



DURHAM IRRIGATION DISTRICT

Meeting Agenda

Board of Directors:

Matt Doyle, Chair; Kevin Phillips, Treasurer; Derek Sohnrey

Tuesday, December 17, 2024

5:30 PM

District Office

9418-C Midway

Durham CA 95938

COPY OF AGENDA and AGENDA PACKET AVAILABLE FROM:
Durham Irrigation District Office or Online at www.didwater.org

ADDRESSING THE BOARD

- Any person desiring to address the Board shall first secure permission of the presiding officer.
- Matters under the jurisdiction of the Board and not on the Agenda may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.
- As required by Govt. Code Section 54957.5, any public record distributed to the Board of Directors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the Durham Irrigation District office, 9418-C Midway, Durham, CA 95938. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the District. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the District.
- Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides to participate in the public meeting should make the request to the District office three full business days prior to the meeting at (530) 343-1594.

1 CALL TO ORDER – 5:30 PM

2 ROLL CALL / OPENING BUSINESS

2.1 AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

2.2 PUBLIC COMMENT

Members of the public wishing to address the Board on items not listed on the Agenda:

The Durham Irrigation District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting.

Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

Speakers shall be limited to three minutes each.

3 CORRESPONDENCE – NONE**4 PRESENTATIONS - NONE****5 REPORTS/ANNOUNCEMENTS FROM DIRECTORS**

- 5.1 VINA GSA REPORT (Vina GSA Calendar here: <https://www.vinagsa.org/calendar>)
SUBJECT: Status report on Vina GSA.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction.

6 PUBLIC HEARINGS - NONE

These matters are scheduled at the time stated and will be heard by the Board as close to the time stated as possible.

7 INFORMATION/CONSENT CALENDAR

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only.

There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

- 7.1 Warrant Sheet from November 6, 2024 to December 12, 2024, including payments, deposits, and transaction adjustments.
SUBJECT: Approve payments, deposits, and transaction adjustments.
FISCAL IMPACT: See attachments.
ACTION REQUESTED: APPROVE
ATTACHMENTS:
7.1.1 WARRANT SHEET
7.1.2 FINANCIALS
7.1.3 BOARD RECAP, WATER SALES AND AR AGING REPORT
- 7.2 Board of Directors Meeting Minutes for October 15, 2024 and November 12, 2024.
SUBJECT: Approve draft minutes.
FISCAL IMPACT: NONE.
ACTION REQUESTED: APPROVE
ATTACHMENTS:
7.2A OCTOBER 15, 2024 BOARD MINUTES
7.2B NOVEMBER 12, 2024 BOARD MINUTES

8 DISTRICT ENGINEER REPORT

- 8.1 Brown-Faber Pipeline Replacement
SUBJECT: Segments of the Brown-Faber Pipeline are in poor condition and need to be replaced as emergency repair work.
FISCAL IMPACT: \$52,000
ACTION REQUESTED: Status report on project.
- 8.2 USBR Grant-Funded Meter Replacement and Lead Service Laterals Assessment Project
SUBJECT: USBR Grant reimbursement update.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction.
- 8.3 Connection Fees
SUBJECT: As directed, the District Engineer has reviewed the existing connection fees and has provided an assessment on proposed connection fee updates.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive information, discuss and provide direction.
- 8.4 Discussion of testing results and mitigation options. Water Quality Testing Results – PFAS
SUBJECT: After review of the water quality testing results for PFAS constituents Water Operator to report on mitigation options.
FISCAL IMPACT: Unknown
ACTION REQUESTED: Discussion of testing results and mitigation options.

9 DISTRICT OUTREACH REPORT (NON-ACTION ITEMS)

SUBJECT: Report by Nicole Johansson on the following areas: (a) community outreach, (b) funding opportunities, (c) legislative outreach, and (d) management responsibilities, including mass notification system.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction.
ATTACHMENTS:
9 COST SUMMARY TO DATE

10 WATER OPERATOR REPORT (NON-ACTION ITEMS)

SUBJECT: Report by water operator on previous month's activities.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction.
ATTACHMENTS:
10A WATER OPERATOR LOG FOR OCTOBER 2024
10B WORK ORDER STATUS REPORT FOR NOVEMBER 2024

11 DISTRICT COUNSEL REPORT (NON-ACTION ITEMS)

SUBJECT: Verbal report by counsel on district-related activities. *See also regular agenda.*

12 REGULAR AGENDA

12.1 Board Expansion

SUBJECT: Discuss options and procedures for expansion of board of directors from three to five according to District bylaws.

FISCAL IMPACT: \$3,000 annually - \$2,400 for added stipends, ~\$500 annually for room rental.

ACTION REQUESTED: Receive information, discuss, and provide direction to staff.

12.2 Staff Time-off

SUBJECT: Discuss options and procedures for expansion of board of directors from three to five according to District bylaws.

FISCAL IMPACT: \$3,000 annually - \$2,400 for added stipends, ~\$500 annually for room rental.

ACTION REQUESTED: Receive information, discuss, and provide direction to staff.

ATTACHMENTS:

12.2 MEMORANDUM TO BOARD (12.04.2024) TIME OFF

13 DIRECTORS' COMMENTS

Opportunity for Board comments on items not listed on the agenda.

14 ADJOURNMENT

Adjourn to the next Regular Board Meeting on January 21, 2025.

DURHAM IRRIGATION DISTRICT

7.1.1 2024-12
Warrant Sheet
DRAFT

Check Issue Date: 12/17/2024

Cash Balance Date
11/30/2024

Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category	\$	112,487.42
Stipends									
10280	Stipend Form	-	Matt Doyle		\$ 300.00	(1) 12/17 DID BOD; (2) 12/11 Vina GSA BOD		\$	112,187.42
10281	Stipend Form	-	Kevin Phillips		\$ 100.00	(1) 12/17 DID BOD		\$	112,087.42
10282	Stipend Form	-	Derek Sohnrey		\$ 100.00	(1) 12/17 DID BOD		\$	111,987.42
					Subtotal Stipend	\$ 500.00		Subtotal Balance	\$ 111,987.42
Regular Water System Maintenance and Operations									
10283	12/1/2024	15587	J.C. Hernandez		\$ 800.00	November 2024 alley cleanup		\$	111,187.42
10284	12/1/2024	242 809 159	Pace Analytical Services LLC		\$ 131.40	water quality testing - coliform		\$	111,056.02
					Subtotal Water Operations	\$931.40		Subtotal Balance	\$ 111,056.02
Water System Emergency Repair/Replacement									
NONE								\$	111,056.02
					Subtotal Water System Repair	\$0.00		Subtotal Balance	\$ 111,056.02

7.1.1 2024-12
Warrant Sheet
DRAFT

DURHAM IRRIGATION DISTRICT

Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category
Utility & Supplies							
VISA	11/10/2024	-	Comcast Internet		\$ 183.70	11/15/2024 - 12/14/2024 Internet only	\$ 110,872.32
online debit	11/15/2024		FP Mailing Solutions		\$ 300.00	postage (online download)	\$ 110,572.32
online debit	12/2/2024		FP Mailing Solutions		\$ 300.00	postage (online download)	\$ 110,272.32
online debit	11/21/2024		Go Daddy		\$ 95.88	Microsoft 365 email - 1 yr - Sohnrey	\$ 110,176.44
online debit	11/21/2024		Go Daddy		\$ 95.88	Microsoft 365 email - 1 yr - Doyle	\$ 110,080.56
online debit	11/21/2024		Go Daddy		\$ 95.88	Microsoft 365 email - 1 yr - Phillips	\$ 109,984.68
online debit	11/15/2024	2024 110701	Paychex		\$ 75.10	payroll fees + PTO accrual fee	\$ 109,909.58
online debit	11/29/2024	2024 112201	Paychex		\$ 75.10	payroll fees + PTO accrual fee	\$ 109,834.48
online debit	12/13/2024	2024 120601	Paychex		\$ 75.10	payroll fees + PTO accrual fee	\$ 109,759.38
10285	12/11/2024	-	Camp & McLaughlin		\$ 650.00	November rent	\$ 109,109.38
	11/25/2024	-		\$ 87.05		9418 Midway #C (Office)(0596196710-5)	\$ 102,123.25
	11/26/2024	-		\$ 1,457.39		Durham Dayton Rd 20'W (5773099695-6)	\$ 102,123.25
10286	11/22/2024	-	PGE	\$ 2,758.06	\$ 6,986.13	Holland Ave E/S & 500S Serviss (6812590736-7)	\$ 102,123.25
	11/24/2024	-		\$ 13.30		Holland Ave S 300' (7938916943-8)	\$ 102,123.25
	11/25/2024	-		\$ 2,670.33		9389 Goodspeed St (9856464057-5)	\$ 102,123.25
10287	10/31/2024	8551 0029 68359	Recology	\$ 137.29	\$ 274.58	garbage service (Well 5)	\$ 101,848.67
	11/26/2024	8551 0029 97448		\$ 137.29		garbage service (Well 5)	\$ 101,848.67
10288	10/31/2024	-	Sequoyah Software	\$ 130.00	\$ 260.00	billing software; email bill service	\$ 101,588.67
	11/30/2024			\$ 130.00			\$ 101,588.67
10289	12/12/2024	NEW-8029	Regroup		\$ 4,500.00	notification system - 12/3/2024-12/2/2025	\$ 97,088.67
10290	12/1/2024	460814F9-0050	Streamline		\$ 84.00	website host	\$ 97,004.67
10291	12/2/2024	26561	Vista Net, Inc.	\$ 73.75	\$ 138.75	December email virus protection	\$ 96,865.92
	12/2/2024	26656		\$ 65.00		onboarding - Sophos email protection - new accts	\$ 96,865.92
Subtotal Utility					\$14,190.10	Subtotal Balance	\$ 96,865.92

DURHAM IRRIGATION DISTRICT

Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category
District Administration, Operations & Management							
Payroll & Insurance							
online debit	11/15/2024	-	Withholdings - Trizzino		\$ 319.68		\$ 96,546.24
online debit	11/29/2024	-	Withholdings - Trizzino		\$ 516.10		\$ 96,030.14
online debit	12/13/2024	-	Withholdings - Trizzino		\$ 497.44		\$ 95,532.70
online debit	11/15/2024	-	Employee - Trizzino		\$ 724.74	Administrative Support	\$ 94,807.96
online debit	11/29/2024	-	Employee - Trizzino		\$ 1,224.60	Administrative Support	\$ 93,583.36
online debit	12/13/2024	-	Employee - Trizzino		\$ 1,179.96	Administrative Support	\$ 92,403.40
Contractors							
10292	11/30/2024	8568	Sheryl Bosman		\$ 550.00	Bookkeeping Services	\$ 91,853.40
10293	10/1/2024	1212	Nicole L. Johansson	\$ 250.00	\$ 470.00	September 2024 outreach	\$ 91,603.40
	11/1/2024	1218		\$ 220.00		October 2024 outreach	\$ 91,383.40
10294	11/11/2024	83248	NorthStar	\$ 3,531.00	\$ 7,061.68	Brown-Faber Pipeline Replacement - \$ 230 CIP Budget/Rate Study - \$ 903.50 DUSD Easement - \$ 0 USBR Engineering - \$ 0 USBR Cultural Compliance - \$ 0 Meetings - \$ 460 Operational Support - \$ 1937.50 Grant Application Support - \$ 0 Litigation - Meetings - \$ 0	\$ 84,321.72
	12/4/2024	83287	NorthStar	\$ 3,530.68		Litigation - Cost of Service Study - \$ 0 Brown-Faber Pipeline Replacement - \$ 0 CIP Budget/Rate Study - \$ 2609.68 DUSD Easement - \$ 0 USBR Engineering - \$ 0 USBR Cultural Compliance - \$ 0 Meetings - \$ 537.50 Operational Support - \$ 383.50 Grant Application Support - \$ 0 Litigation - Meetings - \$ 0 Litigation - Cost of Service Study - \$ 0	\$ 84,321.72
10295	12/1/2024	7170	Prentice Long, PC		\$ 1,073.00	Legal Services	\$ 83,248.72
Water Operations							
10296	12/1/2024	6405-919	Sierra Water Utility		\$ 3,558.71	Water Operator Services	\$ 79,690.01
Subtotal Admin. Ops. & Mgmt.					\$17,175.91	Subtotal Balance	\$ 79,690.01

