnrey

Nay: 0

Absent: none

13.5 November 2024 Board Elections

SUBJECT: Update on deadlines and guidance for the November 5, 2024 elections.

FISCAL IMPACT: NONE

13.6 Staff Vacation

SUBJECT: Administrative assistant planned vacation from June 19 – July 4 and impact on District operations and billing.

FISCAL IMPACT: UNKNOWN

13.7 Conversion to Metered Billing – USBR Grant-funded meter installations

SUBJECT: In July 2023, the District notified approximately 40 customers that their connection had been selected for meter installation. The meters were installed in November 2023, but the accounts were not billed at the metered rate until April 2024. The Board is asked to consider whether retroactive credits and charges should be applied to these accounts.

FISCAL IMPACT: UNKNOWN

ACTION REQUESTED: Provide guidance to staff.

District customer Mr. Steve Abshier asked the board to consider issuing a credit on his account for the difference between the metered rate and the flat rate upon conversion of his previously unmetered account to a metered account as part of the US Bureau of Reclamation grant-funded project.

District staff had previously informed him that customers would be given a credit for the difference between the metered rate and the flat rate if the metered billing were less than the flat rate billing. Director Doyle explained that the District was not in a financial position to issue those credits and could not issue such a credit to just one customer. Director Phillips apologized for the confusion.

14 CLOSED SESSION: Government Code §54957 Employee performance evaluation: Annual Review: Administrative Assistant Jeannie Trizzino

SUBJECT: Annual review of Administrative Assistant.

FISCAL IMPACT: 5% increase in annual payroll budget.

ACTION REQUESTED: Consider and approve the proposed 5% pay increase for administrative assistant.

15 DIRECTORS' COMMENTS

Opportunity for Board comments on items not listed on the agenda.

16 ADJOURNMENT

There being no further business, the meeting adjourned at 7:30 pm. The next Regular Board Meeting is scheduled for June 18, 2024.



DURHAM IRRIGATION DISTRICT
Meeting Minutes
Board of Directors:

Matt Doyle, Chair; Kevin Phillips, Treasurer; Derek Sohnrey

Tuesday, June 18, 2024
5:30 PM

District Office
9418-C Midway
Durham CA 95938

1 CALL TO ORDER – 5:30 PM

Present: Directors Doyle, Phillips and Sohnrey.

Also present: District Engineer Mark Adams, Water Operator Adam Daigle, and Administrative Assistant Jeannie Trizzino.

2 ROLL CALL / OPENING BUSINESS

2.1 AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS - NONE

2.2 PUBLIC COMMENT - NONE

3 CORRESPONDENCE - NONE

4 PRESENTATIONS - NONE

5 REPORTS/ANNOUNCEMENTS FROM DIRECTORS

5.1 VINA GSA REPORT (Vina GSA Calendar here: <https://www.vinagsa.org/calendar>)

SUBJECT: Status report on Vina GSA.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction to staff.

6 PUBLIC HEARINGS - NONE

7 INFORMATION/CONSENT CALENDAR

A motion was made by Director Phillips and seconded by Director Sohnrey to approve the Consent Agenda. The motion carried by the following vote:

Aye: 3 – Doyle, Phillips, Sohnrey

Nay: 0

Absent: none

7.1 Warrant Sheet from May 23, 2024 to June 13, 2024, including payments, deposits, and transaction adjustments.

SUBJECT: Approve payments, deposits, and transaction adjustments.

FISCAL IMPACT: See attachments.

ACTION REQUESTED: APPROVE

This action was approved on the Consent Agenda.

8 DISTRICT ENGINEER REPORT (NON-ACTION ITEMS)

- 8.1 USBR Grant-Funded Meter Replacement and Lead Service Laterals Assessment Project
SUBJECT: USBR Project update
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction to staff.

Staff reports the District is still awaiting the go-ahead from USBR to request the release of grant funds.

- 8.2 CIP Update
SUBJECT: District Engineer to report on FINAL CIP dated June 2024.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive and adopt FINAL CIP dated June 2024.

District Engineer Mark Adams confirmed that the CIP phasing changes had been made and addressed other issues raised by Director Doyle relating to Project 2. Additionally, District Engineer noted that hydrants will be upgraded as part of the pipeline improvements. Each service line is itemized and includes the hydrants on that section of pipeline. Director Phillips advises that it is okay to include the hydrant costs as part of the pipeline. District Engineer Adams advises that no new hydrants should be installed as they are already at the proper distance apart.