DURHAM IRRIGATION DISTRICT

Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category
Agency Fees, Association Dues & Reimbursables							
<i>Fees & Dues</i>							
online debit	12/2/2024	-	PaySafe/PayStation Fee		\$ 472.44	"mtot" on bank statement	\$ 79,217.57
<i>Reimbursable Payments</i>							
10297	12/17/2024	-	Jeannie Trizzino		\$ 241.34	office supplies	\$ 78,976.23
Subtotal Fees & Reimbursables					\$713.78		Subtotal Balance \$ 78,976.23
<i>Other Expenses</i>							
NONE							\$ 78,976.23
Other Expenses					\$0.00		Subtotal Balance \$ 78,976.23
Check No.	Stmt Date	Invoice Number	Payee	Invoice Amount	Check Amount	Notes	Financial Category
Development Projects							
			Contractor				Project
NONE							\$ 78,976.23
Subtotal Development Projects					\$ -		Subtotal Balance \$ 78,976.23
SUBTOTAL PAYMENTS					\$33,511.19		
							Subtotal Remaining Balance \$ 78,976.23
							Check Refund/Cancelled Register Total \$ 408.70
							TOTAL REMAINING BALANCE \$ 79,384.93

DURHAM IRRIGATION DISTRICT

Petty Cash

12/1/2024	Comcast Gift Card	\$	19.66
12/12/2024	Cash on Hand	\$	100.01
	Balance Remaining On Hand	\$	119.67

Check / Payment Refund / Cancel or Void Check Register

Date	CK/Pmt Refund	Status	Paid to	Check Amount	Notes
11/13/2024	ACH		TriCounties Bank Visa Acct -1530	\$ 225.00	Payment of 10/2024 credit card charges. 10/24 charges were listed on October 2024 warrant.
12/9/2024	ACH		TriCounties Bank Visa Acct -1530	\$ 183.70	Payment of 11/2024 credit card charges. 11/24 charges were listed on November 2024 warrant.

<p>Director Signature _____</p> <p>Date _____</p>	<p>Director Signature _____</p> <p>Date _____</p>
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DURHAM IRRIGATION DISTRICT

Deposit Register

Date	Deposit	Deposit Amount	Other Notes
14-Nov-24	Cash/Check Deposit	\$ 9,889.95	
20-Nov-24	Cash/Check Deposit	\$ 8,628.41	
20-Nov-24	Cash/Check Deposit	\$ 7,321.42	
25-Nov-24	Cash/Check Deposit	\$ 3,388.00	Demand Request: \$271.43 - Acct 666 / 992 APN 039-460-077 / 9347 Peterson Estates Dr \$30.00 demand request fee; \$202.43 unpaid billing; \$39.00 usage (est)
11/01/2024-11/30/2024	Paystation Payments	\$ 11,906.82	
	Subtotal Water Sales Deposits	\$ 41,134.60	<i>No USBR Meter fees collected.</i>
Water Meter Sales	Location		
SEE ABOVE			
Bank Adjustments & Other	Notes		
20-Nov-24	Advice of difference	\$ 3.00	<i>Credit - scanning discrepancy on bank side.</i>
	Other	\$ 3.00	
	Total Deposits	\$ 41,137.60	

Deposit Register for Development Projects Account

NONE		
Total Development Project Deposits	\$	-

Director Signature _____ Date _____	Director Signature _____ Date _____
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Durham Irrigation District
Balance Sheet
As of November 30, 2024

7.1.2 -
Financials
(11.2024)

Nov 30, 24

ASSETS

a. Balance
Sheet
(11.2024)

Current Assets

Checking/Savings

Current Assets

Cash	112,487.42
Cash on Hand	119.67
Development Fees	36,660.24
Savings	14,383.06
California CLASS	163,330.03

Total Current Assets 326,980.42

Total Checking/Savings 326,980.42

Other Current Assets

Taxes Receivable	751.54
A/R	-751.54

Total Other Current Assets 0.00

Total Current Assets 326,980.42

Fixed Assets

CAPITAL ASSETS

Depreciable Assets

Equipment	101,440.80
Mains	623,540.00
Pumps	172,575.00
Structures	16,084.00
Wells	127,486.00
Less Accum. Dep'n	-434,456.00

Total Depreciable Assets 606,669.80

Total CAPITAL ASSETS 606,669.80

Non-Depreciable Assets

Land	20,331.00
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Total Non-Depreciable Assets 20,331.00

Total Fixed Assets 627,000.80

TOTAL ASSETS 953,981.22

LIABILITIES & EQUITY

Equity

NET POSITION

Net Investment in Capital Asset	566,549.00
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Total NET POSITION 566,549.00

Unrestricted Net Assets 325,504.36

Net Income 61,927.86

Total Equity 953,981.22

TOTAL LIABILITIES & EQUITY 953,981.22

Durham Irrigation District
Profit & Loss
 January through November 2024

b. Profit and
Loss (11.2024)

	Jan 24	Feb 24	Mar 24	Apr 24	May 24
Ordinary Income/Expense					
Income					
Water Sales Income					
OPERATING REVENUES					
Demand Fees	30.00	30.00	0.00	0.00	0.00
Meter Sales	224.00	255.36	364.00	140.00	646.23
Water Sales	35,358.10	31,296.01	30,844.89	25,913.89	32,869.76
Total OPERATING REVENUES	35,612.10	31,581.37	31,208.89	26,053.89	33,515.99
Total Water Sales Income	35,612.10	31,581.37	31,208.89	26,053.89	33,515.99
Total Income	35,612.10	31,581.37	31,208.89	26,053.89	33,515.99
Expense					
Contract Services					
Accounting Fees	775.00	9,835.66	556.25	525.00	525.00
Engineering Support	1,010.00	5,440.00	3,520.00	1,237.50	12,971.25
Legal Fees	3,163.50	499.50	1,942.50	1,776.00	1,646.50
Management & Administration	1,125.00	1,190.44	1,893.75	0.00	1,657.22
Total Contract Services	6,073.50	16,965.60	7,912.50	3,538.50	16,799.97
OPERATING EXPENSES					
Administration					
Board Stipends	300.00	300.00	300.00	300.00	500.00
District Wages, Taxes, Insur.					
Insurance	1,283.20	0.00	0.00	0.00	0.00
Payroll Service Fees	393.30	141.80	141.80	141.80	225.30
Payroll Tax Expense	676.48	277.27	276.71	-46.29	336.30
Property Taxes	0.00	0.00	0.00	0.00	0.00
Wages	2,562.00	2,380.00	2,541.00	2,506.00	4,396.00
Total District Wages, Taxes, Insur.	4,914.98	2,799.07	2,959.51	2,601.51	4,957.60
Fees, Dues, Memberships	4,809.16	0.00	434.00	465.19	0.00
Office Expense					
Postage	500.00	0.00	300.00	300.00	300.00
Software	0.00	0.00	0.00	0.00	129.99
Supplies	44.90	-52.95	0.00	169.93	0.00
Website Hosting	84.00	84.00	84.00	84.00	84.00
Total Office Expense	628.90	31.05	384.00	553.93	513.99
Rent	760.31	761.33	650.00	650.00	810.34
Software Fees	130.00	130.00	250.00	130.00	130.00
Utilities					
Garbage	0.00	271.05	137.29	137.29	137.29
Gas & Electric	4,423.37	4,963.18	4,951.09	4,838.30	6,406.95
Telephone/Internet	218.80	362.56	218.80	218.73	218.73
Total Utilities	4,642.17	5,596.79	5,307.18	5,194.32	6,762.97
Water System Maint, Repair, Repl					
Regular Operations & Maint					
O & M Supplies	195.84	64.21	707.30	10.71	3,592.93
Water Testing Fees	0.00	656.24	0.00	192.92	508.24

Durham Irrigation District
Profit & Loss
January through November 2024

	Jan 24	Feb 24	Mar 24	Apr 24	May 24
Weed Management	0.00	1,600.00	800.00	800.00	1,645.00
Total Regular Operations & Maint	195.84	2,320.45	1,507.30	1,003.63	5,746.17
Water System Repair & Repl.+					
Repairs & Maint.	0.00	6,015.00	0.00	1,750.00	1,252.88
Contractor	0.00	3,373.24	0.00	0.00	2,812.00
Water Operator	3,558.71	3,558.71	3,558.71	3,558.71	3,558.71
Total Water System Repair & Repl.+	3,558.71	12,946.95	3,558.71	5,308.71	7,623.59
Total Water System Maint,Repair,Repl	3,754.55	15,267.40	5,066.01	6,312.34	13,369.76
Total Administration	19,940.07	24,885.64	15,350.70	16,207.29	27,044.66
Bank Service Charges	356.01	336.97	275.52	372.99	250.19
Total OPERATING EXPENSES	20,296.08	25,222.61	15,626.22	16,580.28	27,294.85
Total Expense	26,369.58	42,188.21	23,538.72	20,118.78	44,094.82
Net Ordinary Income	9,242.52	-10,606.84	7,670.17	5,935.11	-10,578.83
Other Income/Expense					
Other Income					
NON-OPERATING REVENUE					
Interest Income	468.93	436.07	466.57	452.07	626.16
Total NON-OPERATING REVENUE	468.93	436.07	466.57	452.07	626.16
Total Other Income	468.93	436.07	466.57	452.07	626.16
Other Expense					
Special District Projects					
Expenses					
Development Project Fees	0.00	0.00	0.00	55.50	0.00
Total Expenses	0.00	0.00	0.00	55.50	0.00
Total Special District Projects	0.00	0.00	0.00	55.50	0.00
Total Other Expense	0.00	0.00	0.00	55.50	0.00
Net Other Income	468.93	436.07	466.57	396.57	626.16
Net Income	9,711.45	-10,170.77	8,136.74	6,331.68	-9,952.67