District Engineer Adams notes that supervised interns at NorthStar are updating District maps at no cost to the District.

A motion was made by Director Phillips and seconded by Director Sohnrey to adopt the FINAL CIP dated June 2024. The motion carried by the following vote:

Aye: 3 – Doyle, Phillips, Sohnrey
Nay: 0
Absent: none

- 8.3 Capacity Fees
SUBJECT: District Engineer to provide a schedule for the Capacity Fee/Prop 218 Process.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction to staff.

District Engineer Mark Adams advises the District to start and complete the Proposition 218 process for proposed 2025-2029 rate increase cycle before the December 2024 holidays. The basic structure for District rates will consist of the base fee, usage charge, and a CIP fee, with possible consideration of a built-in cost of living increase. The District's capacity fees will be revised. The CIP work will increase the value of the entire system, so the cost of connecting to the system increases proportionally.

District Engineer plans to schedule two meetings, one to discuss the Congressional Community Project Funding (aka "earmark") for the proposed 1.0 million gallon water tank project, and a second meeting with the District's Capacity Fee Committee, which consists of Director Kevin Phillips, to better characterize CIP or other projects that could

be integrated into the water tank project. After this meeting, the District Engineer will develop a recommendation for the Board.

9 DEVELOPMENT PROJECT REPORT (NON-ACTION ITEMS)

SUBJECT: Creekside Estates Development
FISCAL IMPACT: NONE

No report.

10 DISTRICT OUTREACH REPORT (NON-ACTION ITEMS)

SUBJECT: Report by Nicole Johansson on the following areas: community outreach, funding opportunities, legislative outreach, and management responsibilities, including mass notification system.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction to staff.

No report.

11 WATER OPERATOR REPORT (NON-ACTION ITEMS)

SUBJECT: Report by water operator on previous month's activities.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction to staff.

Water Operator Adam Daigle reports that there are no issues and confirms that the Holland well performed well during the catastrophic fire at Tozier's Hardware on Durham Dayton Highway.

Water Operator continues to work through the backlog of open work orders.

12 DISTRICT COUNSEL REPORT (NON-ACTION ITEMS)

No report.

13 REGULAR AGENDA

13.1 Consideration of District Bylaws

SUBJECT: Consideration of District Bylaws. *Continued from April 2024 board meeting.*

FISCAL IMPACT: NONE

ACTION REQUESTED: Adopt District Bylaws.

Director Phillips reported only to comment that the District board will continue to have the following roles: President, Treasurer (=Fiscal Officer), and Secretary.

13.2 EPA Regulations on PFAS / PFOA monitoring and treatment

SUBJECT: In April 2024, the U.S. Environmental Protection Agency (EPA) announced that it will issue new regulations to limit the amount of certain per- and polyfluoroalkyl

substances (PFAS) found in drinking water. Among other things, the agency will require that public water utilities test for six different types of PFAS chemicals. Operators will have three years to test for PFAS pollution, then an additional two years to identify, purchase, and install necessary technology to treat contaminated water.

FISCAL IMPACT: UNKNOWN

ACTION REQUESTED: Guidance on planning for the future impact of these regulations on the District.

Director Phillips recommended the water operator arrange for PFAS/PFOA testing of all three wells as soon as practical.

14 DIRECTORS' COMMENTS

Director Phillips commented that he is looking forward to progress on implementing the District's Capital Improvement Plan.

Director Sohnrey noted that he will be absent for the currently scheduled November 19, 2024 board meeting.

15 ADJOURNMENT

There being no further business, the meeting adjourned at 6:17 pm. The next Regular Board Meeting is scheduled for July 16, 2024.



DURHAM IRRIGATION DISTRICT
Meeting Minutes
Board of Directors:

Matt Doyle, Chair; Kevin Phillips, Treasurer; Derek Sohnrey

Tuesday, July 16, 2024
5:30 PM

District Office
9418-C Midway
Durham CA 95938

1 CALL TO ORDER – 5:34 PM

Present: Directors Doyle and Phillips.

Absent: Director Sohnrey

Also present: District Counsel Sean Cameron (via telephone), District Engineer Mark Adams; Water Operator Adam Daigle; Public Outreach Nicole Johansson, and Administrative Assistant Jeannie Trizzino.

2 ROLL CALL / OPENING BUSINESS

2.1 AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

2.2 PUBLIC COMMENT

Mr. Patrick Button commented that the cost of housing continues to rise because of unfunded government mandates such as those for solar panels and fire flow for new residential construction. He notes that the District CIP calls for an expansion of pipeline diameter in service of new construction and is not only unfair but also illegal under Proposition 218.

3 CORRESPONDENCE - NONE

4 PRESENTATIONS - NONE

5 REPORTS/ANNOUNCEMENTS FROM DIRECTORS

5.1 VINA GSA REPORT (Vina GSA Calendar here: <https://www.vinagsa.org/calendar>)

SUBJECT: Status report on Vina GSA.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction to staff.

Chair Doyle reports that Vina GSA is still recruiting for Stakeholder Advisory Committee (SHAC) representatives.

6 PUBLIC HEARINGS - NONE

7 INFORMATION/CONSENT CALENDAR

There being no further business, the meeting adjourned at 7:01 pm. The next Regular Board Meeting is scheduled for May 21, 2024.

- 7.1 Warrant Sheet from June 14, 2024 to July 12, 2024, including payments, deposits, and transaction adjustments.

SUBJECT: Approve payments, deposits, and transaction adjustments.

FISCAL IMPACT: See attachments.

ACTION REQUESTED: APPROVE

A motion was made by Director Phillips and seconded by Director Doyle to approve the Consent Agenda.

Aye: 2 – Doyle, Phillips

Nay: 0

Absent: Sohnrey

8 DISTRICT ENGINEER REPORT (NON-ACTION ITEMS)

- 8.1 USBR Grant-Funded Meter Replacement and Lead Service Laterals Assessment Project

SUBJECT: USBR Project update

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction to staff.

Staff reported that the USBR grant manager is in progress on approving the grant disbursement to the District.

9 DISTRICT OUTREACH REPORT (NON-ACTION ITEMS)

SUBJECT: Report by Nicole Johansson on the following areas: community outreach, funding opportunities, legislative outreach, and management responsibilities, including mass notification system.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction to staff.

Outreach Consultant Johansson reports that Congressman La Malfa's office has requested the District provide a plan and timeline for meeting the required cost share for the expected Congressional Community Project Funding for the water tank project. The District's cost share due date is December 2024.

Johansson further reported that the District's input to the Butte County Local Hazard Management Plan update was not integrated into the draft, even though it has been submitted to the District multiple times. Director Phillips will follow up with the County.

PUBLIC COMMENT:

Mr. Patrick Button noted that connection fees can be increased without the Proposition 218 process and might be useful to cover operation costs.

10 WATER OPERATOR REPORT (NON-ACTION ITEMS)

SUBJECT: Report by water operator on previous month's activities and PFAS / PFOA monitoring.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction to staff.

Water Operator Adam Daigle reported that several work orders for meter replacements were cleared in June. He reports that the leak repair on the Brown-Faber Pipeline in early July again revealed that the line is in extremely poor condition. He believes the District will benefit from replacing all or a portion of the pipeline as an urgent or even emergency situation. Director Philips directed that the Brown-Faber Pipeline Repair be put forward as an action item for the August board meeting.

Water Operator Daigle reported that he expected to perform PFAS/PFOA sampling and testing later in July. Director Philips requested the lab results be forwarded to the Board when they were received.

Water Operator Daigle reported that he cannot isolate the source of the persistent leak in the vicinity of the Pratt School, however, part of the problem has been solved with customer-side adjustments to the irrigation system.

PUBLIC COMMENT:

Mr. Patrick Button asked the Board to consider a policy whereby newly-metered accounts that are hit with a large water bill due to an unknown leak are offered an opportunity to make repairs and be forgiven the water usage billing for one billing cycle.

11 DISTRICT COUNSEL REPORT (NON-ACTION ITEMS) – NO REPORT

12 REGULAR AGENDA

12.1 Annual Audit - 2022

SUBJECT: 2022 Audit Report by Horton McNulty and Saeteurn LLP

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and accept 2022 audit.

Director Phillips reviewed the draft audit and reported that the audit had no findings or issues of concern. He recommended the Board approve the 2022 Audit as presented. Staff commented that the 2023 Audit was scheduled and would begin in August 2024.

Director Doyle commented that the largest expense category for the District is utilities at \$79K followed by \$66.5K on repairs and maintenance.

A motion was made by Director Phillips and seconded by Director Doyle to accept the 2022 Audit as presented.

Aye: 2 – Doyle, Phillips

Nay: 0

Absent: Sohnrey

13 DIRECTORS' COMMENTS

Director Phillips asked District Counsel Sean Cameron whether the warrant could be approved in advance of the regular board meeting in case the board meeting were unexpectedly cancelled. Cameron replied that it is possible but would need to be

written with caution. He will convey the request to regular counsel Amanda Uhrhammer.