Durham Irrigation District
Profit & Loss
January through November 2024

	Jun 24	Jul 24	Aug 24	Sep 24	Oct 24
Ordinary Income/Expense					
Income					
Water Sales Income					
OPERATING REVENUES					
Demand Fees	0.00	60.00	30.00	0.00	60.00
Meter Sales	790.00	252.00	503.77	0.00	734.00
Water Sales	30,664.63	44,295.84	46,986.13	45,726.37	42,210.95
Total OPERATING REVENUES	31,454.63	44,607.84	47,519.90	45,726.37	43,004.95
Total Water Sales Income	31,454.63	44,607.84	47,519.90	45,726.37	43,004.95
Total Income	31,454.63	44,607.84	47,519.90	45,726.37	43,004.95
Expense					
Contract Services					
Accounting Fees	575.00	593.75	9,875.00	575.00	575.00
Engineering Support	6,592.50	5,410.00	5,860.50	4,801.75	2,996.50
Legal Fees	92.50	1,591.00	458.50	74.00	1,443.00
Management & Administration	1,106.25	0.00	0.00	2,043.75	450.00
Total Contract Services	8,366.25	7,594.75	16,194.00	7,494.50	5,464.50
OPERATING EXPENSES					
Administration					
Board Stipends	300.00	400.00	400.00	400.00	300.00
District Wages, Taxes, Insur.					
Insurance	5,955.01	-112.50	0.00	0.00	0.00
Payroll Service Fees	150.20	150.20	150.20	150.20	150.20
Payroll Tax Expense	206.35	136.64	198.48	199.47	311.51
Property Taxes	0.00	0.00	0.00	0.00	12.18
Wages	2,697.45	1,786.05	2,594.55	2,815.05	4,071.90
Total District Wages, Taxes, Insur.	9,009.01	1,960.39	2,943.23	3,164.72	4,545.79
Fees, Dues, Memberships	0.00	1.29	734.00	402.30	0.00
Office Expense					
Postage	150.00	200.00	400.00	200.00	200.00
Software	179.88	0.00	0.00	0.00	0.00
Supplies	0.00	333.85	0.00	836.42	89.49
Website Hosting	84.00	84.00	0.00	84.00	168.00
Total Office Expense	413.88	617.85	400.00	1,120.42	457.49
Rent	650.00	650.00	650.00	650.00	650.00
Software Fees	130.00	130.00	130.00	130.00	0.00
Utilities					
Garbage	137.29	137.29	137.29	137.29	0.00
Gas & Electric	6,188.77	10,298.22	13,014.27	11,989.81	10,231.19
Telephone/Internet	165.83	180.34	-300.00	697.11	1,294.16
Total Utilities	6,491.89	10,615.85	12,851.56	12,824.21	11,525.35
Water System Maint, Repair, Repl					
Regular Operations & Maint					
O & M Supplies	302.32	2,629.90	1,837.16	1,408.56	0.00
Water Testing Fees	348.20	192.92	315.32	192.92	1,894.40

Durham Irrigation District
Profit & Loss
January through November 2024

	Jun 24	Jul 24	Aug 24	Sep 24	Oct 24
Weed Management	800.00	0.00	1,600.00	0.00	1,600.00
Total Regular Operations & Maint	1,450.52	2,822.82	3,752.48	1,601.48	3,494.40
Water System Repair & Repl.+					
Repairs & Maint.	0.00	1,483.28	0.00	0.00	0.00
Contractor	0.00	0.00	0.00	0.00	0.00
Water Operator	3,558.71	3,558.71	3,558.74	3,558.71	3,558.71
Total Water System Repair & Repl.+	3,558.71	5,041.99	3,558.74	3,558.71	3,558.71
Total Water System Maint,Repair,Repl	5,009.23	7,864.81	7,311.22	5,160.19	7,053.11
Total Administration	22,004.01	22,240.19	25,420.01	23,851.84	24,531.74
Bank Service Charges	390.39	341.27	456.34	549.87	461.15
Total OPERATING EXPENSES	22,394.40	22,581.46	25,876.35	24,401.71	24,992.89
Total Expense	30,760.65	30,176.21	42,070.35	31,896.21	30,457.39
Net Ordinary Income	693.98	14,431.63	5,449.55	13,830.16	12,547.56
Other Income/Expense					
Other Income					
NON-OPERATING REVENUE					
Interest Income	704.35	733.97	735.56	695.29	686.72
Total NON-OPERATING REVENUE	704.35	733.97	735.56	695.29	686.72
Total Other Income	704.35	733.97	735.56	695.29	686.72
Other Expense					
Special District Projects					
Expenses					
Development Project Fees	37.00	0.00	0.00	0.00	0.00
Total Expenses	37.00	0.00	0.00	0.00	0.00
Total Special District Projects	37.00	0.00	0.00	0.00	0.00
Total Other Expense	37.00	0.00	0.00	0.00	0.00
Net Other Income	667.35	733.97	735.56	695.29	686.72
Net Income	1,361.33	15,165.60	6,185.11	14,525.45	13,234.28

Durham Irrigation District
Profit & Loss
January through November 2024

	Nov 24	TOTAL
Ordinary Income/Expense		
Income		
Water Sales Income		
OPERATING REVENUES		
Demand Fees	0.00	210.00
Meter Sales	0.00	3,909.36
Water Sales	41,137.60	407,304.17
Total OPERATING REVENUES	41,137.60	411,423.53
Total Water Sales Income	41,137.60	411,423.53
Total Income	41,137.60	411,423.53
Expense		
Contract Services		
Accounting Fees	550.00	24,960.66
Engineering Support	0.00	49,840.00
Legal Fees	851.00	13,538.00
Management & Administration	0.00	9,466.41
Total Contract Services	1,401.00	97,805.07
OPERATING EXPENSES		
Administration		
Board Stipends	300.00	3,800.00
District Wages, Taxes, Insur.		
Insurance	1,000.00	8,125.71
Payroll Service Fees	225.30	2,020.30
Payroll Tax Expense	197.92	2,770.84
Property Taxes	0.00	12.18
Wages	2,587.20	30,937.20
Total District Wages, Taxes, Insur.	4,010.42	43,866.23
Fees, Dues, Memberships	1,537.00	8,382.94
Office Expense		
Postage	300.00	2,850.00
Software	0.00	309.87
Supplies	828.25	2,249.89
Website Hosting	84.00	924.00
Total Office Expense	1,212.25	6,333.76
Rent	650.00	7,531.98
Software Fees	130.00	1,420.00
Utilities		
Garbage	137.29	1,369.37
Gas & Electric	8,560.37	85,865.52
Telephone/Internet	287.64	3,562.70
Total Utilities	8,985.30	90,797.59
Water System Maint,Repair,Repl		
Regular Operations & Maint		
O & M Supplies	2,293.76	13,042.69
Water Testing Fees	1,389.64	5,690.80

Durham Irrigation District
Profit & Loss
January through November 2024

	Nov 24	TOTAL
Weed Management	800.00	9,645.00
Total Regular Operations & Maint	4,483.40	28,378.49
Water System Repair & Repl.+		
Repairs & Maint.	7,724.88	18,226.04
Contractor	0.00	6,185.24
Water Operator	3,558.71	39,145.84
Total Water System Repair & Repl.+	11,283.59	63,557.12
Total Water System Maint,Repair,Repl	15,766.99	91,935.61
Total Administration	32,591.96	254,068.11
Bank Service Charges	388.81	4,179.51
Total OPERATING EXPENSES	32,980.77	258,247.62
Total Expense	34,381.77	356,052.69
Net Ordinary Income	6,755.83	55,370.84
Other Income/Expense		
Other Income		
NON-OPERATING REVENUE		
Interest Income	643.83	6,649.52
Total NON-OPERATING REVENUE	643.83	6,649.52
Total Other Income	643.83	6,649.52
Other Expense		
Special District Projects		
Expenses		
Development Project Fees	0.00	92.50
Total Expenses	0.00	92.50
Total Special District Projects	0.00	92.50
Total Other Expense	0.00	92.50
Net Other Income	643.83	6,557.02
Net Income	7,399.66	61,927.86

Durham Irrigation District
Profit & Loss
 January through November 2024

c. Profit and Loss
 Previous Year
 Comparison (11.2024)

		TOTAL			
		Jan - Nov 24	Jan - Nov 23	\$ Change	% Change
Ordinary Income/Expense					
Income					
Water Sales Income					
OPERATING REVENUES					
Demand Fees		210.00	330.00	-120.00	-36.36%
Meter Sales		3,909.36	15,388.69	-11,479.33	-74.6%
Water Sales		407,304.17	365,077.65	42,226.52	11.57%
Total OPERATING REVENUES		411,423.53	380,796.34	30,627.19	8.04%
Total Water Sales Income		411,423.53	380,796.34	30,627.19	8.04%
Total Income		411,423.53	380,796.34	30,627.19	8.04%
Expense					
Contract Services					
Accounting Fees		24,960.66	13,118.48	11,842.18	90.27%
Engineering Support		49,840.00	59,910.50	-10,070.50	-16.81%
Legal Fees		13,538.00	51,190.53	-37,652.53	-73.55%
Management & Administration		9,466.41	12,337.50	-2,871.09	-23.27%
Total Contract Services		97,805.07	136,557.01	-38,751.94	-28.38%
OPERATING EXPENSES					
Administration					
Board Stipends		3,800.00	5,000.00	-1,200.00	-24.0%
Contract Services		0.00	1,284.25	-1,284.25	-100.0%
District Wages, Taxes, Insur.					
Insurance		8,125.71	7,008.82	1,116.89	15.94%
Payroll Service Fees		2,020.30	1,813.50	206.80	11.4%
Payroll Tax Expense		2,770.84	2,603.76	167.08	6.42%
Property Taxes		12.18	12.14	0.04	0.33%
Wages		30,937.20	35,644.00	-4,706.80	-13.21%
Total District Wages, Taxes, Insur.		43,866.23	47,082.22	-3,215.99	-6.83%
Fees, Dues, Memberships		8,382.94	7,331.67	1,051.27	14.34%
Office Expense					
Meals		0.00	23.25	-23.25	-100.0%
Postage		2,850.00	3,973.44	-1,123.44	-28.27%
Software		309.87	442.37	-132.50	-29.95%
Supplies		2,249.89	3,507.73	-1,257.84	-35.86%
Website Hosting		924.00	870.00	54.00	6.21%
Total Office Expense		6,333.76	8,816.79	-2,483.03	-28.16%
Rent		7,531.98	7,878.66	-346.68	-4.4%
Software Fees		1,420.00	1,340.00	80.00	5.97%
Utilities					
Garbage		1,369.37	1,327.91	41.46	3.12%
Gas & Electric		85,865.52	70,857.89	15,007.63	21.18%
Telephone/Internet		3,562.70	2,629.07	933.63	35.51%
Total Utilities		90,797.59	74,814.87	15,982.72	21.36%
Water System Maint,Repair,Repl					

Durham Irrigation District
Profit & Loss
 January through November 2024

	TOTAL			
	Jan - Nov 24	Jan - Nov 23	\$ Change	% Change
Regular Operations & Maint				
O & M Supplies	13,042.69	33,385.40	-20,342.71	-60.93%
Water Testing Fees	5,690.80	3,929.34	1,761.46	44.83%
Weed Management	9,645.00	10,000.00	-355.00	-3.55%
Total Regular Operations & Maint	28,378.49	47,314.74	-18,936.25	-40.02%
Water System Repair & Repl.+				
Repairs & Maint.	18,226.04	23,620.07	-5,394.03	-22.84%
Contractor	6,185.24	32,060.62	-25,875.38	-80.71%
Water Operator	39,145.84	38,243.66	902.18	2.36%
Total Water System Repair & Repl.+	63,557.12	93,924.35	-30,367.23	-32.33%
Total Water System Maint,Repair,Repl	91,935.61	141,239.09	-49,303.48	-34.91%
Total Administration	254,068.11	294,787.55	-40,719.44	-13.81%
Bank Service Charges	4,179.51	3,454.13	725.38	21.0%
Total OPERATING EXPENSES	258,247.62	298,241.68	-39,994.06	-13.41%
Total Expense	356,052.69	434,798.69	-78,746.00	-18.11%
Net Ordinary Income	55,370.84	-54,002.35	109,373.19	202.53%
Other Income/Expense				
Other Income				
NON-OPERATING REVENUE				
Settlement	0.00	118,171.50	-118,171.50	-100.0%
Interest Income	6,649.52	6,810.37	-160.85	-2.36%
Total NON-OPERATING REVENUE	6,649.52	124,981.87	-118,332.35	-94.68%
Total Other Income	6,649.52	124,981.87	-118,332.35	-94.68%
Other Expense				
Special District Projects				
Expenses				
Development Project Fees	92.50	3,962.00	-3,869.50	-97.67%
Total Expenses	92.50	3,962.00	-3,869.50	-97.67%
Total Special District Projects	92.50	3,962.00	-3,869.50	-97.67%
Total Other Expense	92.50	3,962.00	-3,869.50	-97.67%
Net Other Income	6,557.02	121,019.87	-114,462.85	-94.58%
Net Income	61,927.86	67,017.52	-5,089.66	-7.6%