Director Doyle commented that the current financials show that the District is \$5K in the black compared to this time last year.

14 ADJOURNMENT

There being no further business, the meeting adjourned at 6:09 pm. The next Regular Board Meeting is scheduled for August 20, 2024.

Consultant: Nicole Johansson
 Contract Period: N/A
 Contract Date: 2/21/2024
 Amt Authorized: \$ 10,000.00
 Amt. Remain: \$ 7,236.53
 % Remaining: 72.4%

Reg. Hourly Rate: \$ 75.00
 Crisis Rate: \$ 150.00

				HOURS					
Invoice #	Inv. Date	Inv. Total	Exp.	Funding	Legislative	Community	Overall	Total Hours	
				Opportunities	Media Relations	Opportunities	Outreach		Management
1185 - May 2024	5/1/2024	\$ 1,106.25	\$ -	5.25	1.50	0.00	1.50	6.50	14.75
1184 - April 2024	4/1/2024	\$ 1,657.22	\$ 25.97	7.75	2.00	2.00	3.00	7.00	95.50
1193 - June 2024	6/1/2024	\$ 1,068.75	\$ -	7.75	0.00	0.00	0.50	6.00	22.50
1194 - July 2024	7/1/2024	\$ 618.75	\$ -	0.00	0.00	1.25	0.00	7.00	44.75
TOTAL		\$ 2,763.47		13.00	3.50	2.00	4.50	13.50	36.50
BUDGET REMAINING		\$ 7,236.53							
% BUDGET REMAINING		72.4%							

Hours Spent to Date

Funding Opportunities	35.6%
Media Relations	9.6%
Legislative Opportunities	5.5%
Community Outreach	12.3%
Overall Management	37.0%

Date Prepared: 8/16/2024

Durham Irrigation Operator Log

Sierra Water Utility, LLC.



Month:	July 2024		
Date	Task Description/Notes	One Man Hrs and Duties (M-F)	Additional Man Hrs and Duties (M-F)
7/1/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
7/2/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
7/3/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
7/4/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
7/5/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
7/8/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
7/9/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
7/10/2024	Performed daily checks, checked lubrication of all pumps. Investigate leak in Brown/Faber alley (2hrs)	3.75	
7/11/2024	Performed daily checks, checked lubrication of all pumps. Hand out service interruption door hangers in preparation for Brown/Faber leak repair (1hr)	2.75	
7/12/2024	Performed daily checks, checked lubrication of all pumps. Delivered 30 gallons of chlorine to Library Site and 29 gallons to Alley Site and 35 gallons to Holland Site. Excavate around leak in Brown/Faber Alley found sizable hole (.5" est) in main-line. Dewatered and repaired with repair band. (2man 8hrs)	1.75	8) 2man
7/15/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
7/16/2024	Performed daily checks, checked lubrication of all pumps. W/O# 301 Obtain final meter reading for 9184 Goodspeed St. (1hr)	2.75	
7/17/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
7/18/2024	Performed daily checks, checked lubrication of all pumps. Respond to 1 usa request (1hr)	1.75	
7/19/2024	Performed daily checks, checked lubrication of all pumps. W/O# 302 Verify meter reading at 2361 Brown St. Meter reading was accurate (1hr)	2.75	
7/22/2024	Performed daily checks, checked lubrication of all pumps. Replaced #1 stenner tube at Library Site. Respond to 1 USA request (1hr)	2.75	
7/23/2024	Performed daily checks, checked lubrication of all pumps. W/O# 303 Investigate reported low pressure at 9190 Goodspeed St. Found leak on customer side service line in front yard. Verified water usage at meter and report info to customer. (1hr)	2.75	
7/24/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
7/25/2024	Performed daily checks, checked lubrication of all pump.	1.75	

7/26/2024	Performed daily checks, checked lubrication of all pumps. Delivered 25 gallons to the Library Site. Delivered 30 gallons to the Alley Site Delivered 20 gallons to the Holland Site.	2.00	
7/29/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
7/30/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
7/31/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
Monthly Production			
36,230.93 CCF's			
Total Regular Hours		47.50	
Total Extra 1 Man Hours over 48 hrs/month, excluding meter reading			
Total Additnonal Man Hours			8
Total After Hours			
Signature:	<i>Michael Butler</i>		
Title:	Chief Operator		

8/15/2024

Work Order Statistics
01/01/2021 thru 8/31/2024

1

<u>Year</u>	<u>Month</u>	<u>Issued</u>	<u>Complete</u>	<u>Open</u>	<u>Avg Comp Days</u>	<u>Avg Open Days</u>
2021	09	6	6		98	0
2021	10	24	21	3	222	1043
2021	11	2	2		69	0
2021	12	12	12		186	0
2022	01	7	7		47	0
2022	02	12	11	1	177	935
2022	03	6	6		181	0
2022	04	3	3		24	0
2022	05	5	5		21	0
2022	06	6	6		89	0
2022	07	2	2		10	0
2022	08	8	6	2	55	759
2022	09	7	7		69	0
2022	10	5	5		5	0
2022	11	1	1		13	0
2022	12	1		1	0	611
2023	01	8	5	3	83	582
2023	02	2	1	1	178	551
2023	03	7	3	4	44	526
2023	04	9	4	5	46	496
2023	05	3	1	2	384	480
2023	07	7	3	4	10	400
2023	08	6	6		55	0
2023	09	8	7	1	75	346
2023	10	2	2		4	0
2023	11	1		1	0	276
2023	12	3	2	1	87	248
2024	01	4	3	1	50	240
2024	02	2	1	1	1	186
2024	03	3	1	2	75	165
2024	04	2	1	1	61	130
2024	05	7	4	3	6	101
2024	06	1	1		2	0
2024	07	8	5	3	2	50
2024	08	1		1	0	17

191

150

41

35 Items

<u>Order No</u>	<u>Tap</u>	<u>Issued</u>	<u>Completed</u>	<u>Name</u>	<u>Assigned to</u>	<u>Location</u>
112	920	10/13/21		R Ilukowicz & Leach	Water Operator	2542 Durham-Dayton
APN 039-450014 Install meter. 10/26/2021 - blank; no meter. Need to install meter. 9/26/2021 - water operator reports no access.						
114	936	10/27/21		R Devin Fosdick	Water Operator	2390 Brown St
APN 040-231-020 Install meter. 10/27/2021 - Install meter.						
119	201	10/28/21		R Henry Mattei	Water Operator	2425 Durham St
040-221-001 Replace meter. 10/27/2022 - water operator contacted owner; cannot locate meter box. Will have Advanced Leak Detection search for meter box. 10/28/2021 - meter not working; estimated readings since 5/26/2020.						
164	261	2/8/22		R Dickalyn Porter	Water Operator	9339 Goodspeed St
040-223-009 10/12/2023 jlt: neighbor notes growing puddle of standing water under the house. Water operator instructed to shut off water. 8/22/2023 jlt: see account notes regarding customer requesting shut off and reduced billing rate. No action taken at that time; no policy in place for this situation. 9/8/2022: Per water operator - They need to be metered. I can get this going myself. They have a leak on their side that isn't being addressed. We need to know how much they are losing. Old (2020?) undated note from GM: mentioned that there is some water seepage in this area ("flooded" is the word used in the note). When convenient, please assess and advise if further action is needed.						
192	806	8/2/22		R Durham CUMC Parson	Water Operator / Admir	2404 Durham-Dayton
040-212-004 11/1/2023 jlt: Note - USBR Project 9/13/2022 jlt: Advanced Pipeline verified water service line "coming from future meter supply hookup on Midway." - \$200 9/8/2022 wo: Water Operator reports "This location is hardly ever occupied. There is extensive landscaping . It wouldn't be too difficult to install a meter. Will have Advanced Leak detection look at this location to locate service connection on 9/9/2022. This is a flat rate account being charged a non-standard fixed amount. (should be \$63,78; is charged \$39.93). Please look into two issues: 1. service line and how difficult (expensive) would it be to install meter 2. what kind of water usage does this account have? Is there a lot of landscaping or amenities that use water? We are considering offering the customer two options - A. encourage meter install now - \$650 meter fee, and update to metered rate \$35.07/mo + usage; meter is required in any case by 2025. B. charge standard fixed rate amount of \$63.78/month.						
194	955	8/3/22		R Caitlin and Michael Crete	Water Operator	2514 Durham-Dayton