Durham Irrigation District
General Ledger
As of November 30, 2024

Date	Num	Name	Memo	Paid Amount	Balance
Current Assets					319,580.76
Cash					105,731.59
11/01/2024		Deposit	Deposit	308.90	106,040.49
11/01/2024		Paychex		-75.10	105,965.39
11/04/2024		Deposit	Deposit	1,142.41	107,107.80
11/04/2024		Deposit	Deposit	579.19	107,686.99
11/04/2024		Deposit	Deposit	560.66	108,247.65
11/04/2024		Bank Charge		-388.81	107,858.84
11/05/2024		Deposit	Deposit	859.91	108,718.75
11/06/2024		Deposit	Deposit	1,884.35	110,603.10
11/07/2024		Deposit	Deposit	828.32	111,431.42
11/08/2024		Deposit	Deposit	255.94	111,687.36
11/12/2024	10260	James M. Doyle	Nov 2024	-100.00	111,587.36
11/12/2024	10261	Kevin Phillips	Nov 2024	-100.00	111,487.36
11/12/2024	10262	Derek Sohnrey	Nov 2024	-100.00	111,387.36
11/12/2024	10279	JC Hernandez Maint...	Oct 2024 clean-up	-800.00	110,587.36
11/12/2024	10263	Northgate Petroleum...	generator fuel	-148.81	110,438.55
11/12/2024	10264	Pace Analytical Serv...	water quality testing	-1,389.64	109,048.91
11/12/2024	10265	Sierra Water Utility	chlorine/parts	-2,144.95	106,903.96
11/12/2024	10266	Xio Inc.	annual SCADA monitoring	-5,640.00	101,263.96
11/12/2024	10267	Sierra Water Utility	Blue white chlorinator replacement	-2,084.88	99,179.08
11/12/2024	10268	Camp & McLaughlin	Nov 2024 rent	-650.00	98,529.08
11/12/2024	10269	PG & E		-8,560.37	89,968.71
11/12/2024	10270	PINS Advantage	cert of insurance tracking service	-1,000.00	88,968.71
11/12/2024	10271	Recology		-137.29	88,831.42
11/12/2024	10272	Sequoyah		-130.00	88,701.42
11/12/2024	10273	Streamline		-84.00	88,617.42
11/12/2024	10274	Vista Net Inc.	virus protection/tech support	-603.25	88,014.17
11/12/2024	10275	Sheryl Bosman	Bookkeeping Oct 2024	-550.00	87,464.17
11/12/2024	10276	Prentice Long, PC		-851.00	86,613.17
11/12/2024	10277	Sierra Water Utility	Blue white chlorinator replacement	-3,558.71	83,054.46
11/12/2024	10278	California Special Di...	2025 membership	-1,537.00	81,517.46
11/12/2024		Deposit	Deposit	418.70	81,936.16
11/12/2024		Deposit	Deposit	329.57	82,265.73
11/12/2024		Deposit	Deposit	230.61	82,496.34
11/13/2024		Deposit	Deposit	900.45	83,396.79
11/13/2024		Deposit	Deposit	199.28	83,596.07
11/14/2024		Deposit	Deposit	9,889.95	93,486.02
11/14/2024		Deposit	Deposit	8,628.41	102,114.43
11/14/2024		Deposit	Deposit	495.13	102,609.56
11/14/2024		Wages		-724.74	101,884.82
11/15/2024		Payroll Taxes		-319.68	101,565.14
11/15/2024		Paychex		-75.10	101,490.04
11/15/2024		Visa	policy handbook	-225.00	101,265.04
11/15/2024		Deposit	Deposit	203.14	101,468.18
11/18/2024		Deposit	Deposit	929.43	102,397.61
11/18/2024		Deposit	Deposit	243.59	102,641.20
11/18/2024		Deposit	Deposit	53.07	102,694.27
11/18/2024		Postalia		-300.00	102,394.27
11/19/2024		Deposit	Deposit	74.07	102,468.34
11/20/2024		Deposit	Deposit	7,321.42	109,789.76
11/20/2024		Deposit	Deposit	3.00	109,792.76
11/20/2024		Deposit	Deposit	233.57	110,026.33
11/21/2024		Deposit	Deposit	54.00	110,080.33
11/21/2024		Godaddy.com		-95.88	109,984.45
11/21/2024		Godaddy.com		-95.88	109,888.57
11/22/2024		Deposit	Deposit	296.43	110,185.00
11/22/2024		Godaddy.com		-95.88	110,089.12
11/25/2024		Deposit	Deposit	83.07	110,172.19
11/25/2024		Deposit	Deposit	3,388.00	113,560.19
11/26/2024		Deposit	Deposit	117.14	113,677.33
11/27/2024		Wages		-1,224.60	112,452.73
11/29/2024		Payroll Taxes		-516.10	111,936.63
11/29/2024		Paychex		-75.10	111,861.53
11/29/2024		Deposit	Deposit	625.89	112,487.42
Total Cash				6,755.83	112,487.42
Cash on Hand					119.67

Durham Irrigation District
General Ledger
As of November 30, 2024

Date	Num	Name	Memo	Paid Amount	Balance
		Total Cash on Hand			119.67
		Development Fees			36,660.24
		Total Development Fees			36,660.24
		Savings			14,382.94
11/30/2024		Deposit	Deposit	0.12	14,383.06
		Total Savings		0.12	14,383.06
		California CLASS			162,686.32
11/30/2024		Deposit	Deposit	643.71	163,330.03
		Total California CLASS		643.71	163,330.03
		Total Current Assets		7,399.66	326,980.42
		Taxes Receivable			751.54
		Total Taxes Receivable			751.54
		A/R			-751.54
		Total A/R			-751.54
		CAPITAL ASSETS			606,669.80
		Depreciable Assets			606,669.80
		Equipment			101,440.80
		Total Equipment			101,440.80
		Mains			623,540.00
		Total Mains			623,540.00
		Pumps			172,575.00
		Total Pumps			172,575.00
		Structures			16,084.00
		Total Structures			16,084.00
		Wells			127,486.00
		Total Wells			127,486.00
		Less Accum. Dep'n			-434,456.00
		Total Less Accum. Dep'n			-434,456.00
		Total Depreciable Assets			606,669.80
		Total CAPITAL ASSETS			606,669.80
		Non-Depreciable Assets			20,331.00
		Land			20,331.00
		Total Land			20,331.00
		Total Non-Depreciable Assets			20,331.00
		NET POSITION			-566,549.00
		Net Investment in Capital Asset			-566,549.00
		Total Net Investment in Capital Asset			-566,549.00
		Total NET POSITION			-566,549.00
		Unrestricted Net Assets			-325,504.36
		Total Unrestricted Net Assets			-325,504.36
		Water Sales Income			-370,285.93
		OPERATING REVENUES			-370,285.93
		Demand Fees			-210.00
		Total Demand Fees			-210.00
		Meter Sales			-3,909.36
		Total Meter Sales			-3,909.36
		Water Sales			-366,166.57
11/01/2024		Deposit	Deposit	-308.90	-366,475.47

Durham Irrigation District
General Ledger
As of November 30, 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>	<u>Balance</u>
11/04/2024		Deposit	Deposit	-1,142.41	-367,617.88
11/04/2024		Deposit	Deposit	-579.19	-368,197.07
11/04/2024		Deposit	Deposit	-560.66	-368,757.73
11/05/2024		Deposit	Deposit	-859.91	-369,617.64
11/06/2024		Deposit	Deposit	-1,884.35	-371,501.99
11/07/2024		Deposit	Deposit	-828.32	-372,330.31
11/08/2024		Deposit	Deposit	-255.94	-372,586.25
11/12/2024		Deposit	Deposit	-418.70	-373,004.95
11/12/2024		Deposit	Deposit	-329.57	-373,334.52
11/12/2024		Deposit	Deposit	-230.61	-373,565.13
11/13/2024		Deposit	Deposit	-900.45	-374,465.58
11/13/2024		Deposit	Deposit	-199.28	-374,664.86
11/14/2024		Deposit	Deposit	-9,889.95	-384,554.81
11/14/2024		Deposit	Deposit	-8,628.41	-393,183.22
11/14/2024		Deposit	Deposit	-495.13	-393,678.35
11/15/2024		Deposit	Deposit	-203.14	-393,881.49
11/18/2024		Deposit	Deposit	-929.43	-394,810.92
11/18/2024		Deposit	Deposit	-243.59	-395,054.51
11/18/2024		Deposit	Deposit	-53.07	-395,107.58
11/19/2024		Deposit	Deposit	-74.07	-395,181.65
11/20/2024		Deposit	Deposit	-7,321.42	-402,503.07
11/20/2024		Deposit	Deposit	-3.00	-402,506.07
11/20/2024		Deposit	Deposit	-233.57	-402,739.64
11/21/2024		Deposit	Deposit	-54.00	-402,793.64
11/22/2024		Deposit	Deposit	-296.43	-403,090.07
11/25/2024		Deposit	Deposit	-83.07	-403,173.14
11/25/2024		Deposit	Deposit	-3,388.00	-406,561.14
11/26/2024		Deposit	Deposit	-117.14	-406,678.28
11/29/2024		Deposit	Deposit	-625.89	-407,304.17
Total Water Sales				-41,137.60	-407,304.17
Total OPERATING REVENUES				-41,137.60	-411,423.53
Total Water Sales Income				-41,137.60	-411,423.53
Contract Services					96,404.07
Accounting Fees					24,410.66
11/12/2024	10275	Sheryl Bosman	Bookkeeping Oct 2024	550.00	24,960.66
Total Accounting Fees				550.00	24,960.66
Engineering Support					49,840.00
Total Engineering Support					49,840.00
Legal Fees					12,687.00
11/12/2024	10276	Prentice Long, PC		851.00	13,538.00
Total Legal Fees				851.00	13,538.00
Management & Administration					9,466.41
Total Management & Administration					9,466.41
Total Contract Services				1,401.00	97,805.07
OPERATING EXPENSES					225,266.85
Administration					221,476.15
Board Stipends					3,500.00
11/12/2024	10260	James M. Doyle	Nov 2024	100.00	3,600.00
11/12/2024	10261	Kevin Phillips	Nov 2024	100.00	3,700.00
11/12/2024	10262	Derek Sohnrey	Nov 2024	100.00	3,800.00
Total Board Stipends				300.00	3,800.00
District Wages, Taxes, Insur.					39,855.81
Insurance					7,125.71
11/12/2024	10270	PINS Advantage	cert of insurance tracking service	1,000.00	8,125.71
Total Insurance				1,000.00	8,125.71
Payroll Service Fees					1,795.00