<u>Order No</u>	<u>Tap</u>	<u>Issued</u>	<u>Completed</u>	<u>Name</u>	<u>Assigned to</u>	<u>Location</u>
		039-450-005				
		Install meter.				
		8/3/2022 - Please install new meter for a previously unmetered account (new connection or conversion from flat rate). Also update meter book - need to add new page. Please advise if I need to make billing address changes.				
		New meter fee has been paid.				
218	931	12/29/22		R David Day	Water Operator	2385 Florida Ln
		APN 040-240-075				
		12/9/2022: Replace meter.				
221	961	1/24/23		R Albert Amator	Water Operator	2397 Campbell St
		040-223-006				
		Install meter.				
		Please install new meter for a previously unmetered accounts (conversion and consolidation from flat rate account). See 12/2022 BOD discussion.				
		Also update meter book - need to add new page.				
		New meter fee has been charged to account.				
223	962	1/24/23		R Geraldine Gillham	Water Operator	9348 Midway
		040-200-095				
		Install meter.				
		1/4/2023 jlt: Install new meter for a previously unmetered account (conversion from flat rate).				
		Also update meter book - need to add new page.				
		New meter fee has been charged to Acct 72.				
		New Acct 962				
224	231	1/31/23		R Cheryl Williams	Water Operator	9263 Midway
		040-250-002				
		Replace meter.				
		1/31/2023 - water operator reports meter is broken; needs replacing.				
228	964	2/27/23		R Carol Wagner	Water Operator	2393 Durham St
		040-221-008				
		Install meter.				
		2/27/2023: Please install new meter for a previously unmetered account (conversion from flat rate). Owner identified by APN lookup.				
		Also update meter book - need to add new page.				
		New meter fee has been paid (old acct 123).				
		*2/27/2023 - old acct 123; new acct 964				
230	19	3/21/23		R Rosemary Bennett	Water Operator	2379 Florida Ln
		040-240-006				
		Install meter.				
		03/21/2023 jlt: Please install new meter for a previously unmetered account (new connection or conversion from flat rate). Please also install a customer shut-off valve on their side of the meter.				
		Also update meter book - need to add new page.				
		New meter fee has been billed (03/2023).				
231	18	3/23/23		R Rosemary Bennett	Water Operator	2404 Serviss St

<u>Order No</u>	<u>Tap</u>	<u>Issued</u>	<u>Completed</u>	<u>Name</u>	<u>Assigned to</u>	<u>Location</u>
245	806	4/7/23		R Durham CUMC Parson	Water Operator	2404 Durham-Dayton
040-212-004 11/1/2023 jlt: Note - USBR Project 5/11/2023: Per water operator: There are three possible service connectins, two of which have been identified. There may be a cross connection between residence; the parking lot could have its own service line. Brown Engineering to continue to work to locate last service line. 4/24/2023: Brown Engineering unable to locate service line. 4/14/2023: unable to detect line with metal detector. 4/11/2023: Installed repair band to patch customer's pipe; still attempting to locate District service line. 4/7/2023: Water operator invesitgating leak; difficultly locating shut-off and service line.						
247	88	5/15/23		R Brian Moffitt	Water Operator	2395 Serviss St
040-240-033 Install meter. 5/15/2023 jlt: Please install new meter for a previously unmetered account (conversion from flat rate). Also update meter book - need to add new page. New meter fee has been posted to account. See: Ltr. to Owner - Acct 88 (05.09.2023) meter conversion - executed						
251	809	7/27/23		R Nancy Brown	Water Operator	9156 Holland Ave
040-280-121 Replace meter. 7/27/2023: Water Operator reports meter is broken.						
252	4	7/27/23		R Albert Amator	Water Operator	2399 Campbell St
040-223-005 Replace meter. 7/27/2023: Water Operator reports meter is broken. Sight glass is scratched.						
253	693	7/28/23		R Richard Gilliam	Water Operator	9504 Dillon Ct
039-540-001 Replace meter. 7/27/2023: Water operator reports meter is broken.						
254	279	7/28/23		R James Patterson	Water Operator	2534 Durham-Dayton
039-450-011 Replace meter. 7/28/2023: Water Operator reports scratched sight glass.						
267	975	9/20/23		R Thomas and Valerie Boe	Water Operator	9304 Holland Ave
040-223-021 Install meter. 9/20/2023 - Please install new meter for a previously unmetered account (new connection or conversion from flat rate). Also update meter book - need to add new page. New meter fee has been paid under Acct 97.						