Durham Irrigation District
General Ledger
As of November 30, 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>	<u>Balance</u>
11/01/2024		Paychex		75.10	1,870.10
11/15/2024		Paychex		75.10	1,945.20
11/29/2024		Paychex		75.10	2,020.30
		Total Payroll Service Fees		225.30	2,020.30
		Payroll Tax Expense			2,572.92
11/14/2024		Wages		-245.46	2,327.46
11/15/2024		Payroll Taxes		319.68	2,647.14
11/27/2024		Wages		-392.40	2,254.74
11/29/2024		Payroll Taxes		516.10	2,770.84
		Total Payroll Tax Expense		197.92	2,770.84
		Property Taxes			12.18
		Total Property Taxes			12.18
		Wages			28,350.00
11/14/2024		Wages		970.20	29,320.20
11/27/2024		Wages		1,617.00	30,937.20
		Total Wages		2,587.20	30,937.20
		Total District Wages, Taxes, Insur.		4,010.42	43,866.23
		Fees, Dues, Memberships			6,845.94
11/12/2024	10278	California Special Di...	2025 membership	1,537.00	8,382.94
		Total Fees, Dues, Memberships		1,537.00	8,382.94
		Office Expense			5,121.51
		Postage			2,550.00
11/18/2024		Postalia		300.00	2,850.00
		Total Postage		300.00	2,850.00
		Software			309.87
		Total Software			309.87
		Supplies			1,421.64
11/12/2024	10274	Vista Net Inc.	virus protection/tech support	603.25	2,024.89
11/15/2024		Visa	policy handbook	225.00	2,249.89
		Total Supplies		828.25	2,249.89
		Website Hosting			840.00
11/12/2024	10273	Streamline		84.00	924.00
		Total Website Hosting		84.00	924.00
		Total Office Expense		1,212.25	6,333.76
		Rent			6,881.98
11/12/2024	10268	Camp & McLaughlin	Nov 2024 rent	650.00	7,531.98
		Total Rent		650.00	7,531.98
		Software Fees			1,290.00
11/12/2024	10272	Sequoyah		130.00	1,420.00
		Total Software Fees		130.00	1,420.00
		Utilities			81,812.29
		Garbage			1,232.08
11/12/2024	10271	Recology		137.29	1,369.37
		Total Garbage		137.29	1,369.37
		Gas & Electric			77,305.15
11/12/2024	10269	PG & E		8,560.37	85,865.52
		Total Gas & Electric		8,560.37	85,865.52

Durham Irrigation District
General Ledger
As of November 30, 2024

Date	Num	Name	Memo	Paid Amount	Balance
Telephone/Internet					3,275.06
11/21/2024		Godaddy.com		95.88	3,370.94
11/21/2024		Godaddy.com		95.88	3,466.82
11/22/2024		Godaddy.com		95.88	3,562.70
Total Telephone/Internet				287.64	3,562.70
Total Utilities				8,985.30	90,797.59
Water System Maint,Repair,Repl					76,168.62
Regular Operations & Maint					23,895.09
O & M Supplies					10,748.93
11/12/2024	10263	Northgate Petroleum...	generator fuel	148.81	10,897.74
11/12/2024	10265	Sierra Water Utility	chlorine/parts	2,144.95	13,042.69
Total O & M Supplies				2,293.76	13,042.69
Water Testing Fees					4,301.16
11/12/2024	10264	Pace Analytical Serv...	water quality testing	1,389.64	5,690.80
Total Water Testing Fees				1,389.64	5,690.80
Weed Management					8,845.00
11/12/2024	10279	JC Hernandez Maint...	Oct 2024 clean-up	800.00	9,645.00
Total Weed Management				800.00	9,645.00
Total Regular Operations & Maint				4,483.40	28,378.49
Water System Repair & Repl.+					52,273.53
Repairs & Maint.					10,501.16
11/12/2024	10266	Xio Inc.	annual SCADA monitoring	5,640.00	16,141.16
11/12/2024	10267	Sierra Water Utility	Blue white chlorinator replacement	2,084.88	18,226.04
Total Repairs & Maint.				7,724.88	18,226.04
Contractor					6,185.24
Total Contractor					6,185.24
Water Operator					35,587.13
11/12/2024	10277	Sierra Water Utility	Blue white chlorinator replacement	3,558.71	39,145.84
Total Water Operator				3,558.71	39,145.84
Total Water System Repair & Repl.+				11,283.59	63,557.12
Total Water System Maint,Repair,Repl				15,766.99	91,935.61
Total Administration				32,591.96	254,068.11
Bank Service Charges					3,790.70
11/04/2024		Bank Charge		388.81	4,179.51
Total Bank Service Charges				388.81	4,179.51
Total OPERATING EXPENSES				32,980.77	258,247.62
NON-OPERATING REVENUE					-6,005.69
Interest Income					-6,005.69
11/30/2024		Deposit	Deposit	-643.71	-6,649.40
11/30/2024		Deposit	Deposit	-0.12	-6,649.52
Total Interest Income				-643.83	-6,649.52
Total NON-OPERATING REVENUE				-643.83	-6,649.52
Special District Projects					92.50
Expenses					92.50
Development Project Fees					92.50
Total Development Project Fees					92.50
Total Expenses					92.50

Durham Irrigation District
General Ledger
As of November 30, 2024

Date	Num	Name	Memo	Paid Amount	Balance
		Total Special District Projects			92.50
TOTAL				0.00	0.00

12/11/2024

Durham Irrigation District
 Monthly Billing Recap 11/1/2024 thru 11/30/2024

1

	<u>Amount</u>	<u>Count</u>
Water Purchased or Produced this month	0	
Water Sold this month	19,810	
Water System used or accountable loss	0	
Water Loss	0.00 %	19,810
<hr/>		
Total Water Sales this month	43,026.19	474
Total Penalties this month	419.19	112
Total Adjustments this month	0.00	38
Total of other charges this month	411.00	9
Total Current Charges	43,856.38	
<hr/>		
Current Balance	1,673.28	193
30 Days Past Due	4,192.86	21
60 Days Past Due	3,040.48	11
90 Days Past Due	14,384.27	40
Total Accounts Receivable	23,290.89	
<hr/>		
Total Payments Received	40,987.84	372
<hr/>		
New Memberships	0.00	4
<hr/>		
Active Accounts	22,680.57	475
InActive Accounts	610.32	81
Forfeiture Accounts	0.00	0
<hr/>		
Average Water Usage	41	
Average Water Charge	90.77	

Low Range	High Range	Usage	Count	Sales	% Usage	% Sales
0	0	0	0	0.00	0.00	0.00
0	0	0	110	6,994.04	0.00	16.26
1	2,000	19,810	364	36,032.15	100.00	83.74
2,001	4,000	0	0	0.00	0.00	0.00
4,001	6,000	0	0	0.00	0.00	0.00
6,001	8,000	0	0	0.00	0.00	0.00
8,001	10,000	0	0	0.00	0.00	0.00
10,001	20,000	0	0	0.00	0.00	0.00
20,001	30,000	0	0	0.00	0.00	0.00
30,001	40,000	0	0	0.00	0.00	0.00
40,001	50,000	0	0	0.00	0.00	0.00
50,001	999,999,999	0	0	0.00	0.00	0.00
		19,810	474	43,026.19		

Accounts Receivable Last Month Ending	20,422.35	
Sales/Charges this Month	43,856.38	
Adjustments this Month	0.00	
Less: Payments this Month	40,987.84	
Accounts Receivable Total	23,290.89	23,290.89

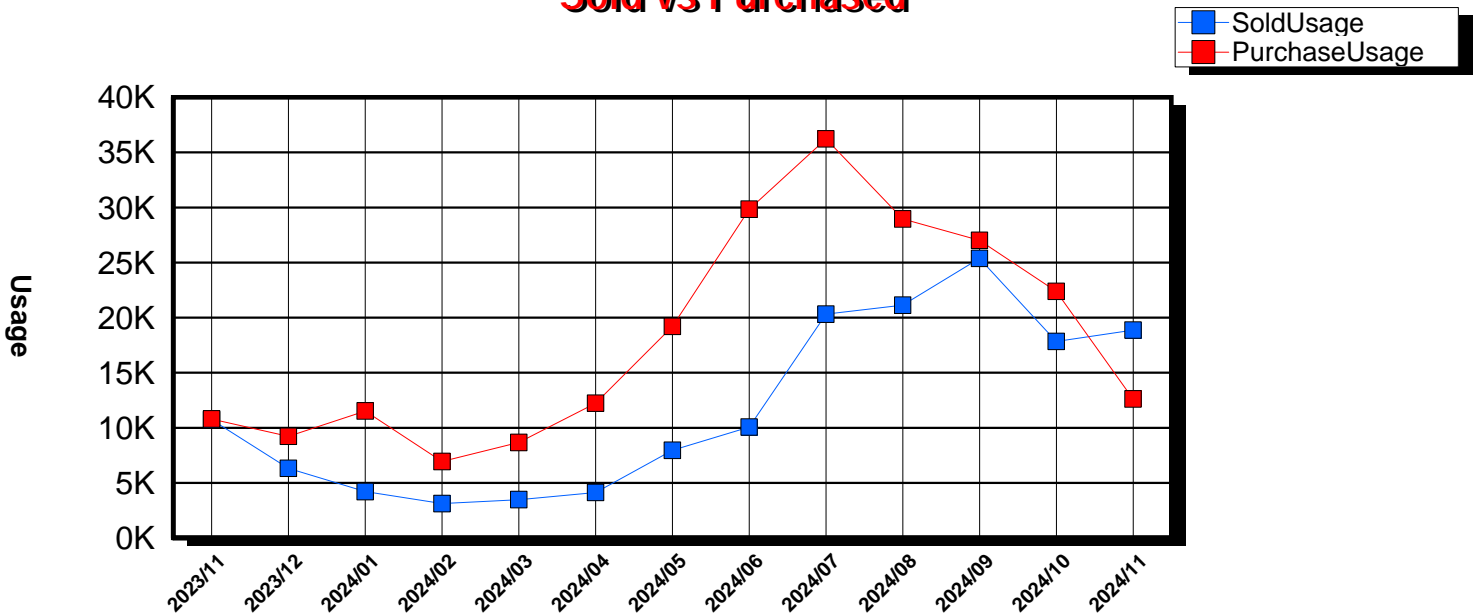
Pump Total

Metered Water Sales
(11.2024)

12/11/2024

<u>Year/Month</u>	<u>Purchased</u>	<u>Sold</u>	<u>Loss</u>	<u>Pct</u>
2023/11	10,797	10,729	-68	-0.6
2023/12	9,221	6,316	-2,905	-31.5
2024/01	11,522	4,208	-7,314	-63.5
2024/02	6,936	3,118	-3,818	-55.0
2024/03	8,666	3,477	-5,189	-59.9
2024/04	12,233	4,127	-8,106	-66.3
2024/05	19,204	7,954	-11,250	-58.6
2024/06	29,843	10,066	-19,777	-66.3
2024/07	36,230	20,317	-15,913	-43.9
2024/08	28,958	21,131	-7,827	-27.0
2024/09	27,021	25,378	-1,643	-6.1
2024/10	22,385	17,836	-4,549	-20.3
2024/11	12,614	18,866	6,252	49.6

Sold vs Purchased



<u>Acct</u>	<u>Name</u>		<u>Balance</u>	<u>12/1/2024</u>			
				<u>Current</u>	<u>30 Days</u>	<u>60-Days</u>	<u>90-Days</u>
212	Kellogg, Deanna	2415 Florida Ln	2,120.03	406.07	154.27	132.30	1,427.39
291	Guerra, Diego & Marissa	9665 Teal Ln	2,000.68	117.43	159.16	135.16	1,588.93
683	Seegert, James	9369 La Rose Ct	1,663.53	124.43	238.53	239.28	1,061.29
80	Day, David	9389 Midway	1,606.57	44.07	66.02	61.33	1,435.15
616	Durham Green Home Owners	Durham Grn HOA - 9500 Va	1,576.73	295.50	711.31	569.92	
57	Dotson, Kevin Dolz and Dan	9386 Goodspeed St	1,297.80	37.07	65.28	56.54	1,138.91
108	Sierra Christian Services,	9260 Goodspeed St	1,278.66	80.07	110.75	98.34	989.50
331	Sonsteng, Chimene	9642 Duckling Dr	1,277.51	46.43	63.86	65.18	1,102.04
128	Horn, Howard	2370 Serviss St	1,040.62	50.07	110.77	110.31	769.47
237	Rosemarie Taylor Revocable '	2399 Serviss St	987.48	48.07	59.84	68.14	811.43
174	Cole, Leslie Ray and Kevin G	9415 Putney Dr	899.06	39.07	51.76	50.16	758.07
945	Schell, Daniel and Korena	2553 Durham Dayton Hwy	830.82	77.07	115.88	152.30	485.57
114	Grigsby, Daniel	2410 Brown St	828.50	63.78	74.30	73.35	617.07
936	Fosdick, Devin	2390 Brown St	801.35	35.07	45.07	44.54	676.67
245	, Durham Guild	2393 Durham-Dayton Hwy	766.50	63.78	73.33	72.38	557.01
943	LaChappelle, Michael	9216 Goodspeed St	763.18	35.07	44.63	44.10	639.38
916	Bresson, Christopher & Kimb	9416 Goodspeed St	725.93	42.07	52.23	48.58	583.05
30	Casper, J. Payan and C.	2375 Serviss St	676.33	35.07	43.90	72.37	524.99
606	Harris, James	9424 Putney Dr	673.78	35.07	43.54	43.02	552.15
941	Brannan, Ryan and Patricia	9340 La Rose Ct	456.24	75.43	221.02	159.79	
919	Sanchez, Jose	9259 Midway	378.67	43.07	69.89	62.91	202.80
906	Wood, Tate and Traci	40 San Rafael Ct	348.33	64.43	134.54	122.25	27.11
13	Catherine Bailey,	9200 Holland Ave	315.03	51.07	45.91	116.99	101.06
219	Sims, Jeffrey	2370 Brown St	307.72	63.78	67.31	66.36	110.27
931	Day, Kelvin Scott	2385 Florida Ln	307.33	39.07	42.79	41.20	184.27
49	Compton, Craig	9231 Goodspeed St	296.88	40.07	46.75	47.10	162.96
672	Rhodes, Gabriel	2314 Via Calle Ct	283.50	55.43	97.76	76.99	53.32
93	Bailey, Catherine	2374 Serviss St - Apt A	277.24	58.43	61.61	87.74	69.46
152	Wurm, Anita	2409 Florida Ln	252.79	38.07	42.15	40.56	132.01
183	Ownby, Karen Koehly	2455 Durham-Dayton Hwy	240.45	40.07	44.41	43.79	112.18
209	Vercruyssen, Rene	9420 Goodspeed St	206.87	37.07	38.52	40.98	90.30
31		Total	\$25,486.13	\$2,281.25	\$3,197.09	\$3,043.96	\$16,963.83



DURHAM IRRIGATION DISTRICT
Meeting Minutes
Board of Directors:

Matt Doyle, Chair; Kevin Phillips, Treasurer; Derek Sohnrey

Tuesday, October 15, 2024
5:30 PM

District Office
9418-C Midway
Durham CA 95938

1 CALL TO ORDER – 5:32 PM

Present: Directors Doyle, Phillips and Sohnrey. Director Phillips arrived at 5:35 pm.

Absent: NONE

Also present: District Engineer Robin Kampmann; Water Operator Mike Butler; District Counsel Amanda Uhrhammer; Public Outreach Nicole Johansson; and Administrative Assistant Jeannie Trizzino. Also present was guest Ms. Dillon Raney, Program Manager, Vina GSA.

2 ROLL CALL / OPENING BUSINESS

2.1 AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS – NO CHANGES

2.2 PUBLIC COMMENT

Mr. Patrick Button commented that forty years ago Butte County was near bankruptcy, at which time the County budgeted for some costs, such as fire hydrant and alley inspection or maintenance, to be borne by the District. He noted that the Prop. 218 process was enacted solely for property-related fees/costs.

3 CORRESPONDENCE – NONE

4 PRESENTATIONS

4.1 VINA GSA Presentation – Budget, Projects, and the Future (Dillon Raney, Vina GSA Program Development Manager)
SUBJECT: Status report on Vina GSA.

Vina GSA Program Manager Dillon Raney summarized the work that the Vina Groundwater Sustainability Agency was performing, clarified her role as Program Manager, and summarized the grant-funded projects that Vina GSA is undertaking to fill data gaps in groundwater monitoring, the Lindo Channel recharge project, and the long-term fee study. Vina GSA has approved seven projects in total with \$5 million in SWRCB grant funding.

Director Doyle noted that Durham Irrigation District is the smallest member agency of Vina GSA and not a surface water user. Program Manager Raney replied that DID is vulnerable to issues relating to low groundwater levels and that more data will better describe issues and suggest solutions that will help DID.

Director Phillips comments and asks if Vina GSA funding is sustainable once the current round of grants is expended. Program Manager Raney responded that her position and the list of approved projects is fully funded by the SWRCB grant. The purpose of the ongoing long-term fee study is to develop a fee structure that will cover Vina GSA's operational budget (staffing and overhead) as well as legal and litigation costs.

Director Phillips asked for clarification of the role of the Vina GSA Management Committee. Program Manager Raney responded that the Vina Board of Directors directs policy and will have the final vote on the fee study options. The Management Committee is her partner in planning for the coming year and preliminary plans and goals will be brought forward to the Vina GSA Board for approval. Raney clarified that the current members of the Management Committee are determined under the Joint Powers Agreement between Butte County, the City of Chico, Durham Irrigation District, Vina GSA, and tribal representatives. The Management Committee helps manage the Vina GSA budget, agenda, and operations, but not policy.

PUBLIC COMMENT

Mr. Pat Button asked whether Sierra Nevada Brewery, as a major water user in Chico, was equitably contributing to the Vina GSA. Program Director Raney asked that he submit that question to Vina GSA and not to Durham Irrigation District. Mr. Button further commented that the Proposition 218 process used to adopt the Vina GSA fees was questionable.

5 REPORTS/ANNOUNCEMENTS FROM DIRECTORS

- 5.1 VINA GSA REPORT (Vina GSA Calendar here: <https://www.vinagsa.org/calendar>)
SUBJECT: Status report on Vina GSA.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction.

Chair Doyle had no additional comments following Vina GSA Program Manager report.

6 PUBLIC HEARINGS - NONE

7 INFORMATION/CONSENT CALENDAR

- 7.1 Warrant Sheet from September 13, 2024 to October 12, 2024, including payments, deposits, and transaction adjustments.
SUBJECT: Approve payments, deposits, and transaction adjustments.
FISCAL IMPACT: See attachments.
ACTION REQUESTED: APPROVE
- 7.2 Board of Directors Meeting Minutes for September 17, 2024.
SUBJECT: Approve draft minutes.
FISCAL IMPACT: NONE.
ACTION REQUESTED: APPROVE

A motion was made by Director Phillips and seconded by Director Sohnrey to approve the entire Consent Agenda.

Aye: 3 – Doyle, Phillips, Sohnrey

Nay: 0

Absent: 0

8 DISTRICT ENGINEER REPORT

8.1 Brown-Faber Pipeline Replacement

SUBJECT: Segments of the Brown-Faber Pipeline are in poor condition and need to be replaced as emergency repair work.

FISCAL IMPACT: \$60,000 estimated

District Engineer reports that four contractors were invited to submit estimates for the project and only two responded with estimates. The project was awarded to the lowest bidder, Walberg, Inc., which submitted a bid of \$47K for the project.

Walberg performed the District's meter replacement project in 2023. District Water Operator reported that he found the company excellent to work with and expects the same this time. The Water Operator mentioned that the board should consider authorizing a contingency amount in addition to the bid estimate (\$47K + \$5.6K = \$52.6K). District Counsel and Water Operator note that there is one connection that was covered by concrete by a District property owner. Counsel has not yet contacted the property owner.

PUBLIC COMMENT

Mr. Pat Button asked about other contractual responsibilities, such as bond and prevailing wage requirements. District Engineer confirmed that these were included in the bid package requirements and that District Engineer and District staff would coordinate to ensure that these requirements were met.

A motion was made by Director Phillips and seconded by Director Sohnrey to approve award the Brown Faber Pipeline Replacement Project to Walberg, Inc. and to authorize an expenditure in the amount not to exceed \$52,600.

Aye: 3 – Doyle, Phillips, Sohnrey

Nay: 0

Absent: 0

8.2 CIP Update

SUBJECT: District Engineer to report on changes to the CIP adopted at the June 2024 board meeting.

FISCAL IMPACT: NONE

ACTION REQUESTED: Adopt revised Final Capital Improvement Program for Durham Irrigation District – Final September Update (09.2024).

The District Engineer confirmed that the Tank Storage project was moved to a Phase 3 project per direction from previous board meetings. No further discussion.

A motion was made by Director Phillips and seconded by Director Sohnrey to approve and adopt the revised Final Capital Improvement Program for Durham Irrigation District – Final September Update (09.2024).

Aye: 3 – Doyle, Phillips, Sohnrey

Nay: 0

Absent: 0

8.3 Capacity Fees / Cost of Service Analysis

SUBJECT: District Engineer to report on financing schedule and plan for the Capacity Fee/Prop 218 Process.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction.

The District Engineer awaits information from Director Phillips and further discussion with District Counsel and Director Phillips on impacts arising from court rulings on *Coziahr v. Otay Water District*.

8.4 USBR Grant-Funded Meter Replacement and Lead Service Laterals Assessment Project

SUBJECT: USBR Grant reimbursement update.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction.

District Engineer still coordinating with USBR. District Engineer advised that USBR extended grant internally with no hard revised deadline for award.

8.5 Water Quality Testing Results – PFAS

SUBJECT: Review of the water quality testing results for PFAS constituents as well as routine monthly water quality testing results.

FISCAL IMPACT: \$0

ACTION REQUESTED: Discussion of testing results and next steps.

The District Water Operator suggests that because the positive PFAS results are limited to the well at the Library site that they could be related to an incident over a decade ago when the well pump dropped down the well during some routine work. The pump was left in the well and not removed as it was riskier at the time to extract the pump than to leave it in place.

The Water Operator has adjusted the programming of the three District pumps to minimize the use of the Library well. It would be a large and expensive project to pull the fallen pump out of the casing because the well casing is in an unknown condition. At this time, the Water Operator feels that the only affordable option would be to shut off the Library Well as PFAS treatment and remediation is extremely expensive. He will give the board an update on mitigation options at a future board meeting and will continue to reduce operation of the Library well pump. The District Engineer will coordinate with Water Operator on required state reporting for PFAS.

9 DISTRICT OUTREACH REPORT (NON-ACTION ITEMS)

SUBJECT: Report by Nicole Johansson on the following areas: (a) community outreach, (b) funding opportunities, (c) legislative outreach, and (d) management responsibilities, including mass notification system.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction.

The contract for Regroup, a mass notification service provider, is still in progress.

Outreach Coordinator continues to reserve her hours for the upcoming Prop. 218 rate increase process.

10 WATER OPERATOR REPORT (NON-ACTION ITEMS)

SUBJECT: Report by water operator on previous month's activities.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction.

Water Operator reports that the seal on the Alley Well site needs to be replaced. He will obtain estimates and plan for the work to be conducted during the winter wet months when demand is reduced. The Lead Service Line inventory is nearly complete and is with District Engineer for review. This report is due to the SWRCB on 10/16/2024.

PUBLIC COMMENT

Ms. Sandra Atteberry commented that she is noticing the sound of running water near or on her property. Water Operator will coordinate with her to better understand the issue.

11 DISTRICT COUNSEL REPORT (NON-ACTION ITEMS)

SUBJECT: Verbal report by counsel on district-related activities. *See also the regular agenda.*

District Counsel reports that three agreements are under review:

PINS Certificate of Insurance Tracking Service
LSCE CIP Development and Funding Assistance
Regroup Mass Notification Service

12 REGULAR AGENDA**12.1 Consideration of District Bylaws**

SUBJECT: Consideration of District Bylaws.