<u>Order No</u>	<u>Tap</u>	<u>Issued</u>	<u>Completed</u>	<u>Name</u>	<u>Assigned to</u>	<u>Location</u>
274	119	11/29/23		R Jeannie Slinkard	Water Operator	2410 Serviss St
040-240-026						
Meter was installed under USBR Grant?? Install meter. 11/29/2023 jlt: Please install new meter for a previously unmetered account (new connection or conversion from flat rate). Also update meter book - need to add new page. New meter fee has been paid.						
275	947	12/27/23		R Steven and Michelle Bunch		30 San Rafael Ct
040-280-123 12/26/2023 - repeated issues with moisture in meter. Meter may need replacing.						
278	693	1/4/24		R Richard Gilliam and Mary M	Water Operator	9504 Dillon Ct
039-540-001 1/4/2023jlt: Owner reports that the lock that they placed on their backflow prevention device was cut off and replaced with a bar lock. Please contact the owner to discuss.						
283	31	2/27/24		R Colleen Coutts	Water Operator	9498 Dillon Ct
039-540-002 Water Operatore reports repeated estimated readings and possible broken meter.						
284	980	3/11/24		R Cindy and Thomas Steffen	Water Operator	9339 Goodspeed St.
040-223-009 Install meter. 03/11/2024 jlt: Install new meter for a previously unmetered account (new connection or conversion from flat rate). Also update meter book - need to add new page. Please advise if I need to make billing address changes. New meter fee has been paid.						
286	684	3/27/24		R Kyle Brock	Water Operator	2469 Tracy Ranch Rd
039-460-066 3/27/2024 jlt: Sight scratched and unreadable. Replace meter.						
288	688	4/23/24		R Midway Mini-Storage	Water Operator	9318 Midway
040-200-088 replace 1" meter with 3/4" meterr.						
290	812	5/14/24		R Richard Schell	Water Operator	9587 Sunsup Ln
039-540-046 5/14/2024jlt: Customer emailed that water pressure is low.						
293	217	5/24/24		R Randy Samuelson	Water Operator	9353 Goodspeed St

<u>Order No</u>	<u>Tap</u>	<u>Issued</u>	<u>Completed</u>	<u>Name</u>	<u>Assigned to</u>	<u>Location</u>
		040-221-014				
		5/24/2024 jlt: Please install new meter for a previously unmetered account (new connection or conversion from flat rate). Also update meter book - need to add new page. New meter fee has been billed.				
295	513	5/28/24		R Jennifer Cooper	Water Operator	9156 Goodspeed St
		040-280-086				
		5/28/2024 jlt: Sight scratched and unreadable. Replace meter.				
297	909	7/2/24		R Kirsten Schwab	Water Operator	9641 Teal Ln
		039-520-033				
		6/22/2024 jlt: Water operator reports meter is broken. Replace meter.				
299		07/9/24		R ALL WELLS Durham Irrigation	Water Operator	ALL WELLS
		7/9/2024				
		Owner at 9268 Holland reports seeing a good-sized leak in the easement area behind her property. (assume it's the Brown-Faber line)				
		She reports seeing standing water and thinks it started today or yesterday evening.				
		No need to call customer back.				
304	315	7/25/24		R Kenneth and Jennifer Bryant	Water Operator	2514 Burdick Rd
		039-540-010				
		7/25/2024 jlt: Water Operator reports - Sight scratched and unreadable.				
306	692	8/14/24		R Jessica Vinsonhaler	Water Operator	2313 Turntree Ct
		040-280-103				
		Please obtain final meter reading in response to demand request.				

Durham Irrigation District
Emergency Communication Plan
August 2024

Background

Durham Irrigation District has a need to effectively, reliably and quickly communicate important and urgent information to customers and non-customers in the event of an emergency or disaster.

Issue

Reaching people has become increasingly complicated. Some individuals are completely plugged in and rely solely on electronic devices to stay connected, especially mobile phones. Other customers rely on landline phones to stay connected. In some cases, people rely on trusted non-local family members to keep informed. Overall, traditional communication methods have become less effective, and though text messaging has become the fastest way to reach most customers, for various reasons it is insufficient to reach ALL of them.

The system that the District uses currently is low-tech, time-consuming doorhangers. When an issue affects the District's entire service area, paper doorhangers are a poor solution because they take a long time to produce, a long time to deliver, and are often lost or overlooked.

Solution

DID Alert will enable the District to communicate important, urgent information to the community in the way that they wish to be notified – whether it be by a landline, a mobile phone, via text, or on an app, or by a trusted neighbor or relative looking out for them.

Initially, DID Alert will be used for emergency management notifications. In the future, the system can also be used for day-to-day messaging and may be enabled for use for marketing and communications if desired.

Goal

To proactively keep all internal and external audiences safe and informed in the event of a crisis or disaster when minutes count.