FISCAL IMPACT: NONE

ACTION REQUESTED: Adopt District Bylaws.

The District Counsel added a mission statement to the bylaws and adjusted language to note that positions described in the by laws are all optional (e.g., financial director and general manager positions).

Director Phillips had no comments and is looking forward to the board of directors expanding from three to five directors.

A motion was made by Director Phillips and seconded by Director Sohnrey to approve and adopt District Bylaws.

Aye: 3 – Doyle, Phillips, Sohnrey

Nay: 0

Absent: 0

PUBLIC COMMENT

Mr. Patrick Button commented that the board meetings would need to be held in a larger space. Director Doyle commented that he expected the board would meet at the Durham Veterans Hall as it had in the past.

12.2 Local Hazard Mitigation Plan (LHMP) – Durham Irrigation District Annex J

SUBJECT: Agencies with an Annex in the LHMP and FEMA funding requests are required to bring a resolution for adoption prior to the 2019 LHMP expiration on November 5, 2024.

FISCAL IMPACT: \$0

ACTION REQUESTED: Adopt Resolution 2024-02 BUTTE COUNTY LHMP UPDATE - DURHAM IRRIGATION DISTRICT ANNEX J.

A motion was made by Director Phillips and seconded by Director Sohnrey to adopt Resolution 2024-02 – Butte County LHMP Update - Durham Irrigation District Annex J.

Aye: 3 – Doyle, Phillips, Sohnrey

Nay: 0

Absent: 0

12.3 SDRMA Risk Control Evaluation Report (08.28.204)

SUBJECT: At the District's request, the Special District Risk Management Authority (SDRMA) conducted an on-site risk control evaluation. The attached report is a summary of issues found during that evaluation.

FISCAL IMPACT: \$unknown

ACTION REQUESTED: Receive information, discuss and provide direction.

Water Operator will make noted site corrections. The Administrative Assistant will replace the outdated fire extinguisher in the District office.

13 DIRECTORS' COMMENTS

NONE

14 ADJOURNMENT

There being no further business, the meeting adjourned at 7:00 pm. The next Regular Board Meeting is scheduled for November 12, 2024 – note date change to the second Tuesday.



DURHAM IRRIGATION DISTRICT
Meeting Minutes
Board of Directors:

Matt Doyle, Chair; Kevin Phillips, Treasurer; Derek Sohnrey

Tuesday, November 12, 2024 – rescheduled from November 19, 2024
5:30 PM

District Office
9418-C Midway
Durham CA 95938

1 CALL TO ORDER – 5:33 PM

Present: Directors Doyle, Phillips and Sohnrey.

Absent: NONE

Also present: District Engineer Mark Adams; Water Operator Adam Daigle; District Counsel Amanda Uhrhammer; Public Outreach Nicole Johansson, and Administrative Assistant Jeannie Trizzino.

2 ROLL CALL / OPENING BUSINESS

2.1 AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS – NO CHANGES

2.2 PUBLIC COMMENT

3 CORRESPONDENCE – NONE

4 PRESENTATIONS - NONE

5 REPORTS/ANNOUNCEMENTS FROM DIRECTORS

5.1 VINA GSA REPORT (Vina GSA Calendar here: <https://www.vinagsa.org/calendar>)

SUBJECT: Status report on Vina GSA.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction.

No report from Director Doyle; the Vina GSA monthly board meeting is on the following evening (November 13, 2024).

6 PUBLIC HEARINGS - NONE

7 INFORMATION/CONSENT CALENDAR

- 7.1 Warrant Sheet from October 13, 2024 to November 5, 2024, including payments, deposits, and transaction adjustments.

SUBJECT: Approve payments, deposits, and transaction adjustments.

FISCAL IMPACT: See attachments.

ACTION REQUESTED: APPROVE

A motion was made by Director Phillips and seconded by Director Sohnrey to approve the entire Consent Agenda.

Aye: 3 – Doyle, Phillips, Sohnrey

Nay: 0

Absent: 0

8 DISTRICT ENGINEER REPORT

- 8.1 Brown-Faber Pipeline Replacement

SUBJECT: Segments of the Brown-Faber Pipeline are in poor condition and need to be replaced as emergency repair work.

FISCAL IMPACT: \$52,000

ACTION REQUESTED: Receive information, discuss and provide direction.

District staff reports that the contract with Walberg Inc. has been signed. The District Counsel reports that she has been in touch with the property owner with the easement that has been paved over with concrete.

PUBLIC COMMENT

Mr. Patrick Button asks why the pipe diameter for the replacement segment is 6-inch when the original Brown Faber pipeline is 4-inch. District Engineer commented that 6-inch diameter improves service for existing District customers as a whole. Mr. Button further commented that he believes the pipeline diameter increase is in violation of Proposition 218.

- 8.2 Capacity Fees / Cost of Service Study

SUBJECT: District Engineer to report on cost of service analysis in preparation for the Capacity Fee/Prop 218 Process.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction.

District Engineer requests bringing a Draft Cost of Service Study back for board discussion in January 2025 so that he can obtain a full year of current data to use in his rate analysis for operational costs. He also noted that the District's expense accounts have changed over time, making it difficult to apply the same analysis as he did at the time of the last rate increase in 2018.

Chair Doyle asks if this delay will impact the CIP. The District Engineer says that operational costs are separate from CIP project costs.

Chair Doyle asks about the impact of the planned 5-home development on Durham Dayton Highway. District Engineer says that the development would fall under

connection fee and buy-in costs. He further notes that the construction timeline for this development will be beyond the timeline for the planned District rate increase . The District Engineer will ask for a step-up in the value of the District distribution system, since the book value of the system in the District audits does not accurately reflect the current value. Chair Doyle agrees, noting that the replacement cost of the system clearly exceeds the depreciated book value.

Director Phillips comments that the cost-of-service study and Prop 218 process must be completed in the first quarter. Director Phillips and Doyle comment that new rates build in a cost-of-living escalator with annual rate increases.

PUBLIC COMMENT

Mr. Patrick Button comments that there are examples of capacity fee increases for water districts in the area that were not subject to Prop. 218 and can be enacted by the board as needed. The connection fee is not property-related since it applies to parcels before they are connected to the District for service.

- 8.3 USBR Grant-Funded Meter Replacement and Lead Service Laterals Assessment Project
SUBJECT: USBR Grant reimbursement update.
FISCAL IMPACT: NONE
ACTION REQUESTED: Receive information, discuss and provide direction.

District Engineer Kampmann continues to work with USBR on payment.

- 8.4 Water Quality Testing Results – PFAS and Lead
SUBJECT: After reviewing the water quality testing results for PFAS constituents Water Operator to report on mitigation options.
FISCAL IMPACT: Unknown
ACTION REQUESTED: Discussion of testing results and mitigation options.

Discussion of Lead Service Lateral notifications and PFAS results.

The District Engineer reported that the EPA has added requirements to lead service line assessments – not only does the District need to test and report on its distribution system lines, but it must also test and report on the customer-side service lines. The District does not have any known lead service lines, but analysis of the district’s customer service lines resulted in slightly over 100 service lines of unknown composition. The state requires written notification to every customer with service lines of unknown composition by November 15, 2024, with annual notices thereafter until the customer’s service line composition is determined. It is unclear whether the customer or the District would bear the cost of replacing customer service lines.

The District Engineer reported that the District submitted its PFAS results to the state as required, so the District is in compliance with all requirements at this time. He expects that state regulators will require quarterly monitoring of the affected well (the Library site well). There is no state guidance on PFAS remediation / mitigation currently.

Director Phillips asked that updates on state guidance be communicated to the entire board.

9 DISTRICT OUTREACH REPORT (NON-ACTION ITEMS)

SUBJECT: Report by Nicole Johansson on the following areas: (a) community outreach, (b) funding opportunities, (c) legislative outreach, and (d) management responsibilities, including mass notification system.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction.

Outreach Consultant Nicole Johansson was absent.

10 WATER OPERATOR REPORT (NON-ACTION ITEMS)

SUBJECT: Report by water operator on previous month's activities.

FISCAL IMPACT: NONE

ACTION REQUESTED: Receive information, discuss and provide direction.

The District Water Operator reported that the chlorinator at the Holland site failed and had to be replaced. He further noted that the District chlorinator programming had been revised, which will reduce District chlorine costs.

Director Phillips asked the Water Operator to investigate salt chlorination systems.

Director Sohnrey asked the Water Operator and Staff to review the open work order report for work orders that can be closed.

PUBLIC COMMENT

Mr. Patrick Button comments that forty years ago the District's water was not chlorinated. He also asked how much the District has spent on repairs to the Brown Faber line.

11 DISTRICT COUNSEL REPORT (NON-ACTION ITEMS)

SUBJECT: Verbal report by counsel on district-related activities. *See also the regular agenda.*

Director Phillips asked District Counsel to bring forward final bylaws for posting on the District website. The Bylaws were discussed and adopted at the October 15, 2024 board meeting with direction to counsel to format and send to staff for posting and distribution.

12 REGULAR AGENDA

12.1 Consideration of 2025 District Calendar

SUBJECT: Consideration of District calendar for 2025; possible change of regular board meeting dates.

FISCAL IMPACT: NONE

ACTION REQUESTED: Approve calendar.

ATTACHMENTS:

12.2 DURHAM IRRIGATION DISTRICT CALENDAR 2025

The board agreed that the monthly board meeting be moved to the second Wednesday of the month to accommodate attendance by the District Engineer. District Counsel noted that the meeting date could be changed only by resolution and directed staff to prepare a resolution for discussion and adoption at the December board meeting with the new Wednesday meeting date becoming effective in February 2025.

13 DIRECTORS' COMMENTS

Director Sohnrey thanked everyone for attending and participating tonight.

14 ADJOURNMENT

There being no further business, the meeting adjourned at 6:25 pm. The next Regular Board Meeting is scheduled for December 17, 2024.

Consultant: Nicole Johansson
Contract Period: N/A
Contract Date: 2/21/2024
Amt Authorized: \$ 10,000.00
Amt. Remain: \$ 7,236.53
% Remaning: 72.4%

Reg. Hourly Rate: \$ 75.00
Crisis Rate: \$ 150.00

Invoice #	Inv. Date	Inv. Total	Exp.	HOURS					Total Hours
				Funding Opportunities	Media Relations	Legislative Opportunities	Community Outreach	Overall Management	
1185 - April 2024	5/1/2024	\$ 1,106.25	\$ -	5.25	1.50	0.00	1.50	6.50	14.75
1184 - March 2024	4/1/2024	\$ 1,657.22	\$ 25.97	7.75	2.00	2.00	3.00	7.00	21.75
1193 - May 2024	6/1/2024	\$ 1,068.75	\$ -	7.75	0.00	0.00	0.50	6.00	14.25
1194 - June 2024	7/1/2024	\$ 618.75	\$ -	0.00	0.00	1.25	0.00	7.00	8.25
1203 - July 2024	8/1/2024	\$ 243.75	\$ -	2.00	0.00	0.00	1.50	1.25	4.75
1209 - Aug 2024	9/1/2024	\$ 450.00	\$ -	0.00	0.00	0.00	0.00	4.50	4.50
1212 - September 2024	10/1/2024	\$ 250.00	\$ -	0.00	0.00	0.00	0.00	2.50	2.50
1218 - October 2024	11/1/2024	\$ 220.00	\$ -	0.00	0.00	0.00	0.00	2.75	2.75
TOTAL		\$ 2,763.47		22.75	3.50	3.25	6.50	37.50	73.50
\$\$ BUDGET REMAINING		\$ 7,236.53							
% BUDGET REMAINING		72.4%							

<-- 11/20/2024 question

Hours Spent to Date

Funding Opportunities	31.0%
Media Relations	4.8%
Legislative Opportunities	4.4%
Community Outreach	8.8%
Overall Management	51.0%

Date Prepared: 11/22/2024

Durham Irrigation Operator Log

Sierra Water Utility, LLC.



Month:	November 2024		
Date	Task Description/Notes	One Man Hrs and Duties (M-F)	Additional Man Hrs and Duties (M-F)
11/1/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
11/4/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
11/5/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
11/6/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
11/7/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
11/8/2024	Performed daily checks, checked lubrication of all pumps. w/o# 315 obtain final meter reading for 9506 Dillon Ct.	2.25	
11/11/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
11/12/2024	Performed daily checks, checked lubrication of all pumps. w/o# 316 obtain final meter reading for 9347 Peterson Estates Dr.	2.25	
11/13/2024	Performed daily checks, checked lubrication of all pumps. Respond to 2 USA request	3.00	
11/14/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
11/15/2024	Performed daily checks, checked lubrication of all pumps. Resond to 1 USA request	2.25	
11/18/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
11/19/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
11/20/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
11/21/2024	Performed daily checks, checked lubrication of all pumps. w/o# 317 obtain final meter reading for 2338 brown	2.25	
11/22/2024	Performed daily checks, checked lubrication of all pumps. Delivered 39 gallons of chlorine to Holland Site and 31 gallons to Alley Site.	1.75	
11/25/2024	Performed daily checks, checked lubrication of all pumps. Respond to 1 USA request	2.75	
11/26/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
11/27/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
11/28/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
11/29/2024	Performed daily checks, checked lubrication of all pumps.	1.75	
Monthly Production			
12,614.14 ccf			
Total Regular Hours		41.00	
Total Extra 1 Man Hours over 48 hrs/month, excluding meter reading			
Total Additnol Man Hours			

Total After Hours			
Signature:	<i>Michael Butler</i>		
Title:	Chief Operator		

12/11/2024

Work Order Statistics
01/01/2021 thru 12/31/2024

1

<u>Year</u>	<u>Month</u>	<u>Issued</u>	<u>Complete</u>	<u>Open</u>	<u>Avg Comp Days</u>	<u>Avg Open Days</u>
2021	09	6	6		98	0
2021	10	24	21	3	222	1165
2021	11	2	2		69	0
2021	12	12	12		186	0
2022	01	7	7		47	0
2022	02	12	12		242	0
2022	03	6	6		181	0
2022	04	3	3		24	0
2022	05	5	5		21	0
2022	06	6	6		89	0
2022	07	2	2		10	0
2022	08	8	6	2	55	881
2022	09	7	7		69	0
2022	10	5	5		5	0
2022	11	1	1		13	0
2022	12	1		1	0	733
2023	01	8	5	3	83	704
2023	02	2	1	1	178	673
2023	03	7	3	4	44	648
2023	04	9	5	4	148	619
2023	05	3	1	2	384	602
2023	07	7	3	4	10	522
2023	08	6	6		55	0
2023	09	8	7	1	75	468
2023	10	2	2		4	0
2023	11	1		1	0	398
2023	12	3	3		142	0
2024	01	4	4		132	0
2024	02	2	1	1	1	308
2024	03	3	1	2	75	287
2024	04	2	1	1	61	252
2024	05	7	5	2	33	219
2024	06	1	1		2	0
2024	07	8	6	2	-110785	170
2024	08	2	1	1	6	125
2024	09	5	2	3	0	96
2024	10	1	1		1	0
2024	11	3	3		3	0
2024	12	1	1		2	0
		202	164	38		

39 Items

<u>Order No</u>	<u>Tap</u>	<u>Issued</u>	<u>Completed</u>	<u>Name</u>	<u>Assigned to</u>	<u>Location</u>
112	920	10/13/21		R Ilukowicz & Leach	Water Operator	2542 Durham-Dayton
039-450014 Install meter. 10/26/2021 - blank; no meter. Need to install meter. 9/26/2021 - water operator reports no access.						
114	936	10/27/21		R Devin Fosdick	Water Operator	2390 Brown St
040-231-020 Install meter. 10/27/2021 - Install meter.						
119	201	10/28/21		R Henry Mattei	Water Operator	2425 Durham St
040-221-001 Replace meter. 10/27/2022 - water operator contacted owner; cannot locate meter box. Will have Advanced Leak Detection search for meter box. 10/28/2021 - meter not working; estimated readings since 5/26/2020.						
192	806	8/2/22		R Durham CUMC Parson	Water Operator / Admir	2404 Durham-Dayton
040-212-004 11/1/2023 jlt: Note - USBR Project 9/13/2022 jlt: Advanced Pipeline verified water service line "coming from future meter supply hookup on Midway." - \$200 9/8/2022 wo: Water Operator reports "This location is hardly ever occupied. There is extensive landscaping . It wouldn't be too difficult to install a meter. Will have Advanced Leak detection look at this location to locate service connection on 9/9/2022. This is a flat rate account being charged a non-standard fixed amount. (should be \$63,78; is charged \$39.93). Please look into two issues: 1. service line and how difficult (expensive) would it be to install meter 2. what kind of water usage does this account have? Is there a lot of landscaping or amenities that use water? We are considering offering the customer two options - A. encourage meter install now - \$650 meter fee, and update to metered rate \$35.07/mo + usage; meter is required in any case by 2025. B. charge standard fixed rate amount of \$63.78/month.						
194	955	8/3/22		R Caitlin and Michael Crete	Water Operator	2514 Durham-Dayton
039-450-005 Install meter. 8/3/2022 - Please install new meter for a previously unmetered account (new connection or conversion from flat rate). Also update meter book - need to add new page. Please advise if I need to make billing address changes. New meter fee has been paid.						
218	931	12/29/22		R David Day	Water Operator	2385 Florida Ln
APN 040-240-075 12/9/2022: Replace meter.						

<u>Order No</u>	<u>Tap</u>	<u>Issued</u>	<u>Completed</u>	<u>Name</u>	<u>Assigned to</u>	<u>Location</u>
221	961	1/24/23	R	Albert Amator	Water Operator	2397 Campbell St
040-223-006 Install meter. Please install new meter for a previously unmetered accounts (conversion and consolidation from flat rate account). See 12/2022 BOD discussion. Also update meter book - need to add new page. New meter fee has been charged to account.						
223	962	1/24/23	R	Geraldine Gillham	Water Operator	9348 Midway
040-200-095 Install meter. 1/4/2023 jlt: Install new meter for a previously unmetered account (conversion from flat rate). Also update meter book - need to add new page. New meter fee has been charged to Acct 72. New Acct 962						
224	231	1/31/23	R	Cheryl Williams	Water Operator	9263 Midway
040-250-002 Replace meter. 1/31/2023 - water operator reports meter is broken; needs replacing.						
228	964	2/27/23	R	Carol Wagner	Water Operator	2393 Durham St
040-221-008 Install meter. 2/27/2023: Please install new meter for a previously unmetered account (conversion from flat rate). Owner identified by APN lookup. Also update meter book - need to add new page. New meter fee has been paid (old acct 123). *2/27/2023 - old acct 123; new acct 964						
230	193	3/21/23	R	Rosemary Bennett	Water Operator	2379 Florida Ln
040-240-006 Install meter. 03/21/2023 jlt: Please install new meter for a previously unmetered account (new connection or conversion from flat rate). Please also install a customer shut-off valve on their side of the meter. Also update meter book - need to add new page. New meter fee has been billed (03/2023).						
231	183	3/23/23	R	Rosemary Bennett	Water Operator	2404 Serviss St
040-240-006 Install meter. 03/21/2023 jlt: Please install new meter for a previously unmetered account (new connection or conversion from flat rate). Please also install a customer shut-off valve on their side of the meter. Also update meter book - need to add new page. New meter fee has been billed (03/2023).						
232	33	3/23/23	R	Rosemary Bennett	Water Operator	2396 Campbell St

<u>Order No</u>	<u>Tap</u>	<u>Issued</u>	<u>Completed</u>	<u>Name</u>	<u>Assigned to</u>	<u>Location</u>
247	88	5/15/23		R Brian Moffitt	Water Operator	2395 Serviss St
040-240-033 Install meter. 5/15/2023 jlt: Please install new meter for a previously unmetered account (conversion from flat rate). Also update meter book - need to add new page. New meter fee has been posted to account. See: Ltr. to Owner - Acct 88 (05.09.2023) meter conversion - executed						
251	809	7/27/23		R Nancy Brown	Water Operator	9156 Holland Ave
040-280-121 Replace meter. 7/27/2023: Water Operator reports meter is broken.						
252	4	7/27/23		R Albert Amator	Water Operator	2399 Campbell St
040-223-005 Replace meter. 7/27/2023: Water Operator reports meter is broken. Sight glass is scratched.						
253	693	7/28/23		R Richard Gilliam	Water Operator	9504 Dillon Ct
039-540-001 Replace meter. 7/27/2023: Water operator reports meter is broken.						
254	279	7/28/23		R James Patterson	Water Operator	2534 Durham-Dayton
039-450-011 Replace meter. 7/28/2023: Water Operator reports scratched sight glass.						
267	975	9/20/23		R Thomas and Valerie Boe	Water Operator	9304 Holland Ave
040-223-021 Install meter. 9/20/2023 - Please install new meter for a previously unmetered account (new connection or conversion from flat rate). Also update meter book - need to add new page. New meter fee has been paid under Acct 97.						
274	119	11/29/23		R Jeannie Slinkard	Water Operator	2410 Serviss St
040-240-026 Meter was installed under USBR Grant?? Install meter. 11/29/2023 jlt: Please install new meter for a previously unmetered account (new connection or conversion from flat rate). Also update meter book - need to add new page. New meter fee has been paid.						
278	693	1/4/24	9/4/24	R Richard Gilliam and Mary M	Water Operator	9504 Dillon Ct

<u>Order No</u>	<u>Tap</u>	<u>Issued</u>	<u>Completed</u>	<u>Name</u>	<u>Assigned to</u>	<u>Location</u>
308	215	9/24/24	R	Ehron Hobbs	Water Operator	2355 Serviss St
040-240-041 Repeated identical readings. Does meter need to be replaced?						
309	129	9/24/24	R	Robert Hindman	Water Operator	2404 Campbell St
040-221-018 Repeated identical readings. Does meter need to be replaced?						
310	261	9/30/24	R	Dickalyn Porter	Water Operator	9339 Goodspeed St
040-223-009 9/30/2024jlt: Please install new meter for a previously unmetered account (conversion from flat rate). Also update meter book - need to add new page. New Meter fee received.						
314	31	2/27/24	R	Colleen Coutts		9498 Dillon Ct
039-540-002 2/27/2024 jlt: Water Operatore reports repeated estimated readings and possible broken meter.						

INTEROFFICE MEMORANDUM

TO: BOARD OF DIRECTORS

FROM: JEANNIE TRIZZINO

SUBJECT: VACATION – MAY 6 THROUGH MAY 24, 2024

DATE: DECEMBER 4, 2024

CC:

This memorandum is to advise the Board that I will be on vacation from May 6, 2025 through May 23, 2025, returning to the office on May 26, 2025.

There is no convenient time for staff to take a long vacation when there is a monthly board meeting and billing cycle, hence the long notice time for this extended absence, to allow for planning and re-scheduling.

I will be absent for the regular board meeting scheduled for Wednesday, May 14. Processing and deposit of customer payments will be delayed, but the month-end billing should be unaffected.