Durham Irrigation District
Emergency Communication Plan
 August 2024

Target Groups

<u>DID Customers</u>	<u>DID Board, Staff</u>	<u>Community Partners</u>
<p>All rate payers living in the District and those who own property and pay a water bill.</p> <p>Other businesses, tenants (commercial and residential), children, guardians of people who live in the District but don't have or are unable to access email or cell phones.</p>	<p>Internal staff, directors, water operator, and other consultants</p>	<p>Local business owners and their staff.</p> <p>Civic and government agencies such as DUSD, DRPD, Butte County Public Health, Butte County CalFire, Restaurants, Durham Community Foundation, daycare providers, churches, and more.</p>

Key Messages to Community Stakeholders

1. Your safety and security are important to Durham Irrigation District.
2. It has become increasingly important for us to get critical incident information out to our customers.
3. DID Alert is a new messaging system to connect with people we care about to keep them safe and informed.
4. The old method of paper doorhangers was a dangerously time-consuming, inefficient, and unreliable notification method.

How to Enroll in DID Alert

Depending on the individual's affiliation with the district, there are different ways to enroll:

- a. All District customers will be automatically enrolled if the District has their contact information. *Customers can opt out of enrollment, but only if they acknowledge that they are opting out of the District's primary notification system.*
- b. Use email to self-enroll their mobile number for alerts.
- c. Download a mobile app produced by the notification vendor and self-enroll through the mobile app.
- d. Request a text-to-enroll link on their mobile phone. The requestor will receive a text message with a link to enroll.
- e. A link for "how to enroll" will be posted on our website and social media and sent out via billing statement.

Durham Irrigation District
Emergency Communication Service Comparison
 August 2024

Comparison Table

These vendors are the leading providers of emergency notification services for public sector companies.

Feature	ReGroup	Civic Plus
Landline	X	X
Email	X	X
Mobile – Voice	X	X
Mobile – Text/SMS	X	X
Mobile App (iOS and Android)	X	X
Templates	X	X
Multiple Numbers per Household	X	X
Geotargeting	X	X
Reporting	X	X
Social Media Integration – X, Facebook	X	X
Emergency Calling	X	X
Opt In / Opt Out Signup	X	X
Polling	X	X
Translation (recipient request)	X	X (extra fee)
Other Clients	<u>Enloe</u> Hospital	<u>Lebanon</u> , New Hampshire
Implementation Fee	waived (usu. \$1,000)	included
Support	unlimited	unlimited
Annual Price – first year	\$3,500	\$4,500
Annual Price – second year	3%	5% - negotiable

Durham Irrigation District
Emergency Communication Service Comparison
August 2024

How it works

- **Emergency Alerts Templates**
Pre-programmed templates to get urgent information out fast.
- **Different Ways to Send**
Multiple ways to send and receive messages: email, text/SMS, push notifications, desktop alerts, voice calls, website portals, social media outlets, and more.
- **Unlimited Messages**
Unlimited text, voice, email, and social media messaging to every client. Option to create groups, admins, and templates in the system.
- **Geo Targeted Messaging**
Ability to notify people in specific areas with geo-targeted messaging capabilities. District staff will be able to mark the affected location on a map and alert recipients with specific messages when the recipients are located inside or outside of the area.
- **Analytics**
The District will be able to confirm delivery of voice, text, text-to-speech (TTS) and email alerts to review messaging effectiveness. The District can be alerted in real time and take alternative steps to reach recipients as needed.

INTEROFFICE MEMORANDUM

TO:	BOARD OF DIRECTORS
FROM:	JEANNIE TRIZZINO
SUBJECT:	VINA GSA – DURHAM IRRIGATION DISTRICT IN-KIND CONTRIBUTION
DATE:	AUGUST 14, 2024
CC:	

At its July 16, 2024 regular board meeting staff was asked to provide a summary of in-kind assistance provided to Vina GSA. The total number of hours District staff assisted with Vina GSA meetings was 22.25 hours. Administrative services provided consisted primarily of Zoom meeting hosting.

Date	Description	Hours
3/8/2023	Vina GSA BOD	1.5 hrs
3/22/2023	Vina GSA SHAC	3.0 hrs
4/12/2023	Vina GSA BOD	2.75 hrs
4/26/2023	Vina GSA SHAC	2.5 hrs
7/24/2023	Vina GSA BOD	1.5 hrs
7/26/2023	Vina GSA Prop 218	3.5 hrs
8/4/2023	Vina GSA BOD	2.0 hrs
8/23/2023	Vina GSA BOD	3.5 hrs
10/11/2023	Vina GSA BOD	2.0 hrs
	TOTAL	22.25 hrs